



Memorandum

Date: April 10, 2024

To: Honorable Mayor and Councilmembers

From: Kathie Brooks
Interim City Manager

Department: Erin Sullivan
Parks & Recreation Director

Jacqueline Lorenzo
Procurement and Asset Management Director

Subject: **Request to Extend Officiating and Scorekeeping Services Agreement with MiamiBasketball.net and Waiver of Competitive Bidding**

Introduction

The Parks & Recreation Department respectfully requests approval and authorization from Mayor and City Councilmembers to authorize the Interim City Manager to execute a four (4) month extension of the current agreement with MiamiBasketball.net for officiating and scorekeeping services for youth and adult sports for the City of Doral's Parks & Recreation Department as well as a waiver of competitive bidding to allow the Interim City Manager to negotiate and enter into a new agreement with MiamiBasketball.net at the expiration of the existing agreement.

Background

The Parks & Recreation Department currently administers multiple youth and adult sports leagues for the community, serving over 900 participants annually. As part of these leagues, the officiating and scorekeeping services are provided by a contracted vendor which allows for a higher quality league and service provided since the providers are extremely professional, highly qualified and certified in each sport.

On February 10, 2021, the Mayor and City Councilmembers adopted Resolution No. 21-44 approving the award of RFP 2020-33 "Officiating and Scorekeeping services". The award was for two (2) years with one (1) additional one year renewal for a total of three (3) years and is set to

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expire on April 24, 2024. Previously they were awarded an agreement under RFP 2018-27 (Resolution No. 18-193).

Historically, officiating and scorekeeping services have been very difficult to find qualified vendors that are able to provide the scope and experience that the City requires to provide services for multiple youth and adult sports. Previously the City has issued formal RFP solicitations since 2014 and each time MiamiBasketball.net is the only vendor to submit a proposal and is subsequently awarded by Mayor and Council.

MiamiBasketball.net has provided officiating and scorekeeping services for the City for the last eleven (11) years and is in good standing with the City and the department. The vendor has frequently provided additional services at no cost or a discounted fee to the City to give back to the community and help with various programming initiatives such as the Mayor's Basketball game, all-star games/scrimmages and most recently the Inter-City Basketball tournaments hosted by the City of Hialeah, Miami Springs and City of Doral. Additionally, the vendor also provides services to the City of Hialeah and the City of South Miami.

This extension will allow us to align a new agreement with our sports calendars (Fall-Fall). Currently the agreement ends in the middle of our youth basketball and travel basketball season which may cause interruptions in the future if the same schedule is held. The extension will also allow the department to complete our spring sports programming successfully without an interruption of the services provided by this provider.

Procurement

RFP No. 2020-33 was issued on December 2, 2020, and advertised on the City's Website, DemandStar, and Vendor Registry. Two (2) firms first attended the mandatory pre-bid meeting that was held on December 15th, 2020. However, only one (1) submittal was received and opened on January 14th, 2021, which was MiamiBasketball.net who thereby met the minimum required criteria set forth in the RFP. Pursuant to Resolution 21-44, Mayor and City Council awarded the RFP to MiamiBasketball.net for an initial period of two (2) years with one (1) year renewal for a total of three (3) years.

The City Council has the authority to waive competitive bidding by majority vote pursuant to Section 2-321 of the City of Doral Code of Ordinances upon the recommendation of the City Manager that it is in the best interest of the City to do so. MiamiBasketball.net has consistently been the sole proposer for the City's various solicitations for this service, including RFP No. 2014-14, RFP No. 2015-30, RFP No. 2018-27, and RFP No. 2020-33. For this reason and for the reasons set forth above, including the level of service provided to the City, the Interim City Manager finds an extension and bid waiver to be in the City's best interest.

Fiscal Impact

Budgeted funds are available under the Parks & Recreation Department's FY 23-24 budget in account 001.90005.500340-Contractual Services-Other. This will not exceed budgeted funds and

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pricing has not changed for the extension. Funds for the new agreement shall not exceed budgeted funds.

Strategic Plan Alignment

These services fall under the Parks & Recreation Strategic Objective and allows the department to continue to provide high quality programming to the community.

Recommendation

The City Manager's Office respectfully requests that the Mayor and City Councilmembers authorize the Interim City Manager to execute a four (4) month extension of the current agreement with MiamiBasketball.net for Officiating and Scorekeeping Services for youth & adult sports for the City of Doral's Parks & Recreation Department and further authorize a waiver of competitive bidding to enable the City Manager to enter into a new contract with MiamiBasketball.net for a term of three (3) years with two (2) one (1) year renewals for a total of five (5) years.