



Monthly Department Report

HUMAN RESOURCES

July 2025

Department Stats / Key Performance Indicators

HR Metrics			
Metric	Target	Previous Month Stats	July 2025 Stats
<i>Days to Post a Job</i>	5 Days	1	1.5
<i>Days to Provide Job Offer</i>	5 Days	1	1
<i>Time to Hire (City)</i>	30 Days	14.84	22.74
<i>Time to Hire (Police)</i>	70 Days	18.95	36.95

Major Project Updates

- The Human Resources Department coordinated 14 mandatory training sessions with Rcultures. We also coordinated with individual departments to schedule employees based on their availability and the City's operational needs.

Events

The Human Resources Department:

- Coordinated a series of employee appreciation events:
 - First event took place on July 30th, 2025 – The City catered a delicious breakfast from Chick-Fil-A and had Gourmet coffee available for employees.

Sponsorships/Grants

- No information to report for the month of July 2025.

Administration

- No information to report for the month of July 2025.

Other

- Advertised five (5) job postings during the month of July 2025.
- The City received a total of 408 applications during the month of July 2025.



Monthly Department Report

HUMAN RESOURCES



Department/Division Position Information		
Department/Division	Approved Positions	Vacant
Mayor & Council	13	0
City Manager's Office	6	0
Division of Economic Development	2	0
Office of Inspector General	1	1
Public Affairs	9	0
City Clerk	3	0
Human Resources	10	1
Finance	10	0
Procurement & Asset Management	5	1
Information Technology	22	1
Planning & Zoning	11	4
Police (Sworn)	188	31
Police (Non-Sworn)	70	7
Building	42	5
Code Compliance	15	2
Public Works	47	7
Transportation	4	0
Stormwater	4	2
G.O. Bond	3	0
Parks & Recreation (Full-Time)	65	2
Parks & Recreation (Part-Time)	200	34

Notes:

**This month shows a slight increase in part-time vacancies within the Parks & Recreation Department. Human Resources conducted an analysis of the department's part-time salaries budget/line item, and an evaluation of how many additional positions could be added was done.*

**Inspector General reflects one (1) vacancy in the above chart. Please note that this is due to the Inspector General being brought on board as a contractor rather than an employee. Vacancy remains as it was approved in the budget as an employed position.*