



Facility Application Request Form

Please complete this form and send it to the Public Affairs Department via Karla.Fernandez@cityofdoral.com. Your Request Form will be reviewed, and you will be contacted accordingly. You may not proceed with an invitation or advertisement of the event until your request has been approved. **For requests approved administratively, application must be received with all required documentation, a minimum of (2) weeks prior to proposed event date. For requests requiring Council approval, please allow a minimum of (2) months prior to proposed event date.**

Note: Type Use Categories requiring Council approval also require this Form and are routed to the Requestor/sponsoring Councilmember.

Name of Requestor/Sponsor: <u>Millennia Atlantic University Alumni Association</u>

Date: 4/1/2024

Applicant	SECTION 1
	Applicant Name: <u>Jairo Cruz</u> Agency Name: <u>Millennia Atlantic University Alumni Association</u> Office Address: <u>3801 NW 97 Ave</u> Contact No.: <u>786-863-6135</u> E-mail: <u>jcruz@maufl.edu</u>
	SECTION 2
Date/Time/Location	Meeting/Event Title: <u>III Symposium on Educational Internationalization and Academic Mobility between Sister Cities</u> Date(s): From <u>9/20/2024</u> To <u>9/20/2024</u> Weekend or Observed Holiday <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Time: Begins: <u>10 am</u> Ends: <u>6 pm</u> Frequency: <input checked="" type="checkbox"/> One Time Request, <input type="checkbox"/> Annual, <input type="checkbox"/> Monthly, Other: _____
	Preferred Facility Location: <input type="checkbox"/> Government Center 1 st Floor Multipurpose Room <input type="checkbox"/> Government Center 1 st Floor Lobby <input type="checkbox"/> City Council Chambers <input type="checkbox"/> Government Center 3 rd Floor Training Room <input checked="" type="checkbox"/> Police Training and Community Center
	Council's Participation Requested* <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>*The City reserves the right to extend an invitation to any elected body or charter official.</i>
	SECTION 3
Requested	Please refer to the Use of Facility Guidelines for Category Definition <i>[check only one]</i>
	<input type="checkbox"/> Government Collaboration <input type="checkbox"/> Sister Cities Program <input type="checkbox"/> Public Education Institution <input type="checkbox"/> Visiting Dignitary <input checked="" type="checkbox"/> Non-profit Organization <input type="checkbox"/> Civic Association
	SECTION 4
Type of Use	

