



**City of Doral
Informal Request for Proposals (Restricted Pool)
School Zone Speed Detection System**

Please be advised that this Informal Request for Proposals is only available to a restricted pool of Proposers pursuant to City of Doral Council Resolution for Bid Waiver.

On January 10, 2024, the City of Doral (“City”) Mayor and Council directed the City Manager and staff to (i) conduct an informal competitive process seeking proposals from the vendors offering speed detection services that have already met with City staff as of January 10, 2024, and (ii) to bring an item to Council in March or April to waive formal competitive bidding procedures and award to a vendor pursuant to Section 2-321 of the City’s Code of Ordinances.

Accordingly, the City is seeking proposals through this informal selection process (“Solicitation” or “IRFP”) from identified vendors to provide the City of Doral with a school zone speed detection system. The selected firm will also be responsible for providing the full range of associated support services such as: violation validation, customer service, correspondence processing, noticing, violations processing, interfacing with other public agencies, as needed, payment processing, collections, reporting, field maintenance and repair services, adjudication support and training, and any other services required by the City in connection with the school zone speed detection system. The equipment and monitoring will be provided at no cost to the City, with revenue sharing of any collections.

Proposers must be qualified to, and responsible for, installing all equipment and monitoring the school zone speed detection and camera system for violations in accordance with Section 316.008(9), Florida Statutes, and applicable Florida Department of Transportation guidelines.

The City is currently in the process of conducting a study to collect vehicular traffic volumes and speed counts within 15 schools with approximately 29 roadway segments that have existing speed zones. The City will review the findings of such study, and as applicable, will enact an ordinance in order to authorize the placement or installation of a speed detection system on any roadways that the City determines presents a heightened safety risk that warrants additional enforcement measures.

Award of this Solicitation will be pursuant to City Mayor and Council review and approval and will be based upon Proposer’s qualifications and experience, quality of services, fees and financials, and overall approach. The City reserves the right to require Proposers to present to City staff and/or City Council prior to recommendation and/or contract execution. The City anticipates awarding a contract for an initial term of five (5) years but reserves the right to award a contract term for a period of time as may be necessary or advantageous to the City in its sole discretion. The City may negotiate modifications to proposals after selection that it deems acceptable and in its best interest.

This Solicitation and addenda or notices in connection therewith will be issued via email from the Department of Procurement and Asset Management. To receive notifications of addenda or notices issued in connection with this IRFP, interested parties must confirm receipt and identify the appropriate contact person.

This Solicitation is subject to the “Cone of Silence” as defined in Section 2-11.1(t) of the Miami-Dade County Code of Ordinances. Accordingly, all questions and/or comments regarding this Solicitation must be made in writing and be directed to Procurement at the following email at procurement@cityofdoral.com. All inquiries must reference “**School Zone Speed Detection IRFP**” in the subject line. No phone calls will be accepted in reference to this solicitation. If it becomes necessary to provide additional clarifying information that revises any part of this solicitation, supplements or revisions will be made available via written addendum.

Proposals must be printed in accordance with the Proposal Submission Form instructions and physically submitted to the City of Doral City Clerk’s office by the deadline specified below. **Proposer must provide eight (8) hard copies of their proposal, each within a 3-ring binder, as well as one (1) digital copy.**

The City’s schedule for this Solicitation is as follows:

Issuance/Advertisement Date:	Friday, January 26, 2024
Cut-off Date for Written Questions:	Thursday, February 1, 2024
Pre-Proposal Conference:	N/A
	Friday, February 9, 2024 at 10:00 AM
Deadline for Submittals:	City Clerk’s Office 8401 NW 53rd Terrace Doral, FL 33166

The City reserves the right to reject any or all submissions, to waive any and all irregularities in any submission, to solicit and re-advertise for Proposals, and to make awards in any manner that the City determines to be in its best interest, as determined in the City’s sole discretion, including as may be applicable to utilize the results of another competitively awarded solicitation. The City is not responsible for any delayed, lost, late, misdelivered, or non-delivered Proposals, no matter the cause.

**PROPOSAL SUBMISSION FORM
SPEED CAMERA DETECTION SYSTEM**

Date Submitted			
Company Legal Name			
State of Incorporation			
Date of Entity Formation			
Entity Type (select one)	Corporation / Partnership / LLC / Other:		
Corporate Address			
Office Location <i>if different than above</i>			
Taxpayer I.D. No.			
Authorized Representative Name and Title			
Contact Name and Title <i>if different than above</i>			
Contact Phone No.		Email	
How long has Proposer provided speed detection services?			
Is Proposer's system compatible with Vigilant-Motorola automated license plate reader (ALPR) systems?			

