



Memorandum

Date: April 10, 2024

To: Honorable Mayor and Councilmembers

From: Kathie Brooks
Interim City Manager

Department: Carlos Arroyo
Public Works Director

Subject: **Marlin Engineering – Downtown Doral South and Vanderbilt Park
Traffic Data Collection**

Introduction

This memorandum provides the Public Works Department's (PWD) recommendation for the Mayor and the City Councilmembers to authorize the City Manager to transfer \$17,816.57 from Account No. 101.80005.500340 to Account No. 101.80005.500310 to provide sufficient funding for Work Order No. 17 with Marlin Engineering, Inc. Work Order No. 17 will be issued to perform traffic data collection along Downtown Doral South and Vanderbilt Park.

Background

On January 13, 2024, a resident from Vanderbilt contacted the Mayor's Office regarding the speeding and cut through traffic that has been seen along NW 26th Street in the Vanderbilt Park Community. The PWD met on January 16, 2024, with the Residences at Downtown Doral Master Association president to discuss speeding issues that residents are currently experiencing along the roadway network within Downtown Doral South. The PWD will be conducting a data collection of the vehicular traffic volumes and speed counts within designated segments in the neighborhood of Downtown Doral South and Vanderbilt Park.

Marlin Engineering will be collecting bi-directional 72-hour traffic volume counts and 72-hour speed data (85th percentile speed) of 21 locations with eighteen (18) of these located within Downtown Doral South, and three (3) are located in Vanderbilt Park.

The PWD negotiated with Marlin Engineering the attached proposal in a not to exceed amount of \$17,816.57. The PWD needs to transfer \$17,817.00 from Account No. 101.80005.500340 to Account No. 101.80005.500310 to provide sufficient funding for this effort to provide sufficient funding for this request.

Procurement

The contract between Marlin Engineering and the City of Doral was procured through the publicly advertised Request for Qualification (RFQ 2020-22) process to select a pool of pre-qualified Engineering and Architecture firms. This group of ten (10) firms was approved by the City Council during the December 2020 Council meeting via Resolution No. 20-243 (approved 5-0).

Fiscal Impact:

Work Order No. 17 for Marlin Engineering, Inc. the Downtown Doral South and Vanderbilt Park Traffic Data Collection will be in an amount not to exceed \$17,816.57. Funding for this request is available in the current Fiscal Year Public Works Transportation Fund – “Contractual Services - Other” Account, Account No. 101.80005.500340. \$17,817.00 are being transferred from Account No. 101.80005.500340 to Account No. 101.80005.500310 “Professional Services” to provide sufficient funding for this effort.

Strategic Plan Alignment

This item follows the Public Safety strategic initiative of the City’s Strategic Plan as it provides data for possible traffic calming measures.

Recommendation

The City Manager’s Office respectfully requests that the Mayor and City Councilmembers authorize the City Manager to transfer \$17,817.00 from Account No. 101.80005.500340 to Account No. 101.80005.500310 to provide sufficient funding for Work Order No. 17 with Marlin Engineering, Inc. to perform traffic data collection along Downtown Doral South and Vanderbilt Park.