



Memorandum

Date: April 10, 2024

To: Honorable Mayor and Councilmembers

From: Kathie Brooks
Interim City Manager

Department: Maggie Forster
Communications Director

Subject: **Facility Use Application Request – Divine Savior Academy Tour**

Introduction

Divine Savior Academy is requesting use of the Doral Government Center, on Friday, May 3, 2024, from 9:00am to 11:00am, to tour the facility with approximately 85 students and parents. The students are currently in third grade, studying how government works in Social Studies class. They deem this a beneficial activity for the students to see how this works in their own city. This will help to create pride in their city and knowledge of their civic duty as well.

Background

Divine Savior Academy is a Christian academy dedicated to excellence. They are a multi-site school system with campuses in Florida and Texas. Their campus in Doral provides the community with preschool, elementary, middle school, and high school education for PreK3-12th grade, including a special needs program.

During the tour, City staff would guide the group through the different City departments, providing information on municipal services provided and how our local government works. The tour will conclude in the Council Chambers where Mayor and Council will be invited to join the group special remarks and a photo.

Tours of this nature have taken place in the past where public education institutions have visited with their students in hopes of promoting civic engagement.

Per the existing “Use of Facility Guidelines”, Divine Savior Academy falls under the “Non-profit Organizations” category, which requires Council approval.

Fiscal Impact:

The impact to the City is for staff time to guide the group – \$30 per (2) employee x (2) hours = \$120.00.

Strategic Plan Alignment

Divine Savior Academy’s request to visit the Doral Government Center and tour presents an opportunity to exemplify the City’s commitment to excellent service which is highlighted within our strategic plan. By facilitating a tour and fostering a positive experience for these young learners, the City can demonstrate the inner workings of local government and inspire future civic engagement. This aligns perfectly with the strategic priority of providing excellent service, as it fosters a sense of community and transparency, laying the groundwork for responsible and informed citizens.

Recommendation

The City Manager’s Office respectfully requests that the Mayor and City Councilmembers authorize use of facility by Divine Savior Academy to conduct tour for its students at the Doral Government Center.

Attachments –

Facility Application Form – Divine Savior Academy

Use of Facility Guidelines