July 2024

Department Stats/ Key Performance Indicators

HR Metrics			
Metric	Target	Previous Month Stats	July 2024 Stats
Days to Post a Job	5 Days	2	4.75
Days to Provide Job Offer	5 Days	2	4.92
Time to Hire (City)	30 Days	6.42	14
Time to Hire (Police)	70 Days	37.58	40.11

Major Project Updates

- The Human Resources Department continues to work with Evergreen Solutions to properly conduct a classification and compensation study.
- The department worked with insurance brokers to secure the most favorable rates for the City's insurance renewals for FY 24-25.
- Currently working on city-wide open enrollment for eligible employees, retirees and COBRA members.

Events

- No events to report for the month of July 2024.

Sponsorships/Grants

- No information to report for the month of July 2024.

Administration

- The Human Resources Department onboarded eight (8) new hires during the month of July 2024.

New Hire Information

Department	Position	# of Positions Filled
Parks & Recreation	Special Needs Programs Aide/RSA	2
Public Works	Auto Maintenance Technician	1
Public Works	Permit Clerk (PW)	1
Police (Non-Sworn)	Police Administrative Assistant	1
Police (Non-Sworn)	Police Officer Trainee	1
Police (Non-Sworn)	Police Service Aide	2

Other

- The Human Resources Department submitted application and was awarded the 2024 Healthiest Employer for South Florida award.
- Coordinated and advertised four (4) job postings during the month of July 2024.
- The City received a total of 304 applications during the month of July 2024.
- The City received a total of 2,736 job hits during the month of July 2024.

Department/Division Position Information		
Department/Division	**Approved Positions**	**Vacant**
Mayor & Council	11	0
City Manager's Office	6	2
Charter Enforcement	1	1
Public Affairs	9	0
City Clerk	3	0
Human Resources	10	3
Executive Interns (HR Budget)	6	0
Finance	10	1
Procurement & Asset Management	3	0
Information Technology	20	3
Planning & Zoning	12	2
Police	260	56
Building	42	4
Code Compliance	15	1
Public Works	43	5

Transportation	4	0
Stormwater	4	1
G.O. Bond	3	0
Parks & Recreation	173	26