



City of Doral Special Event Permit Application Packet

What is considered a special event?

Special events are concerts, festivals, races, walks, circuses, carnivals, shows, exhibitions, grand opening promotions, concerts, and other similar activities or gatherings taking place in City venues or privately owned property, whether operated partially or totally indoors, outdoors, on stage, under tents or with the use of temporary buildings or structures, to which members of the general public are invited as participants or spectators. Special events shall not be permitted to be located or operated in the City except as provided in this article.

For demonstrations and assemblies, please contact the Police Department at 305-593-6699.

What you should know:

Please contact the planning and zoning department at pzspecialevents@cityofdoral.com for a brief pre-application meeting.

Special events that require city council approval:

- Events expecting 400 or more participants
- Events longer than three (3) consecutive days
- Events held on City property
- Events with significant impact on city services, impact on traffic, parking, noise, etc.
- Event application submitted less than 45 days prior to the event.

Fees

- \$350.00 plus \$15.00 technology fee
- Between 89 days - 60 days additional \$200.00
- Between 59 days - 45 days additional \$400.00
- Less than 45 days prior to the event \$1,000.00 fee and requires City Council approval

Please contact the **Building Department at 305-593-6700** for information about required building permits.

Permits Required for:

- Tents larger than 10 x 10
- Generators larger than 10 kw
- Stage
- Portable toilets

Exceptions to the special events regulations:

- A minor special activity, on private property which is defined as special event and is self-contained that has a total attendance of less than 100 persons, has a limited impact on traffic, parking and noise in surrounding neighborhoods, and does not alter the use, occupancy, occupant load, or facility count of the facility proposed to be used.
- Corporate events located on business premises that does not require any city services. The sponsor of the proposed special activity shall submit all details of such proposed activity to the planning and zoning department at least 30 days in advance of the event.
- Events by a self-insured governmental entity.
- Outdoor retail events in which the owner or lessee of the property used for a retail use is selling his/her/its merchandise on site may be exempt from the provisions of this article, provided that: such an outdoor retail event is contained wholly on the retail property (shall not occupy public sidewalks, rights-of-way, or property or other private property); event areas may not occupy any required parking spaces; four feet of clear passage is maintained in any occupied private sidewalks; adequate sanitary facilities are available in the subject retail business to accommodate patrons.

Submittal Requirements

- Special event permit application
- Fee (please see above fees information)
- Hold harmless letter
- Site plan with details required by section 35-48(7) of the city's code.
- Owner's letter of approval, if applicable.
- Certificate of Insurance (the applicant shall provide a certificate of insurance satisfactory to the city manager or designee, such insurance to be comprehensive general liability insurance in a minimum amount as may be determined by the city's risk management division, naming the city as an additional insured)
- Copy of State of Florida Division of Alcoholic Beverages & Tobacco permit or copy of current DBPR license, if selling alcoholic beverages.
- Parking plan identifying the location of vendor parking, volunteer parking, and guest parking (traffic circulation plan).
- Details regarding whether a road closure will be requested including, the proposed road area, proposed use of closure area, and proposed closure hours.

I hereby acknowledge that all required permits should be approved before to the opening of this event and fees due should be paid no later than fourteen (14) days prior to this event.

Ruben Figueredo
Applicant's Signature

4/16/2024
Date



City of Doral
Planning & Zoning Department
8401 NW 53 Terrace
Doral, FL 33166
Phone: (305) 593-6630

Location Type
Public Property Private Property

Special Event Permit Application

Special Event Name: Skate With Us Marathon

Event Organizer: Skate With Us LLC Event Address: 6550 NW 97th Ave, Doral, FL 33178

Dates: From: 10/13/2024 To: 10/13/2024

Event Hours: From: 7am (am/pm) To: 12pm (am/pm) Estimated Attendance: 400

Applicant Information

Applicant's Name: Ruben Figueredo Title: President

Applicant's Address: 10352 SW 1st Street

City: Miami State: FL Zip Code: 33174

Phone: 305-336-3542 Email: ruben@racetime.me

Promoter/Company Information

Organizer's Name: Skate With Us LLC

Organizer's Address: 4650 SW 143 Ave City: Miami State: FL

Telephone: 786-897-4967 Email: skatewithus3@gmail.com

General Event Information

TYPE OF EVENT:

Grand Opening Parade 5K Run/Walk Corporate/Business

Groundbreaking/New Project Athletic/Sports Holiday Themed

Store Anniversary

Other (specify): _____

SPECIAL CONSIDERATIONS:

Animals Cooking Alcoholic Beverages Road Closures Firework

Food Trucks

Other (specify): _____

EVENT DESCRIPTION:

An Inline Skating Marathon event called "Skate With Us" to promote inline skating to the Doral and Miami Dade area. An event for both elite skaters

and amateur skaters. The event course will be a 6.5 mile loop through Doral and Miami Dade.

PURPOSE OF EVENT:

To promote the sport of inline skating and a healthy lifestyle to the residents of Doral and Miami Dade.

