

SS4A Comprehensive Safety Action Plan

Task	Loaded
Task 1. Project Launch	
1.1 Project Kick-Off Meeting	
1.2 Project Management Plan and Coordination Meetings	
Task 2. Literature, Plans and Policies Review	
2.1 Review existing policies, programs and practices	
2.2 Development of technical memorandum summarizing findings	
Task 3. Vision Zero Task Force Development and Community Engagement	
3.1 Develop a comprehensive stakeholders database	
3.2 Create a Vision Zero Task Force	
3.3 Public Engagement and Involvement Strategy (Bilingual)	
3.4 Create a project website, interactive dashboard, social media campaign, branding guidelines, and other marketing tools	
3.5 Development of an online survey and collection, analysis, and infographics with main results	
3.6 Facilitate up to (2) public workshops - both in person and virtual	
3.7 Participation at intercept events and educational campaigns	
Task 4. Data Collection & Safety Analysis	
4.1 Crash data collection, verification, and processing	
4.2 Crash data analysis	
4.3 Citywide injury and collision data GIS dashboard	
4.4 Citywide High Injury Network and mapping	
4.5 Vulnerable Road Users & Freight Safety Evaluation	
Task 5. Implementation & Evaluation Strategies	
5.1 Policy & Strategies Development	
5.2 Development of countermeasures & crash diagrams	
5.3 Implementation Framework	
Task 6. CSAP Plan Outline & Appendices	
6.1 Draft CSAP and compile all data and analysis from previous tasks	
6.2 Create appendices and graphics for document	
6.3 Preparation of CSAP presentation to Councilmembers and final public workshop	
Task 7. Final Draft, Plan Adoption and Vision Zero Network	
7.1 Preparation of Final Draft	
7.2 Adoption of Final Draft	
7.3 Publication of Final CSAP including any final draft changes addressing comments	
7.4 Vision Zero Network Application Preparation	
Sub-Total	
Other Direct Costs	
Travel Costs	
Printing & Miscellaneous	
Total	

Project Manager/Contract Lead	Land Planner	Planner	Engineering Technician
\$257.80	\$195.85	\$157.07	\$142.40
26	26	10	10
2	2	2	2
24	24	8	8
4	16	32	0
2	8	16	0
2	8	16	0
36	96	200	16
2	0	8	0
4	4	8	0
4	8	24	0
2	8	16	4
4	4	48	0
8	24	24	8
12	48	72	4
4	8	8	12
4	8	8	12
8	16	24	32
8	12	48	36
2	4	12	24
2	4	48	32
6	12	20	40
2	4	8	8
2	4	8	24
2	4	4	8
12	12	236	6
2	4	136	2
2	4	96	2
8	4	4	2
16	22	50	0
8	8	24	0
4	2	2	0
4	4	8	0
0	8	16	0
104	192	556	84

Engineering Technician/Traffic Engineering	GIS Technician	Clerical/Public Outreach Specialist	
\$142.40	\$138.44	\$76.56	
10	10	10	102
2	2	2	14
8	8	8	88
0	0	0	52
0	0	0	26
0	0	0	26
16	0	184	548
0	0	12	22
4	0	4	24
0	0	36	72
0	0	36	66
0	0	36	92
8	0	36	108
4	0	24	164
16	48	0	720
16	48	0	96
48	24	0	152
48	48	0	200
24	72	0	138
8	40	0	134
62	12	0	152
12	0	0	34
48	12	0	98
2	0	0	20
6	0	4	276
2	0	0	146
2	0	0	106
2	0	4	24
8	0	6	102
0	0	0	40
0	0	4	12
0	0	2	18
8	0	0	32
118	70	204	1952

\$	18,363.56
\$	2,221.03
\$	16,142.53
\$	9,191.04
\$	4,595.52
\$	4,595.52
\$	78,139.47
\$	2,690.83
\$	3,946.98
\$	9,123.69
\$	7,921.13
\$	12,109.97
\$	15,566.89
\$	26,779.98
\$	108,784.48
\$	14,486.88
\$	23,680.24
\$	30,558.68
\$	19,986.72
\$	20,071.96
\$	23,224.48
\$	5,403.56
\$	14,469.64
\$	3,351.28
\$	44,527.34
\$	23,230.12
\$	16,947.32
\$	4,349.90
\$	17,885.53
\$	7,398.88
\$	2,043.26
\$	3,224.27
\$	5,219.12
\$	300,115.90
\$	-
\$	-
\$	300,115.90