



CITY OF DORAL COUNCIL MEETING MEMORANDUM

ITEM TITLE:

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, PURSUANT TO SECTION 2-322 OF THE CITY'S CODE OF ORDINANCES, AUTHORIZING THE CITY MANAGER TO UTILIZE THE OMINIA PARTNERS CONTRACT No. R240303 WITH CARAHSOFT TECHNOLOGY CORPORATION FOR THE PURCHASE OF A PROJECT MANAGEMENT SOFTWARE IN THE AMOUNT OF FIFTY-EIGHT THOUSAND TWO HUNDRED SEVENTY-NINE DOLLARS AND THIRTY CENTS (\$58,279.30); AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS IN FURTHERANCE HEREOF; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

DEPARTMENT RECOMMENDATION:

Approval

BRIEF HISTORY:

The Capital Improvements Division, together with the Information Technology and Public Works Departments, has performed market research and pilot demonstrations to identify a comprehensive project management software solution that would enhance efficiency, transparency, and collaboration across the City's capital projects in a continued effort to support the City's digital transformation efforts and commitment to operational excellence. Platforms were reviewed and evaluated for their functionality, scalability, and compatibility with existing City systems and technical requirements. The goal is to implement a system capable of streamlining project delivery, improving communication between departments and external partners, and centralizing project documentation, budgets, schedules, and reporting.

Following the evaluation process, Procore was found to be a viable comprehensive solution tailored to the needs of municipal capital programs. Procore offers an integrated, cloud-based platform that consolidates project management functions—such as document control, submittals, budget tracking, change management, and construction field oversight—into a single system accessible to both City staff and project partners. The software's real-time dashboards and reporting capabilities will enable improved oversight of project progress, expenditures, and schedule adherence, while reducing administrative redundancies and manual data entry. Additionally, Procore's proven use by numerous public agencies nationwide demonstrates its adaptability to the accountability, transparency, and capital project management required in government operations while also compliant with municipal IT standards.

The implementation of Procore will support the City's continued commitment to improving operational efficiency, ensuring consistent project documentation and communication, and ultimately enhancing the delivery of capital improvement projects for the community.

Procurement

The Capital Improvements Division obtained a quote from Carahsoft, an authorized supplier of Procore, through the existing cooperative purchasing agreement with OMNIA Partners (Contract No. R240303). This procurement vehicle allows the City to take advantage of competitively solicited pricing while ensuring compliance with public procurement requirements. The proposal includes implementation services for the initial system setup as well as access to the specific modules identified by the Capital Improvements Division, Information Technology, and Public Works Departments as the most beneficial based on the City's operational needs. The implementation represents a one-time cost, while the licensing and module services are for a one (1) year period, renewable annually for continued use and system support.

LEGISLATIVE ACTION: (IF APPLICABLE)

Date:	Resolution/Ordinance No.	Comments

FINANCIAL INFORMATION: (IF APPLICABLE)

No.	Amount	Account No.	Source of Funds
1.	\$58,279.30	001.220005.500652	Information Technology
2.	\$0		
Total:	\$0		
Fiscal Impact Statement: The proposed item has a fiscal impact on revenues and/or expenditures of \$58,279.30.			

STRATEGIC PLAN ALIGNMENT:

This item aligns with the City's Strategic goal of Exceptional Service as it provides for improved efficiency, transparency, and collaboration across the City's capital projects.

ATTACHMENT(S):

- A. Carahsoft Quote
- B. Ominia Partners Contract NO. R240303
- C. Draft Resolution