



CITY OF DORAL COUNCIL MEETING MEMORANDUM

ITEM TITLE:

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING A SPECIAL EVENT PERMIT AND USE OF THE CITY LOGO REQUESTED BY EDUARDO OROZCO TO HOST THE “DORAL CHRISTMAS RACE 2025” AS DETAILED IN EXHIBIT A “MAP EVENT SITE” HAVING THE MEETING LOCATION AT DORAL MEADOWS PARK LOCATED AT 11555 NW 58 STREET, DORAL, FL 33166 ON SUNDAY, DECEMBER 21, 2025, FROM 7:30 A.M. TO 9:30 A.M.; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

DEPARTMENT RECOMMENDATION:

Approval

BRIEF HISTORY:

Eduardo Orozco (the “Applicant”) is requesting approval of a special event from the Mayor and the City Council to host the Doral Christmas Race 2025, a sport event, pursuant to Chapter 35 of the City Code of Ordinances (“City Code”). The proposed event will be hosted close to traffic area detailed in Exhibit A, event site map, from 7:30 am to 9:30 am on December 21, 2025. Meeting location is Doral Meadows Park. Additional time has been requested for setup.

LEGISLATIVE ACTION: (IF APPLICABLE)

Date:	Resolution/Ordinance No.	Comments

FINANCIAL INFORMATION: (IF APPLICABLE)

No.	Amount	Account No.	Source of Funds
1.	\$5,938.18	001.6000.342100	Applicant
2.	\$365.00	001.4000.329400	Applicant
3.	\$2,27302	001.9000.347201	Applicant
4.	5,000.00	001.220002	Applicant

Fiscal Impact Statement: The proposed item has a fiscal impact on revenues of <u>\$13,576.20</u>

STRATEGIC PLAN ALIGNMENT:

Does not apply as this is a special event.
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ATTACHMENT(S):

- A. Application and Exhibits
- B. Planning and Zoning Fees
- C. Parks and Recreation Fees
- D. Police Fees
- E. Resolution



Memorandum

Date: September 10, 2025

To: Honorable Mayor and Councilmembers

From: Zeida Sardinas
City Manager

Department: Michelle M. Lopez
The Corradino Group
Interim Planning and Zoning Director

Subject: **Special Event Permit – Doral Christmas Race 2025
(EVNT-2506-0121)**

Introduction

Eduardo Orozco (the “Applicant”) is requesting approval of a special event from the Mayor and the City Council to host the Doral Christmas Race 2025, pursuant to Chapter 35 of the City Code of Ordinances (“City Code”). The proposed event will be hosted by Leon Sport within close to traffic area detailed in Exhibit A, event map site area from 7:30 am to 9:30 am on Sunday, December 21, 2025. Meeting location is Doral Meadows Park located at 11555 NW 58 Street, Doral. A copy of the application is provided in “Exhibit A”.

Background

The purpose of this special event is to provide the City of Doral with a fun family and community-oriented event that elicits participation of runners of different athletic levels and ages. The City of Doral encourages a lifestyle of fitness, and community participation and the Doral Christmas 5K event will offer the opportunity for participants to enjoy themselves during the holiday season. Moreover, this 5K event will re-affirm the city’s initiative and commitment to establish the City of Doral as a sport enthused city while offering residents and visitors a safe environment to enjoy

another holiday gathering in the City of Doral. The event will have DJ provided music, sponsors, and non-alcoholic beverages for the participants and guests.

The applicant estimates an attendance of approximately 1000 participants. Pursuant to Chapter 35 of the City of Doral Code of Ordinances ("City Code"), events anticipating 400 or more attendees require approval by the City Council.

The applicant has a proven track record of organizing successful sporting events in the City of Doral, including:

- Run Doral 2025
- Doral 5K Christmas Race 2024
- Run Doral 2024

Department Estimated Costs

City of Doral - Special Event Doral Christmas Race 2025 City of Doral Report		
Exhibit B – Planning and Zoning Fees		
Planning and Zoning	Breakdown in Exhibit B	\$ 350.00
	Technology fees	\$ 15.00
	<i>PZ Total</i>	\$ 365.00
Exhibit C – Parks and Recreation Fees		
Parks & Recreation	Breakdown in Exhibit C	2,273.02
	Refundable Security Deposit	5,000.00
	<i>Total Parks Fee</i>	\$ 7,273.02
Exhibit D – Police Fees		
Police fees	Breakdown in Exhibit B	5,938.18
Total Event Fees Due		\$ 13,576.20

* Upon City Council approval, all fees due must be paid in full within thirty upon approval.

** The due date for payment is October 10, 2025.

Application – Information

Pursuant to City Code Section 35-48, the application for a permit under this division shall contain the following information:

- Primary Contact Information
 - *Provided in Exhibit A*
- Applicant Identification
 - *Leon Sport.*
- Event Schedule
 - *Set-up time is scheduled for December 21, 2025.*
 - *The event is scheduled for Sunday, December 21, 2025, from 4:00 am to 10:00 am*
 - *Tear down will be on December 21, 2025.*
- Event Location
 - *The proposed event will take place in a traffic-restricted area as outlined in Exhibit A.*
- Attendance Estimate
 - *Attendance is estimated at 1000 participants during the event.*
 - *Events that expect 400 or more attendees shall require the approval of the City Council, pursuant to City Code Section 35-20(d).*
- Special Requests or Conditions
 - *None.*
- Event Site Plan
 - *Provided in Exhibit A*
- Parking Plan
 - *Parking available on site*
- Road Closure Details
 - *Available in Exhibit A*
- Noise Waiver
 - *No noise waiver is being requested*
- City Sponsorship or Branding
 - *The Applicant is not requesting the use of the city logo.*
 - *No financial assistance has been requested by the applicant*

Recommendation

The Planning and Zoning Department, Special Event Section, requests that the Mayor and City Councilmembers approve the “Doral Christmas Race 2025” special event permit and use of the City’s Logo, subject to the conditions set forth in the corresponding resolution.