Period of requested use (including set-up/ tear-down and clean-up time):

From: 10/13/2024 6am To: 10/13/2024 12pm

Yes No

- Is this event open to the general public?
- Will there be an admission fee? If yes, please provide amount(s):
- Will alcoholic beverages be served? Type _____ Price _____
- Will you have music? Live Recorded:
- Will there be on-site registration?
- Will there be sponsors or vendors on-site? If yes, please list the below:

**Special Event Budget
Detailed Revenue**

Source	Price	Total Amount of Income
Registration	80	32,000
Sponsors	5000	40,000
Total Revenue		72,000

Detailed Expenditures

Item	Total Amount of Expense
Event Production	30,000
Police	8,000
MOT Setup	7,000
Participant Materials	10,000
Permits and Fees	2,000
Total Expenses	57,000
Net Income Expected	15,000

Outdoor Event History

List any events sponsored by your organization and where they were held. Please include, the event name, date, total attendance, and any incidents during the event (if any).

1. Run Doral Half Marathon - Doral, FL - 3/24/2024 - Attendance 1,200 - No incidents

2. Doral Christmas Race - Doral, FL - 12/17/2023 - Attendance 700 - No incidents

3. Run Doral Half Marathon - Doral, FL - 3/18/2023 - Attendance 800 - No incidents

Building Department

Will your event require tents? Yes No Size: 10 x 10 Quantity: 8

Will your event require a stage, or platform? Yes No Size: 8 x 8 Quantity: 1

Other temporary structure(s)? Please, explain:

Inflatable Arches for Start/Finish Area.

Electrical Trade

Will a generator be used? Yes No Size (Watts): 4000 Quantity: 1

Will light towers be used? Yes No Quantity: _____

Any other electrical need(s) not specified? Yes No

Please, explain: _____

Plumbing Trade

What type of restroom facilities will be provided? Existing Building Portable Toilets

What is the distance of the path to the restrooms nearest the main event? 30 (ft.)

Public Works Department
Traffic Impact Initial Review

Will your event involve any partial or complete road/lane closures? Yes No
if yes, please provide additional information below.

Will your event involve any partial or complete sidewalk closures? Yes No

Proposed event will occupy: One lane Two Lanes Half Street Full Street

Street name NW 74th Street

From NW 114th Ave To NW 87th Ave

Beginning Date: 10/13/2024 Time: 7am

Ending Date: 10/13/2024 Time: 12pm

2nd Street name NW 102nd Ave

From NW 74th Street To NW 66th Street

Beginning Date: 10/13/2024 Time: 7am

Ending Date: 10/13/2024 Time: 12pm

3rd Street name NW 66th Street

From NW 102nd Ave To NW 97th Ave

Beginning Date: 10/13/2024 Time: 7am

Ending Date: 10/13/2024 Time: 12pm

You may be required to hire off-duty police officers for traffic control and ensure the safety of participants and/or spectators. Emergency vehicles must have access without delay.

Ruben Figueredo
Applicant's Signature

4/16/2024
Date



Hold Harmless Letter

I (We) agree to hold the City of Doral, its agent and authorized personnel harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fees) resulting from damage and / or personal injury that should occur on the premises.

Ruben Figueredo

4/16/2024

Ruben Figueredo
RaceTime LLC

Application Status

Application Number	2024006411	Status	Open
Work Order #		Created On	7/5/2024 2:52:48 PM
		Created By	ruben@racetime.me

