



Memorandum

Date: September 11, 2024

To: Honorable Mayor and Councilmembers

From: Rey Valdes
City Manager

Department: Carlos Arroyo
Public Works Director

Subject: **Operation and Maintenance (O&M) Service Agreement Extension of the Doral Trolley System - Limousines of South Florida (LSF)**

Introduction

The Public Works Department (PWD) respectfully requests that the Mayor and City Councilmembers adopt a Resolution authorizing the City Manager to negotiate and enter into a Service Agreement extension with Limousines of South Florida (LSF) for the operation and maintenance (O&M) of the Doral Trolley System for a six-month period with an additional one-time optional six-month extension at an amount not to exceed the Departmental budgeted funds while the City finalizes the procurement process of a new contract. The Service Agreement will maintain the terms and conditions of the current contract.

Background

On February 1, 2008, the City of Doral launched a two-year pilot program to provide public transportation via a local circulator, giving way for the Doral Transit System. Since the inception of the Doral Transit System, the City has grown from one (1) route being serviced by one (1) trolley bus Monday through Saturday, to four (4) routes serviced by seventeen (17) trolleys seven (7) days a week. The trolley service continues to surpass the target ridership of 10 riders per hour. During Fiscal Year 2018-19, the total yearly ridership was approximately 780,081, a 10% increase over Fiscal Year 2017-18. In Fiscal Year 2019-20, the total yearly ridership experienced

a 45% decrease in ridership due to the COVID-19 Pandemic, which included a reduction in service and no trolley service at the height of the Pandemic for a three-week (3) period to prevent the spread of the virus.

On May 14, 2014, the Mayor and City Councilmembers adopted Resolution No. 14-72 (approved 5-0) approving a two (2) year contract with an option to renew for an additional three (3) year extension exercisable by the City, with Limousines of South Florida (LSF), for the operation and maintenance (O&M) of the Doral Trolley System in a not to exceed amount of \$1,829,907.20. On September 22, 2014, the City issued a Notice to Proceed letter to LSF stating that the terms and conditions of the executed Trolley O&M Contract were effective as of October 1, 2014. On July 22, 2016, the City executed the Contract Extension with LSF for the Trolley O&M for an additional and final three (3) year period. The City's Contract with LSF expired on October 1, 2019.

During that time the PWD was completing the Doral Trolley/SMART Plan Coordination Study which provided recommendations to address operational and maintenance issues, vehicle types, and infrastructure development guidelines. As a result of the timing of LSF's contract expiration date and contingent on the recommendations of the City of Doral/SMART Plan Coordination Study, the Mayor and City Councilmembers adopted Resolution No. 19-186 (approved 5-0) authorizing staff to waive the competitive bidding process and enter into negotiations with LSF for the operation and maintenance of the Doral Trolley System for a one (1) year period with an optional one (1) year renewal and renegotiating the terms and conditions of the existing agreement in an amount not to exceed the departmental budget. City staff negotiated with LSF to maintain the same hourly service rate of \$59.84 as in the 2014 Operation and Maintenance (O&M) Contract of the Doral Trolley System but modified the Liquidated Damages to ensure optimal trolley service to the public. At the September 2019 Council Meeting, the Mayor and City Councilmembers adopted Resolution No. 19-222 (approved 4-0, 1 absent) authorizing the Service Agreement with Limousines of South Florida (LSF) for the operation and maintenance (O&M) of the Doral Trolley System for a (1) year period with an option to renew for one (1) additional year in an amount not to exceed the department budgeted funds. The contract with LSF expired on October 1, 2021.

On August 11, 2021, the Mayor and City Councilmembers adopted Resolution No. 21-186 (approved 5-0) approving to extend the Service Agreement with LSF for the operation and maintenance (O&M) of the Doral Trolley System, due to impacts to the Trolley system from the pandemic, for a one-year period. The contract with LSF expired on October 1, 2022.