PROPOSAL DETAILS. Please provide a narrative response to the following questions. Images/graphs may be added for reference, at proposer's discretion. However, please limit your complete response to the below questions (including any images/graphs) to a maximum of ten (10) pages.

1. Describe Proposer's experience providing speed detection services, including: (i) identifying all Proposer's government contracts for speed detection services, and (ii) specifying all competitively awarded contracts for speed detection services between Proposer and public agencies or purchasing cooperatives.
2. Describe firm's operating model including citation, billing, appeals process, and remittance to the City.
3. Specify proposed implementation process and timeline from award and contract execution to speed detection commencement, including without limitation any proposed steps and associated timeframes for permitting, construction, installation, public awareness campaigns, etc., as applicable.
4. Specify Proposer's financial proposal, including the following:
 - a. Specify proposed payment terms, including all applicable increases. The proposed payment terms must clarify whether the revenue share will be pursuant to a flat fee, percentage fee, or other. Failure to specify a cost to be incurred by the City or otherwise taken from the City's proportion of fees paid per infraction under Florida Statutes shall be an affirmation that Proposer is incurring such cost.
 - b. Identify any investment of the City, if any.
 - c. Identify any limitations on the City's right to terminate for convenience, including any monetary penalties or expenses that may be incurred as a result of early termination.
5. Specify any other features of Proposal that the City should consider.

REFERENCES. Please identify three (3) contracts whereby proposer has provided speed detection services and associated references as requested below (preferably from public agencies).

Project No. 1			
Project Name:			
Project Description:			
Budget/Cost:		Contract Dates:	
Owner Name:		Reference Name:	
Reference Phone No.:		Reference Email:	

Project No. 2			
Project Name:			
Project Description:			
Budget/Cost:		Contract Dates:	
Owner Name:		Reference Name:	
Reference Phone No.:		Reference Email:	

Project No. 3			
Project Name:			
Project Description:			
Budget/Cost:		Contract Dates:	
Owner Name:		Reference Name:	
Reference Phone No.:		Reference Email:	

PROPOSER AFFIDAVITS

Business Name: _____

D.B.A.: _____ Federal I.D. No.: _____

Business Address: _____

City: _____ State: _____ Zip: _____

I, the undersigned affiant do swear and affirm that I am an authorized agent of the above-named Proposer and authorized to make the following statements and certifications on Proposer's behalf:

[PLEASE INITIAL EACH PAGE]

1. Conflicts of Interest

Affiant certifies as follows:

1. No City official or employee or their immediate family member has an ownership interest in Proposer or is deriving personal financial gain from any contract between the Proposer and the City.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in Proposer's Company.
3. No City employee is employed or prospectively will be employed by the Proposer.
4. Proposer has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.

The above certification is accurate except for the following City employee(s), board member(s), elected officials(s), or immediate family member(s) thereof with whom there may be a potential conflict of interest (specify individual and potential conflict): _____

2. Compliance With Foreign Entity Laws

Affiant certifies as follows:

1. The Proposer is not owned by the government of a foreign country of concern, as defined in Section 287.138, Florida Statutes.
2. The government of a foreign country of concern does not have a controlling interest in Proposer, as defined in Section 287.138, Florida Statutes.
3. Proposer is not organized under the laws of a foreign country of concern, as defined in Section 287.138, Florida Statutes.
4. Proposer does not have a principal place of business in a foreign country of concern, as defined in Section 287.138, Florida Statutes.
5. Proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to s. 215.473.
6. Proposer is not engaged in business operations in Cuba or Syria.

3. Copeland "Anti-Kickback" Act Affidavit

Affiant certifies that no portion of any sums will be paid to any employees of the City of Doral, its elected officials, or its consultants, as a commission, kickback, reward or gift, directly or indirectly by Proposer or any member of Proposer's firm or by any officer of the corporation in exchange for business with the City of Doral.

Initials: _____

4. Public Entity Crimes Affidavit

1. Proposer is familiar with and understands the provisions of Section 287.133, Florida Statutes.
2. Proposer further understands that a person or affiliate placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted Proposer list.
3. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)
 - _____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
 - _____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
 - _____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted Proposer list. (Attach a copy of the final order.)

5. No Contingency Affidavit

Affiant certifies the following:

1. Neither Proposer nor any principal, employee, agent, representative or family member has promised to pay, and Proposer has not and will not pay, a fee the amount of which is contingent upon the City of Doral awarding a contract.
2. Proposer warrants that neither it, nor any principal, employee, agent, or representative has procured, or attempted to procure, a contract with the City of Doral in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances, or the City of Doral’s ethics code.
3. Proposer acknowledges that a violation of this warranty may result in the termination of any contracts and forfeiture of funds paid, or to be paid, to the Proposer if awarded a contract.