Job Address 10700 NW 74 STREET - 33178

Application Type LG

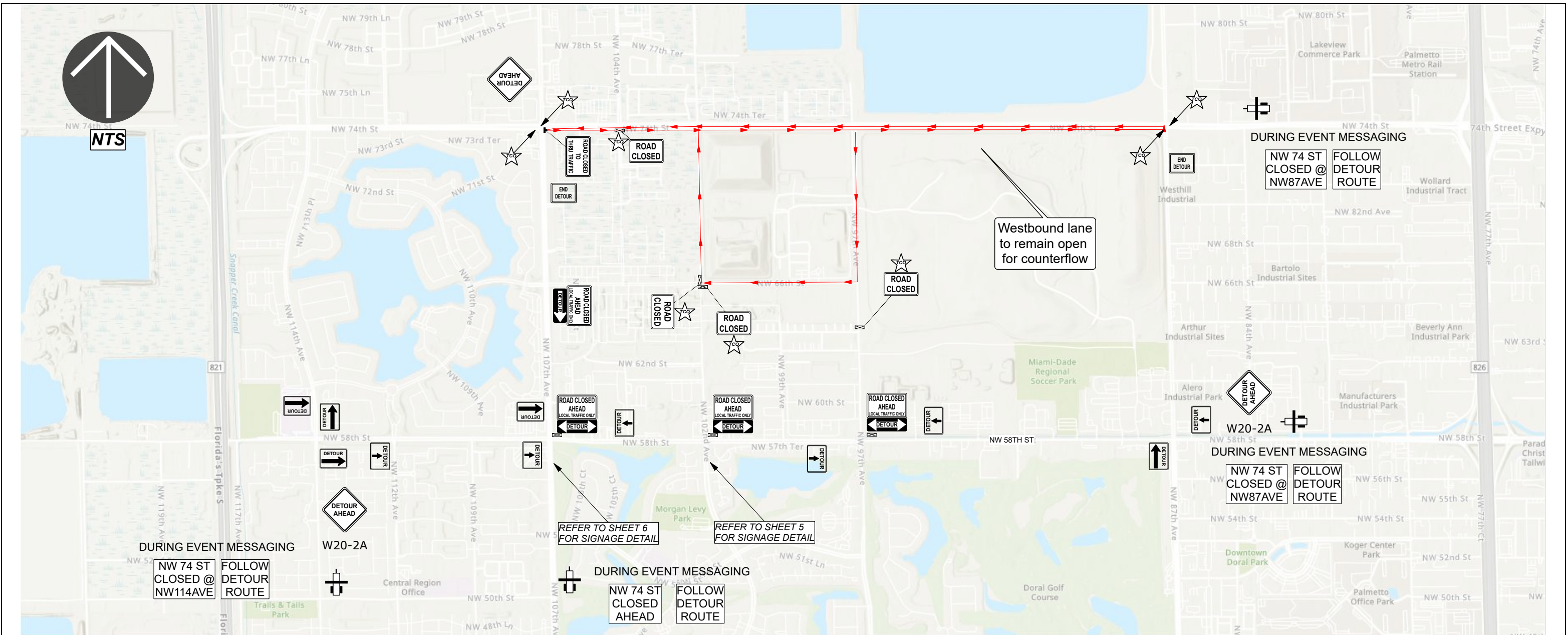
Company Information

Name	RaceTime LLC	Alternate Address	10352 SW 1st St
Number		City	Miami
Address	10352 SW 1st Street	State	FL
City	Miami	Zip	33174
State	FL	Alternate Phone	3053363542
Zip	33174	Alternate Email	ruben@racetime.me
Phone	3053363542	Contact Name	Ruben Figueredo
Email	ruben@racetime.me	Alternate Contact Name	Ruben Figueredo

Project Name: Skate With Us Event

Work Information:

Temporary Lane Closure for In-Line Skating and Running Event on 74 Street from 107 Ave to 87 Ave.



PRIOR TO EVENT MESSAGING
(Duration days determined by Permit Agency)

NW 74 ST TO CLOSE DD/MM/YY EXPECT PERIODIC DELAYS

Legend

- 36 in. Reflective Cone
- ➔ Arrow Board
- Channelizing Device (See Index 102-600)
- ▲ Event Route
- ➔ Lane Identification + Direction of Traffic
- ⊕ PCMS
- ☆ Traffic Control Officer

General Traffic Plan (MOT) Notes:

1. TCP/MOT Plan NOT TO SCALE.
2. Copy of approved 11" x 17" (TCP) MOT drawing to be maintained onsite by contractor at all times.
3. Access shall be provided to local residents, businesses, public transportation and emergency response vehicles at all times.
4. Coordinate with local businesses and residents when access must be prohibited to perform work operations.
4. Accommodations to be made for Pedestrian traffic should the work be in conflict with pathway(s). Refer to the FY2023-24 FDOT Standard Plans Index 102-660 for specifications.
5. MOT devices shall conform to the latest Manual On Uniform Traffic Control Devices (MUTCD), FDOT Standard Plans FY2023-24, FDOT APL with respect to approving agency permit provisions.
6. Refer to FDOT Index 102-600 Series Distance Charts for device spacing and placement information.
7. Posted Regulatory Speed Limit to be considered for device placement and distances.
8. MOT device(s) placement on plans are an approximate and may be adjusted to suit existing field conditions.
9. All American Barricades does not warrant the traffic control setup by others. The setup must be handled by personnel certified and licensed to handle traffic control.
10. Refer to permit provisions for approved hours of operation and project duration period. All MOT devices to be removed at the end of each operation.
11. Contractor to restore all facilities to original state upon completion of work, call for final inspection and close open permit(s) upon completion of restoration.
12. No changes to TCP/MOT drawing shall be done by others. This TTCMP plan remains proprietary material of All American Barricades and shall not be modified, edited or reproduced without the expressed written consent of All American Barricades.

Table 1 Device Spacing

Work Zone Speed (mph)	Maximum Spacing (feet)			
	Cones or Temporary Tubular Markers		Type I Barricades, Vertical Panels, or Drums	
	Taper	Tangent	Taper	Tangent
≤ 45	25	50	25	50
≤ 50	25	50	50	100

TABLE 3 WORK ZONE SIGN SPACING "X"

Road Type	Min. Spacing (feet)
Arterials and Collectors with Work Zone Speed ≤ 40 mph	200
Arterials and Collectors with Work Zone Speed ≤ 45 mph	500
Limited Access Roadways	1,500

* For Limited access roadways with work zone speed ≤ 55 mph, the minimum spacing may be reduced in accordance with the MUTCD and as approved by the Engineer.