On September 14, 2022, the Mayor and City Councilmembers adopted Resolution No. 22-171 (approved 5-0) approving to extend the Service Agreement with LSF for the O&M services to include for a living wage provision for the trolley drivers while maintaining the remainder of the

terms and conditions of the current contract, for an additional six (6) months with a one-time option extension of six-months. The City's Contract with LSF is set to expire on October 1, 2023.

The PWD developed the new Doral Trolley System O&M Services Request for Proposals (RFP) document and worked with the Procurement Division to advertise the competitively bid documents. RFP #2022-18 was issued and scheduled to be awarded at the January 2023 Council Meeting. However, City staff determined that it was in the best interest of the City to cancel this solicitation and hold an Industry Day, which took place on May 15, 2023, to encourage competition among the potential proposers. During this Industry Day, City staff presented the specific requirements of a Fixed Route to the competitors present, and, at the same time, the City got input from the competitors to create a strategy for the most innovative and best value solution.

On August 9, 2023, the Mayor and City Councilmembers adopted Resolution No. 23-128 (approved 5-0) approving to extend the Service Agreement with LSF for the operation and maintenance (O&M) of the Doral Trolley System. The City's Contract with LSF is set to expire on October 1, 2024.

On July 19, 2024, the PWD with the assistance of the Procurement Division advertised the RFP No. 2024-12 for Operations and Maintenance Services for the Doral Trolley Circulator System. On July 29, 2024, the PWD request to the Procurement Division to cancel the RFP advertisement per the City Manager office request while the PWD staff conducts additional research prior to the advertising of the RFP.

The PWD is requesting to enter into a Service Agreement extension with LSF for the O&M services while maintaining the terms and conditions of the current contract, for an additional six (6) months with a one-time option extension of six-months, while the procurement process of the new service is completed, and the new Trolley O&M contract is awarded.

Procurement

RFP #2014-09 was issued on February 14, 2014, for the Maintenance & Operation Services for the Doral Trolley Circulator System for a period of five (5) years. One (1) firm attended the Pre-Proposal Meeting which was held on February 26, 2014. One (1) proposal was received on March 25, 2014, with the company meeting the required criteria. Limousines of South Florida, Inc. (LSF) was the only responsive and responsible proposer. On August 13, 2019, Resolution No.19-186 was adopted due to the timing of the City's Doral Trolley/SMART Plan Coordination Study and the findings that would be recommended in the Study, waiving the competitive bidding procedures in the best interest of the City. On September 11, 2019, Resolution No.19-222 was

adopted extending the Agreement for a contract period of one (1) year with the option to renew for an additional one (1) year term under the same terms, costs, and conditions. On August 11, 2021, Resolution No. 21-186 was adopted in order to extend the contract for one-year period. On September 14, 2022, Resolution No. 22-171 was adopted in order to extend the contract for an additional six (6) months with an one-time option extension of six-months. On August 9, 2023, Resolution No. 23-128 was adopted in order to extend the Service Agreement with LSF for the operation and maintenance (O&M) of the Doral Trolley System. The City's Contract with LSF is set to expire on October 1, 2024.

Fiscal Impact

The fiscal impact associated with the 6-month contract extension is budgeted in FY 2024-25 and is estimated to total \$1,780,000.00. Funding for this request is budgeted in the next Fiscal Year, FY 2024-25, in the Transportation Fund "Contractual Services" Account, Account Num. 101.80005.500341, and in the People's Transportation Plan Fund (CITTT Fund), "Contractual Services" Account, Account Num. 106.80005.500341.

Strategic Plan Alignment

This item follows the Transportation strategic initiative of the City's Strategic Plan as it addresses public transportation.

Recommendation

The City Manager's Office respectfully requests that the Mayor and City Councilmembers authorize the City Manager to negotiate and enter into a Service Agreement extension with Limousines of South Florida (LSF) for the operation and maintenance (O&M) of the Doral Trolley System for a six-month period with an additional one-time optional six-month extension at an amount not to exceed the Departmental budgeted funds while the City finalizes the procurement process and establishes a new contract. The Service Agreement will maintain the same terms, conditions, and pricing of the current contract.