



Monthly Department Report

HUMAN RESOURCES

February 2025

Department Stats / Key Performance Indicators

HR Metrics			
Metric	Target	Previous Month Stats	February 2025 Stats
<i>Days to Post a Job</i>	5 Days	2.42	2.60
<i>Days to Provide Job Offer</i>	5 Days	3	1.33
<i>Time to Hire (City)</i>	30 Days	31.89	24.53
<i>Time to Hire (Police)</i>	70 Days	N/A	61.58

Major Project Updates

- No information to report for the month of February 2025.

Events

The Human Resources Department:

- Held a cooking demonstration on February 6th, 2025 to kickstart “Heart Health” month.
- Hosted a lunch and learn session on February 13th, 2025 with “Latas con Matas,” which taught us how to upcycle cans by planting with intentions.
- Hosted a lunch and learn session on February 20th, 2025 where employees had a chance to play Wellness Bingo for a chance to win prizes to help with their wellness journey.
- On February 24th, 2025 coordinated for *Eyes On The Job* to be onsite. This offers employees the opportunity to have their vision exams done here conveniently.

Sponsorships/Grants

- No information to report for the month of February 2025.

Administration

- No information to report for the month of February 2025.

Other

- Advertised seven (7) job postings during the month of February 2025.
- The City received a total of 576 applications during the month of February 2025.



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Department/Division Position Information		
Department/Division	Approved Positions	Vacant
Mayor & Council	13	0
City Manager's Office	6	2
Division of Economic Development	2	0
Charter Enforcement	1	1
Public Affairs	9	1
City Clerk	3	0
Human Resources	10	2
Finance	10	2
Procurement & Asset Management	5	3
Information Technology	22	3
Planning & Zoning	11	3
Police (Sworn)	190	34
Police (Non-Sworn)	68	13
Building	42	6
Code Compliance	15	1
Public Works	47	11
Transportation	4	0
Stormwater	4	1
G.O. Bond	3	0
Parks & Recreation (Full-Time)	65	11
Parks & Recreation (Part-Time)	200	76