



CITY OF DORAL COUNCIL MEETING MEMORANDUM MAYOR AND COUNCIL

ITEM TITLE:

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, ESTABLISHING A POLICY REQUIRING ELECTED OFFICIALS TO REIMBURSE THE CITY FOR UNUSED TICKETS OR TABLE SEATS AT CITY-FUNDED EVENTS IF THEY FAIL TO ATTEND OR SEND A REPRESENTATIVE; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

BRIEF HISTORY:

The City of Doral regularly purchases tables and tickets for galas, luncheons, and other events as part of its community engagement and representation efforts. Elected officials are invited to attend these events, but in multiple instances, officials have RSVP'd themselves and a guest and then failed to attend without prior notice, resulting in unused seats and wasted funds. To prevent this from occurring, the City must implement a policy requiring elected officials who do not attend and do not send a representative to reimburse the City for the cost of their and their guest's unused ticket or their portion of the table.

LEGISLATIVE ACTION: (IF APPLICABLE)

Date:	Resolution/Ordinance No.	Comments

FISCAL IMPACT STATEMENT:

The proposed item has a fiscal impact on revenues and/or expenditures in the amount of:

☒ \$50,000.00 or less

☐ \$50,000.00 or more

RECOMMENDATION:

I recommend moving forward with the adoption and enforcement of this reimbursement policy. Under this policy, any elected official who RSVPs themselves and/or a guest to a City-funded event but fails to attend or send a representative from their office will be required to reimburse the City for the cost of the unused ticket or their portion of the table. Officials must

provide at least 48 hours' notice if they cannot attend and wish to send a representative in their place. Exceptions may be granted in extenuating circumstances, such as medical emergencies, at the discretion of the City Manager and with the approval of the City Council.

Implementing this policy will promote greater accountability and ensure that public funds are used efficiently and effectively. I appreciate your support in reinforcing responsible financial stewardship within our City.

ATTACHMENT(S):

A. Draft Resolution.