



# Memorandum

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Date: April 10, 2024

To: Honorable Mayor and Councilmembers

From: Kathie Brooks  
Interim City Manager

Department: Carlos Arroyo  
Public Works Director

Subject: **Retroactive Renewal of Interlocal Agreement with Miami-Dade County to manage the Parking Violations Bureau**

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## **Introduction**

The Public Works Department (PWD) respectfully requests the Mayor and City Councilmembers to retroactively authorize the City Manager to renew the Interlocal Agreement with Miami-Dade County to manage the Parking Violations Bureau through November 30, 2024.

## **Background**

Pursuant to Section 8CC-11 and Section 30-389.4 of the Miami-Dade County Code of Ordinances, municipalities shall enter an Interlocal Agreement with Miami-Dade County to manage the Parking Violations Bureau for the collection and distribution of parking violations revenue. At the October 2021 City Council meeting, the Mayor and City Councilmembers approved Resolution No. 21-242, (approved 5-0) authorizing the City Manager to enter an Interlocal agreement with Miami-Dade County to manage the parking violations bureau for a two (2) year period. As part of this agreement, Miami-Dade County provided the City with the necessary handheld parking citation devices, which includes the maintenance and upgrades to the devices, collecting and distributing the parking violations revenue, and maintaining the Countywide Uniform Digital Parking Citation System.

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The Interlocal Agreement was executed on November 11, 2021 for a two-year term. At this time, Miami-Dade County has provided the City with a renewal of the Interlocal Agreement for the maintenance of the Countywide Uniform Digital Parking Citation System through Duncan Parking Technologies Inc. As part of this Interlocal Agreement renewal, Miami-Dade County will not replace or procure handheld equipment on behalf of the City, however they will continue to provide maintenance and support services for the existing equipment until November 30, 2024. In the future, municipalities would need to procure their own handheld citation devices which must be compatible and capable of transmitting information without modifications to the County's system. The Public Works Department alongside Miami Parking Authority will commence exploring different options for the replacement of Duncan Parking Technologies Inc. prior to the Interlocal Agreement expiration date of November 30, 2024. The contract renewal will allow the City to complete the mentioned procurement process.

The City of Doral's Code of Ordinances Section 2-323 sets forth various exemptions to the City's competitive procurement procedures, including but not limited to subsection (3) which exempts "Other contracts as provided by state law." The Florida Interlocal Cooperation Act, Section 163.01, Florida Statutes, authorizes public agencies to enter into agreements with other public agencies by which services and equipment are shared and financial support related to such services and equipment is allocated between such public agencies.

The fee structure for this Interlocal Agreement extension will be charged at a rate of \$0.74 per citation issued compared to the previous Interlocal Agreement fee of \$1.25 per citation issued.

### **Fiscal Impact**

The fiscal impact associated with this item is estimated to be less than \$50,000.00 and no further analysis is required.

### **Strategic Plan Alignment**

This item follows the Public Safety and the Revenue Growth strategic initiatives of the City's Strategic Plan.

### **Recommendation**

The City Manager's Office respectfully requests that the Mayor and City Councilmembers authorize the City Manager to renew the Interlocal Agreement with Miami-Dade County to manage the Parking Violations Bureau through November 30, 2024.