6. Cone of Silence Certification

Affiant certifies and that Affiant has read and understands the Cone of Silence requirements set forth in the Miami-Dade County conflict of interest and code of ethics ordinance, and further certify that neither I, nor any agent or representative of the Company has violated this provision.

Initials: _____

7. E-Verify Program Affidavit

Affiant certifies the following:

1. Proposer is familiar with and understands the provisions of Section 448.095, Florida Statutes and 48 CFR 52.222-54 and has sufficient knowledge of the personnel practices of the Proposer to execute this Declaration on behalf of the Proposer.
2. Proposer has registered with and utilizes the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in F.S. 448.095, which prohibits the employment, contracting or sub-contracting with an unauthorized alien.
3. Proposer does not knowingly employ Affiants or retain in its employ a person whose immigration status makes them ineligible to work for the Proposer.
4. Proposer has verified that any subcontractors utilized to deliver goods or services to the City through the Contractor's contract with the City use the E-Verify system and do not knowingly employ persons whose immigration status makes them ineligible to work for the subcontractor. The undersigned further confirms that it has obtained all necessary affidavits from its subcontractors, if applicable, in compliance with F.S. 448.095, and that such affidavits shall be provided to the City upon request.
5. Failure to comply with the requirements of F.S. 448.095 may result in termination of the Proposer's contract(s) with the City of Doral.

8. Disability, Nondiscrimination, and Equal Employment Opportunity Affidavit

Affiant certifies that Proposer is in compliance with and agrees to continue to comply with, and ensure that any subcontractor, or third party contractor under any and all contracts with the City of Doral complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

- The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.
- The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501 553.513, Florida Statutes.
- The Rehabilitation Act of 1973, 229 USC Section 794.
- The Federal Transit Act, as amended 49 USC Section 1612.
- The Fair Housing Act as amended 42 USC Section 3601-3631

9. Conformance with OSHA Standards Affidavit

Affiant certifies and agrees that Affiant, as the proposed Proposer for City of Doral, has the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and agree to indemnify and hold harmless the City of Doral, against any and all liability, claims, damages losses and expenses the City may incur due to the failure of itself or any of its subcontractors to comply with such act or regulation.

Initials: _____

10. Non-Collusion Affidavit

I, the undersigned affiant, swear or affirm that:

1. Affiant is fully informed respecting the preparation and contents of the attached Bid/Proposal by Proposer and of all pertinent circumstances respecting such Bid/Proposal.
2. Such Bid/Proposal is genuine and is not a collusive or sham Bid/Proposal.
3. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including Affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other firm or person to submit a collusive or sham Bid/Proposal in connection with the Work for which the attached Bid/Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any firm or person to fix any overhead, profit, or cost elements of the Bid/Proposal or of any other person submitting a response to the solicitation, or to fix any overhead, profit, or cost elements of the quoted price(s) or the quoted price(s) of any other bidding/proposing person, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City or any person interested in the proposed Work.
4. The price(s) quoted in the attached Bid/Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Contractor or any other of its agents, representatives, owners, employees or parties in interest, including this Affiant.

11. Drug Free Workplace Program

Proposer, in accordance with Florida statute 287.087 hereby certifies that the Proposer does all of the following:

1. Publishes a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Informs Employees about the dangers of drug abuse in the workplace, the business' policy of maintaining drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Gives each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notifies the employees that, as a conditions of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Imposes a sanction on, or require the satisfactory participation in, a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Makes a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Select here if Not Applicable.

Initials: _____

12. Ownership Disclosure

The Proposer hereby discloses the following principals, individuals, or companies with five percent (5%) or greater ownership interest in Proposer (*supplement as necessary*):

Name	Address	% Ownership

The Proposer hereby discloses the following subcontractors of Proposer (*supplement as necessary*):

Name	Address	Role/Responsibility

13. Proposer Certification

I, as affiant herein and as an authorized representative of the below named business entity, have carefully examined the Solicitation, including all sections, exhibits, addenda, and any other documents accompanying or made a part of this Solicitation. I hereby propose furnishing the goods or services specified in the Solicitation and any resultant agreement. I agree that my Proposal will remain firm for a period of 180 days in order to allow the City adequate time to evaluate the Proposals.