TABLE 2 TAPER LENGTH "L"

FORMULAS

$S \leq 40$	$L = \frac{WS^2}{60}$
$S \geq 45$	$L = WS$

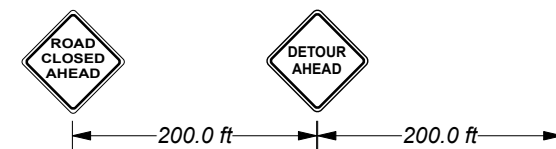
Where: W = Width of Offset in feet
S = Speed in mph

TABLE 4 BUFFER LENGTH "B"

Work Zone Speed (mph)	Minimum Length (feet)
25	155
30	200
35	250
40	305
45	360
50	425
55	495
60	570
65	645
70	730

NOTE:
When Buffer Length "B" cannot be attained due to geometric constraints, use the greatest length possible, but not less than 155 feet.

PLACE SIGN SEQUENCE ALL TWO-LANE, TWO-WAY ROADWAYS LEADING AHEAD OF HARD CLOSURES



FDOT	Ariel Garcés
Certificate: 619944	Has Completed a FDOT Approved Temporary Traffic Control: Advanced Course.
Issued: 02/08/2024	Training Provider: Access Safety Compliance Training
Expires: 01/29/2028	11481 SW Rossano Ln. Port St. Lucie, FL 34987 Ph: 561-350-8913
Instructor: L	Verify this Certificate at www.motadmin.com .

REVISIONS		
DATE	NO.	DESCRIPTION

ARIEL GARCES
ATSSA CERTIFICATE #619944
ALL AMERICAN BARRICADES, CORP.
2300 SW 41ST AVENUE
FT. LAUDERDALE, FL 33317
1-888-4 SAFETY (888-472-3389)
www.barricades.com / email: ariel@barricades.com

