



CITY OF DORAL COUNCIL MEETING MEMORANDUM

ITEM TITLE:

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA AUTHORIZING THE CITY MANAGER TO REVISE AND EXTEND THE APPROVED SERVICE AGREEMENT WITH UNITED STATES SERVICE INDUSTRIES (USSI) FOR A SIX (6) MONTH PERIOD, FOR THE PROVISION OF CUSTODIAL SERVICES CITYWIDE IN AN AMOUNT NOT TO EXCEED THE DEPARTMENTAL BUDGET FUNDS WHILE A NEW CONTRACT IS PROCURED; ADDING THE OPTION TO INCLUDE PARKS AND RECREATION DEPARTMENT FACILITIES TO THE USSI CONTRACT; PROVIDING FOR IMPLEMENTATION AND PROVIDING FOR AN EFFECTIVE DATE

DEPARTMENT RECOMMENDATION:

Approval

BRIEF HISTORY:

RFP No. 2019-47 was issued on December 27, 2019, for the purpose of providing City wide custodial services for City facilities for an initial contract term of three (3) years with an option to renew for two (2) additional one (1) year. On April 22, 2020, the Mayor and the City Council-Members authorized the City Manager, via Resolution 20-29 (approved 5-0), to enter into a Professional Service Agreement (PSA) with USSI for the provision of Custodial Services citywide as needed for an initial period of three (3) years with an option to renew for two (2) one (1) year periods for a possible total of five (5) years. On May 16, 2024, the City Manager executed the final one-year extension of the Professional Service Agreement with USSI. The Agreement is set to expire on May 20, 2025.

City Staff is currently working with the Procurement and Asset Management Department to advertise a new RFP for Custodial services for the City's 3 main facilities (Government Center, Police / Public Works Facility, Police Training & Community Center). During the process the City Manager's Office requested the Public Works Department (PWD) to work with the Procurement Department and include the Parks & Recreation Department into the Custodial Services new RFP. A six (6) month extension with the current custodial services provider, USSI, is required. The new advertised RFP will include custodial services for Parks facilities on an as needed basis.

The PWD respectfully requests authorization for the City Manager to extend the existing contract for an additional six (6) month period, maintaining the same terms, conditions, and pricing of the current contract, while the procurement process for new custodial services is completed, and the new contract is awarded. The six-month extension will expire on

November 20, 2025. The estimated total cost of the extension for the three (3) main facilities is \$73,618.02. The estimated cost for the Parks facilities is \$5,000.00 per special events and depends on the services needed.

LEGISLATIVE ACTION: (IF APPLICABLE)

Date:	Resolution/Ordinance No.	Comments
2/13/2019	Resolution No. 19-49	Approved
2/12/2020	Resolution No. 20-29	Approved

FINANCIAL INFORMATION: (IF APPLICABLE)

No.	Amount	Account No.	Source of Funds
1.	\$73,618.02	001.80005.500340	Contractual Services
2.	\$5,000.00	001.90005.500310	Recreation Account
Total:	\$0		
Fiscal Impact Statement: The proposed item has a fiscal impact on expenditures of \$73,618.02 for the Public Works Department and \$5,000.00 for the Parks and Recreation Department.			

STRATEGIC PLAN ALIGNMENT:

This item follows the Public Safety strategic initiative of the City's Strategic Plan as it addresses infrastructure improvements.

ATTACHMENT(S):

- A. Resolutions No. 19-49 and 20-29.
- B. Agreement, extension, second extension.
- C. Draft Resolution.