



Monthly Department Report

BUILDING

July 2025

Department Stats/ Key Performance Indicators

Permit Fee Utilization Report Year FISCAL YEAR REPORT FY25	Week 27	Week 28	Week 29	Week 30
Performance Indicator	7/4/2025	7/11/2025	7/18/2025	7/25/2025
Customer Service Activity				
Customers Assisted (DoralQ)	85	134	96	127
Average Lobby Wait Time (Goal <10m)	9	9	6	11
Average Service Time with Customer	16	15	16	17
Design Professional Meetings (311) Requested	2	11	5	9
Online Chat Portal Visitors (Velaro)				
Online/Chat Engagements				
Phone calls (Received)	417	546	460	530
Phone calls answered	266	418	304	379
Call Success Rate (Goal >50% Average)	64%	77%	66%	72%
2.0 Permitting Performance Activity				
2a. Applications Received	139	168	124	122
Permits & Plans Reviews (all depts)	455	734	571	504
2b. Permits Approved / Issued	74	77	88	115
Construction Value (\$ millions)	3.3	17.1	6.8	69.1
Total Fees Collected	\$73,440	\$515,755	\$112,110	\$1,193,954
2.0 Inspection Performance				
2c. Inspections Requested (all depts)	383	427	425	384
2d. Inspections Completed (Requested - Cancelled)	367	408	381	366
Inspections Completed Rate (%)	96%	96%	90%	95%
2.0 Private Provider Activity				
2e. Inspections by a Private Provider	9	5	8	10
% of Total Inspections Completed	2%	1%	2%	3%
Plans Reviews by a Private Provider	1	3	3	4
% of Total Plans Reviews Completed	0%	1%	1%	1%
2f. Audits Performed on Inspections by a Private Provider	0	0	0	0
2h. Other Permissible Activities not contemplated above	0	0	0	0
2g. Building Department Positions	43	43	43	43
Vacancies	6	6	6	6
Percentage Fully Staffed	86%	86%	86%	86%
Permit Completion / Occupancy Data				
TCO/TCC's Issued	5	4	2	2
CO/CC's Issued	3	3	3	3
Budgeting Statistics				
1.0 Expenditures				
Direct Expenditures (unaudited) [Personnel Services Costs incl salary and benefits]				
Indirect Expenditures to enforce FBC (unaudited) [Operating Expenses]				
Total Expenditures (unaudited)				
3.0 Revenue				
3a. Revenue from Base Permit Fees (unaudited) (Xaction Rpt by GL Acct - BDPERM)		\$ 146,420		\$ 625,583
3b. Revenue from Fines (unaudited) (Xaction Rpt by GL Acct - BDFINE)		\$ 800		\$ 1,300
3d. Previous Balance Carryforward				
3e. Balances Refunded by Local Government				
3c. 3f. Other Sources Revenue or Interest				
Estimated Surplus Fund Balance		\$ 1,348,356.61		\$ 1,975,239.17



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Major Project Updates

- EnerGov Upgrade
 - Train environment upgraded to 2024.1.4.4.
 - Data refresh in train and test.
 - Test environment upgraded to 2025.1 TLS.
 - 2025.1 Prod Upgrade of EPL required before transition from Bluebeam to DigEplan software
- CRS Program Update
 - City of Doral to work on Activity 450 Stormwater Management Regulations (SMR) ordinance.
 - Pending data from FEMA about repetitive loss properties before team can finalize the update to Program for Public Information document.
 - No more PPI committee meetings planned until PPI is final, then committee will meet annually.
- Building Milestone Program
 - Ongoing outreach to overdue properties
 - Many properties coming into voluntary compliance
- Doral Central Park
 - Successful permit issuance for July 4th Celebration

Events

- None at this time.



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Administration

- Personnel updates (e.g., new hires, training, staff achievements).
 - New Hires: None for the period.
 - Interviews Completed: Plumbing Inspector, Building Inspector
 - Certifications Received: Building Inspector Pablo Velasco received his Building Plans Examiner certification; Chief Electrical Inspector Iscander Garcia received his Level II Thermographer certification.