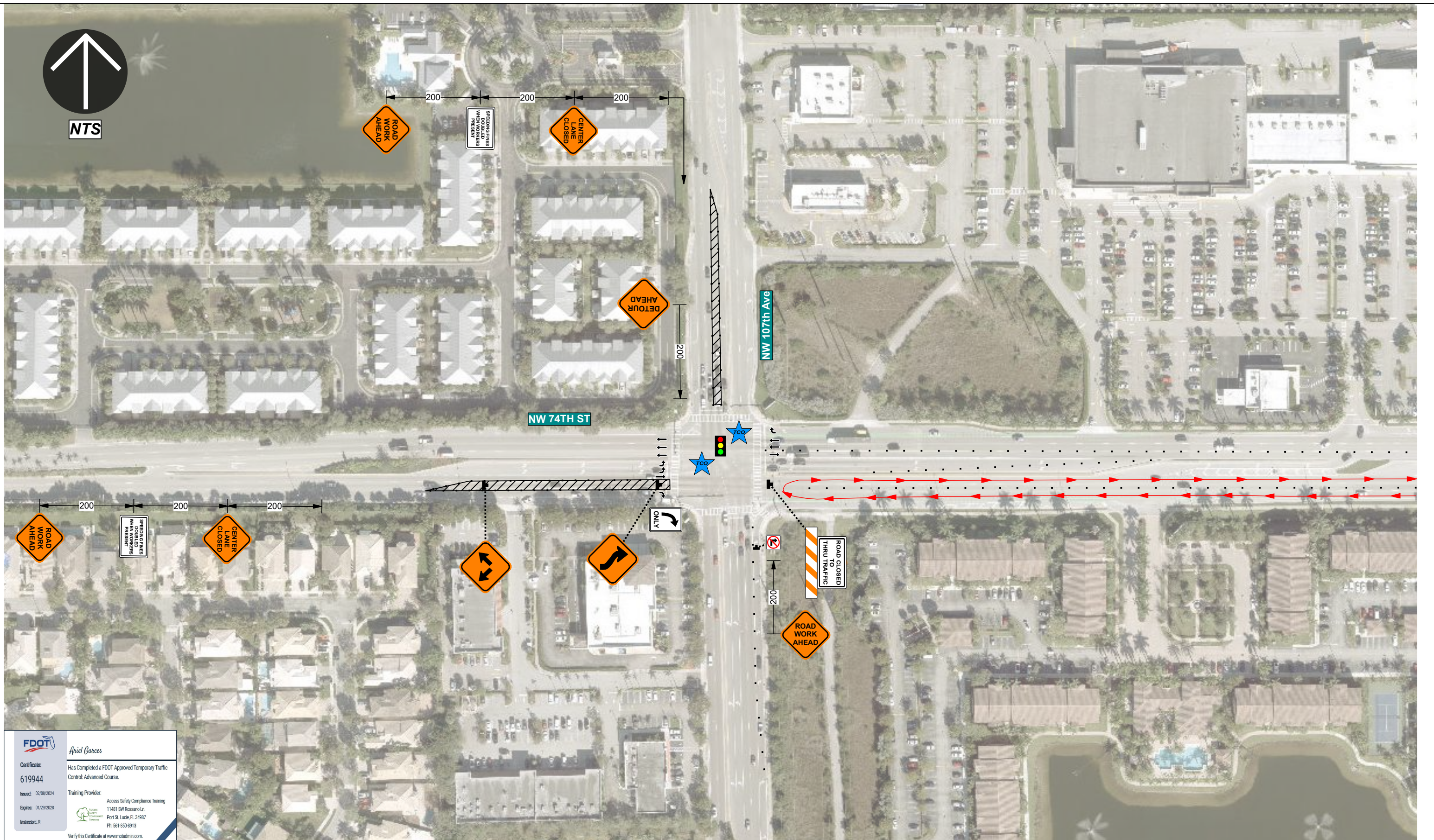


COMPANY NAME		
RACE TIME, LLC		
ROAD NO. / COORDINATES	COUNTY	PROJECT NO.
	MIAMI DADE	

PROJECT NAME
DATE: 05/29/2024 TCP DESIGNER: ARIEL GARCES ATSSA #: 619944

MIAMI INLINE SKATING MARATHON
NW 74TH STREET
DORAL, FL

SHEET NO.
1



FDOT
 Ariel Garces
 Certificate: 619944
 Issued: 02/08/2024
 Expires: 01/29/2028
 Instructor: R

Has Completed a FDOT Approved Temporary Traffic Control: Advanced Course.
 Training Provider: Access Safety Compliance Training
 11481 SW Rossano Ln.
 Fort St. Lauderdale, FL 33497
 Ph: 561-350-8913
 Verify this Certificate at www.motadmin.com.

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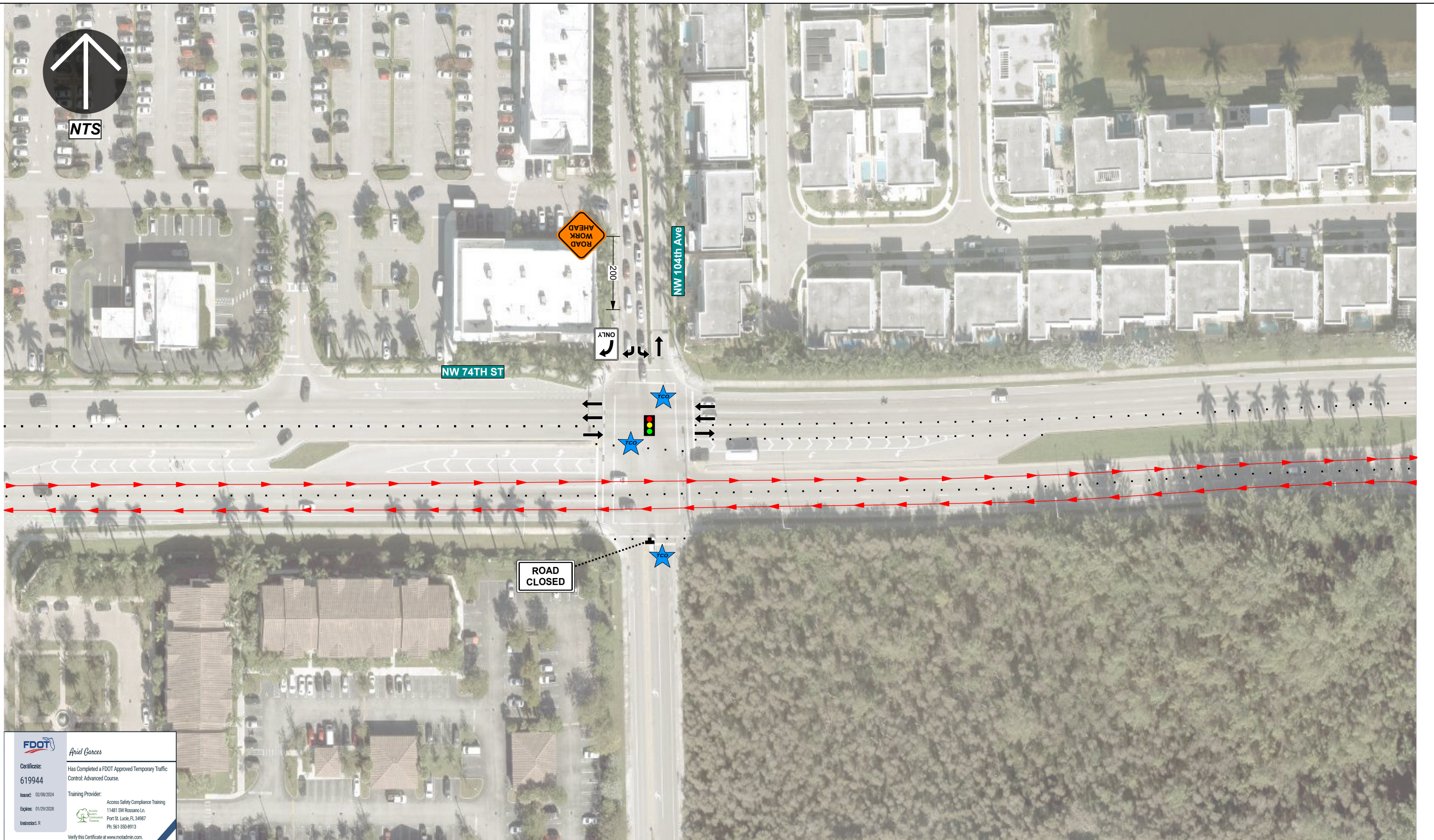
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COMPANY NAME		
RACE TIME, LLC		
ROAD NO. / COORDINATES	COUNTY	PROJECT NO.
	MIAMI DADE	