I certify that all information contained in this Proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this Proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

I further certify, under oath, that this Proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a Proposal for the same product or service; no officer, employee or agent of the City of Doral or any other proposer is interested in said Proposal; and that the undersigned executed this Proposer Affirmation with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

Initials: _____

PROPOSER AFFIRMATION

I, the undersigned affiant, being first duly sworn as an authorized agent of the below-named Proposer, do hereby affirm and attest under penalty of perjury that the certifications and statements provided above on behalf of Proposer are true to the best of Affiant’s knowledge and belief and that Proposer is compliant with all requirements outlined in these City of Doral Affidavits. I also attest that Proposer will comply with and keep current all statements sworn to in the above affidavits and registration application. Proposer will notify the City of Doral immediately if any of the statements attested hereto are no longer valid.

Proposer Name

Date Signed

Affiant Signature

Affiant Name & Title (Printed)

STATE OF _____

COUNTY OF _____

The foregoing instrument was affirmed, subscribed, and sworn to before me this _____ day of _____, 20__ by means of physical presence or online notarization, by _____ who is personally known to me or who produced the following identification: _____.

[Notary Seal]

Notary Public for the State of _____

My commission expires: _____

CERTIFICATE OF AUTHORITY

(IF CORPORATION OR LLC)

I HEREBY CERTIFY that at a meeting of the Board of Directors of _____, a corporation organized and existing under the laws of the State of _____, held on the ___ day of _____, a resolution was duly passed and adopted authorizing _____ (Name) as _____ (Title) of the corporation/company to execute agreements on behalf of the corporation/company and providing that their execution thereof, attested by the secretary of the corporation/company, shall be the official act and deed of the corporation/company. I further certify that said resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 20____.

Secretary Signature: _____

Print Name: _____

STATE OF _____
COUNTY OF _____

The foregoing instrument was affirmed, subscribed, and sworn to before me this _____ day of _____, 20____ by means of physical presence or online notarization, by _____ who is personally known to me or who produced the following identification: _____.

[Notary Seal]

Notary Public for the State of _____
My commission expires: _____

CERTIFICATE OF AUTHORITY

(IF PARTNERSHIP)

I HEREBY CERTIFY that at a meeting of the Board of Directors of _____, a partnership organized and existing under the laws of the State of _____, held on the _____ day of _____, _____, a resolution was duly passed and adopted authorizing _____ (Name) as _____ (Title) of the partnership to execute agreements on behalf of the partnership and provides that their execution thereof, attested by a partner, shall be the official act and deed of the partnership. I further certify that said partnership agreement remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this _____, day of _____, 20____.

Partner Signature: _____

Print Name: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was affirmed, subscribed, and sworn to before me this _____ day of _____, 20__ by means of physical presence or online notarization, by _____ who is personally known to me or who produced the following identification: _____.

[Notary Seal]

Notary Public for the State of _____
My commission expires: _____

CERTIFICATE OF AUTHORITY

(IF JOINT VENTURE)

Joint ventures must submit a joint venture agreement indicating that the person signing this Agreement is authorized to sign documents on behalf of the joint venture. If there is no joint venture agreement, each member of the joint venture must sign this Agreement and submit the appropriate Certificate of Authority (corporate, partnership, or individual).



City of Doral

IRFP No. 2024-02

School Zone Speed Detection System

Addendum No. 1

1. In order to provide the highest quality response, would the City of Doral grant a two-week extension of the proposal deadline?

- The deadline shall be extended to **Friday, February 16, 2024 at 10:00 am** and must be submitted to the City Clerk's office in accordance with the IRFP instructions.

2. Considering the deadline for submittals of Friday, 2/9, would the City consider allowing vendors to submit their proposals electronically through email instead of via hard copy?

- The deadline has been extended as noted above. Email submissions shall not be accepted. The required electronic submissions must be provided via CD-ROM, USB, or similar format within the physical package delivered to the City Clerk's office.

3. Would the City provide the evaluation criteria of how proposal responses will be scored?

- The City Manager's recommendation to Council will be based upon the following evaluation criteria and available points:

Criteria	Available Points
Proposer's qualifications and experience	25
Quality of services	20
Technical approach and ability to meet City needs	20
Fees and financials	25
Overall completeness, clarity, and quality of proposal	10

Following the completion of the allocation of points above, 5 points will be added for any Proposer that as provided proof of certification showing it is a certified veteran business enterprise or certified service-disabled veteran business enterprise, as defined in City of Doral Code Section 2-324.

4. Please confirm that your included forms are excluded from the listed 10-page response limit.

- The 10-page limit applies to the specified questions under "Proposal Details" and does not apply to the required forms.

5. A full listing of all government contracts can vary largely between Bidders and could necessitate multiple pages in response to fully address your requirements. Will the City allowed for the listing to be provided in an appendix, not subject to the 10 page limit so that all bidders are granted an equal amount of space to respond fully to your narrative requirements?

- Proposers may attach a separate appendix identifying the various government contracts. Such Appendix will not count toward the 10-page limit.