PROJECT NAME
 DATE: 7/1/2024 TCP DESIGNER: ARIEL GARCES ATSSA #:619944
 MIAMI INLINE SKATING MARATHON
 NW 74TH STREET
 DORAL, FL

SHEET NO.
 2



FDOT
Ariel Garces
 Certificate: 619944
 Issued: 02/08/2024
 Expires: 01/29/2028
 Instructor: R

Has Completed a FDOT Approved Temporary Traffic Control: Advanced Course.
 Training Provider: Access Safety Compliance Training
 11481 SW Rossano Ln.
 Port St. Lucie, FL 34987
 Ph: 561-352-8913
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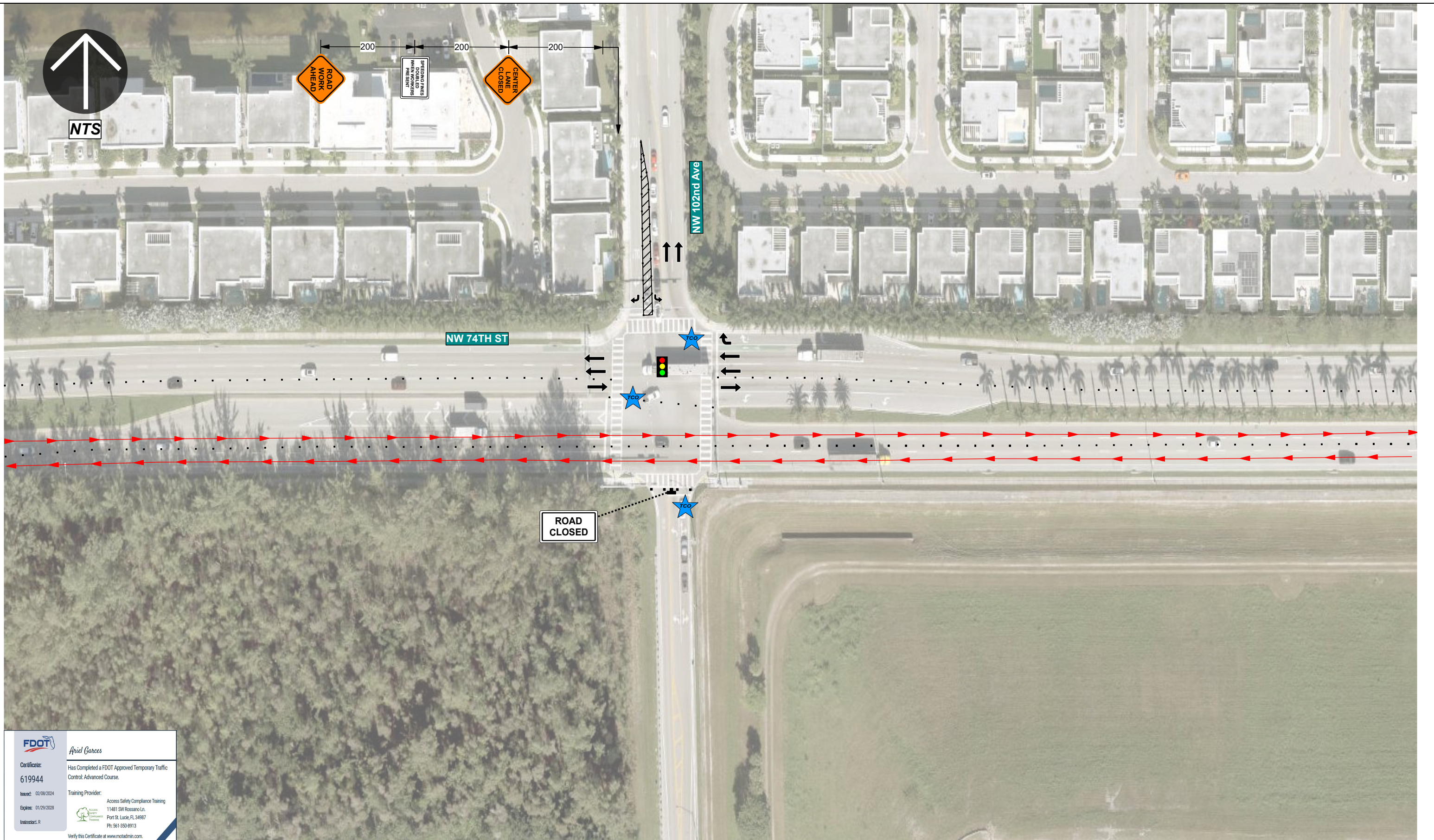
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ROAD NO. / COORDINATES	COUNTY	PROJECT NO.
	MIAMI DADE	

PROJECT NAME
 DATE: 7/1/2024 TCP DESIGNER: ARIEL GARCES ATSSA #:619944
 MIAMI INLINE SKATING MARATHON
 NW 74TH STREET
 DORAL, FL

SHEET NO.
 3



FDOT
Ariel Garces
 Certificate: 619944
 Issued: 02/08/2024
 Expires: 01/29/2028
 Instructor: R

Has Completed a FDOT Approved Temporary Traffic Control: Advanced Course.
 Training Provider: Access Safety Compliance Training
 11481 SW Rossario Ln.
 Port St. Lucie, FL 34987
 Ph: 561-950-8913
 Verify this Certificate at www.motadmin.com.

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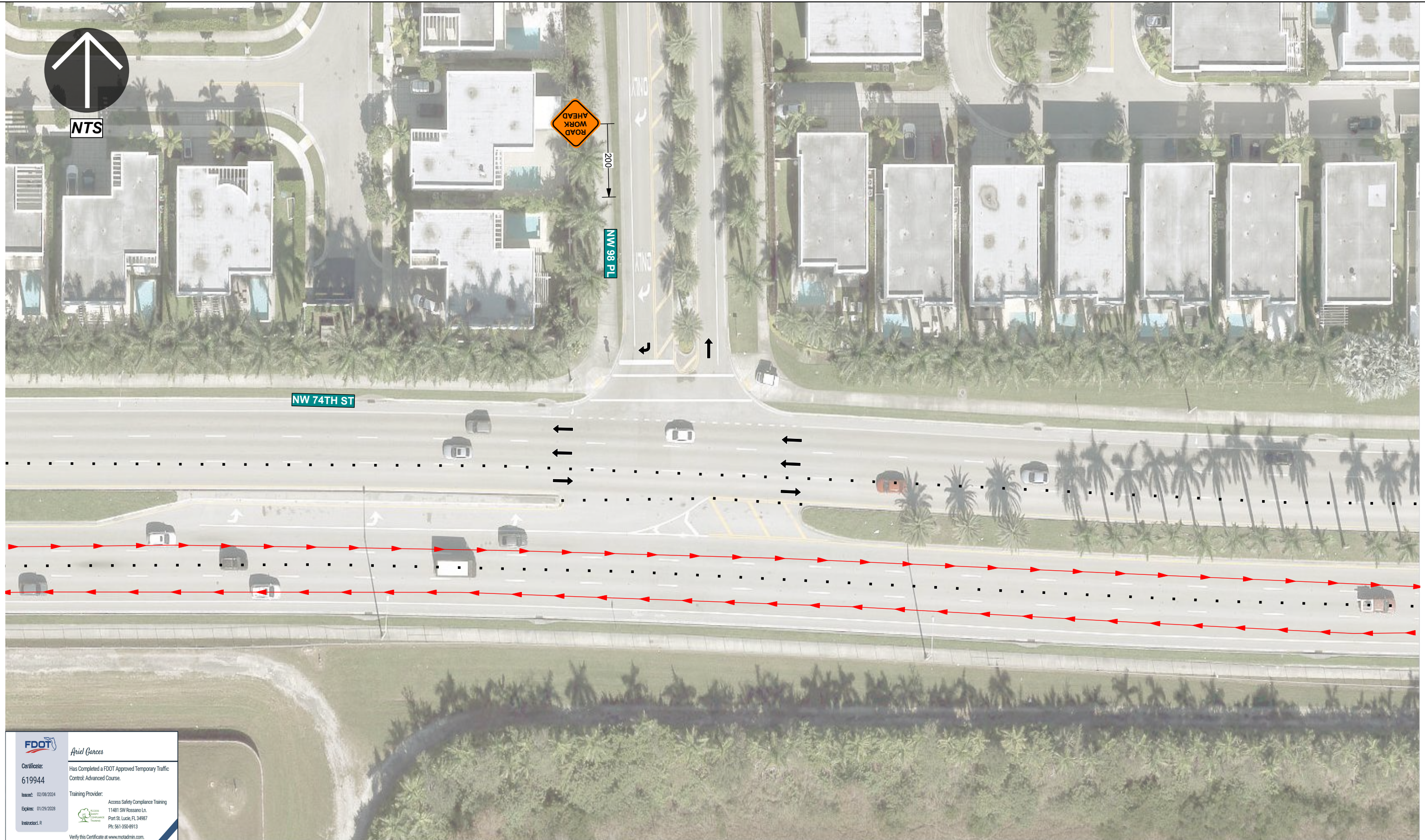
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ROAD NO. / COORDINATES	COUNTY	PROJECT NO.
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PROJECT NAME	
DATE: 7/1/2024 TCP DESIGNER: ARIEL GARCES ATSSA #:619944	
MIAMI INLINE SKATING MARATHON NW 74TH STREET DORAL, FL	

SHEET NO.
4



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 Expires: 01/29/2028
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 11481 SW Rossano Ln.
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ROAD NO. / COORDINATES	COUNTY	PROJECT NO.
	MIAMI DADE	

PROJECT NAME
 DATE: 7/1/2024 TCP DESIGNER: ARIEL GARCES ATSSA #:619944
 MIAMI INLINE SKATING MARATHON
 NW 74TH STREET
 DORAL, FL

SHEET NO.
 5



PRIOR TO EVENT MESSAGING
(Duration days determined by Permit Agency)

NW 74 ST TO CLOSE DD/MM/YY EXPECT PERIODIC DELAYS

Legend

- 36 in. Reflective Cone
- ➔ Arrow Board
- ▬ Channelizing Device (See Index 102-600)
- ▲ Event Route
- ➔ Lane Identification + Direction of Traffic
- ⊕ PCMS
- ★ Traffic Control Officer

General Traffic Plan (MOT) Notes:

1. TCP/MOT Plan NOT TO SCALE.
2. Copy of approved 11" x 17" (TCP) MOT drawing to be maintained onsite by contractor at all times.
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**Table 1
Device Spacing**

Work Zone Speed (mph)	Maximum Spacing (feet)			
	Cones or Temporary Tubular Markers		Type II Barricades, Vertical Panels, or Drums	
	Taper	Tangent	Taper	Tangent
≤ 45	25	50	25	50
≤ 50	25	50	50	100

**TABLE 3
WORK ZONE SIGN SPACING "X"**

Road Type	Min. Spacing (feet)
Arterials and Collectors with Work Zone Speed ≤ 40 mph	200
Arterials and Collectors with Work Zone Speed ≤ 45 mph	500
Limited Access Roadways	1,500

* For limited access roadways with work zone speed ≤ 55 mph, the minimum spacing may be reduced in accordance with the MUTCD and as approved by the Engineer.

**TABLE 2
TAPER LENGTH "L"**

FORMULAS

$S \leq 40$ $L = \frac{WS^2}{60}$

$S \geq 45$ $L = WS$

Where: W = Width of Offset in feet
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**TABLE 4
BUFFER LENGTH "B"**

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45	360
50	425
55	495
60	570
65	645
70	730

NOTE: When Buffer Length "B" cannot be attained due to geometric constraints, use the greatest length possible, but not less than 155 feet.

FDOT	Ariel Garcés
Certificate: 619944	Has Completed a FDOT Approved Temporary Traffic Control: Advanced Course.
Issued: 02/08/2024	Training Provider: Access Safety Compliance Training
Expires: 01/29/2028	11481 SW Rossano Ln Port St. Lucie, FL 34987
Instructor: R	PH: 561-350-8913
Verify this Certificate at www.motadmin.com .	

REVISIONS		
DATE	NO.	DESCRIPTION

ARIEL GARCÉS
ATSSA CERTIFICATE #619944
ALL AMERICAN BARRICADES, CORP.
2300 SW 41ST AVENUE
FT. LAUDERDALE, FL 33317
1-888-4 SAFETY (888-472-3389)
www.barricades.com / email: ariel@barricades.com



COMPANY NAME		
RACE TIME, LLC		
ROAD NO. / COORDINATES	COUNTY	PROJECT NO.
	MIAMI DADE	

PROJECT NAME	
MIAMI INLINE SKATING MARATHON NW 74TH STREET DORAL, FL	

SHEET NO.
6



PRIOR TO EVENT MESSAGING
(Duration days determined by Permit Agency)

NW 74 ST TO CLOSE
DD/MM/YY

EXPECT PERIODIC DELAYS

Legend

- 36 in. Reflective Cone
- Arrow Board
- Channelizing Device (See Index 102-600)
- ▲ Event Route
- Lane Identification + Direction of Traffic
- ⊕ PCMS
- ★ Traffic Control Officer more...

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Work Zone Speed (mph)	Maximum Spacing (feet)			
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≤ 50	25	50	50	100

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TABLE 2 TAPER LENGTH "L"

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COMPANY NAME		
RACE TIME, LLC		
ROAD NO. / COORDINATES	COUNTY	PROJECT NO.
	MIAMI DADE	

PROJECT NAME	
DATE: 07/1/2024 TCP DESIGNER: ARIEL GARCES ATSSA #619944	
MIAMI INLINE SKATING MARATHON NW 74TH STREET DORAL, FL	

SHEET NO.
7

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