

Outdoor Event Park Fees

☐ Non-Profit (Doral)	☐ Non-Profit (Other)	☐ For Profit
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Name of Organization:	Leon Sport		
Event Title:	Doral Christmas 5K		
Date of Event:	12/21/2025	Event Times:	7:30am-9:30am
Setup Dates/Times:	set up: 4:30am break down: 9:30-10:30am		
Contact Person Name:	Eduardo Orozco	Telephone:	786-608-0819
Contact Person E-mail:	eorozco@leonsportbrand.com		
Park:	Doral Meadow Park		
Rental Location(s):		Parking Zone(s):	
Proposed Attendance:	1,000	Actual Attend:	
Staff Fees Breakdown			
Employee Classification	Hourly Rate	Hours	Staffing Cost
Park Supervisor	21.77	8.00	\$174.16
PT PSA	15.01	8.00	\$120.08
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Staffing Fees Total			\$414.32
Fees	Amount Charged	Amount Waived	Amount Refunded
Park Rental	\$900.00		
Athletic Field	\$360.00		
Athletic Field Preparation			
Staffing	\$414.32		
Concession, Food, Merchandise Sales	\$350.00		
Beer and Wine	\$0.00		
Trash Container Disposal	\$0.00		
Restroom Holding Tank Cleaning	\$0.00		
Janitorial Supplies	\$100.00		
Additional Hour(s)	\$0.00		
Additional Parking Zone	\$0.00		
Sales Tax (7%)	\$148.70		
Totals	\$2,273.02	\$0.00	\$0.00

Total Amount Charged	\$2,273.02
Total Amount Waived	\$0.00
Total Amount Refunded	\$0.00
Grand Total	\$2,273.02
Refundable Deposit	\$5,000.00

All fees are due 14 days prior to event date. Checks must be paid to the order of CITY OF DORAL. Credit cards and checks are accepted for event fees. Security deposit is due on separate check for the full amount. Security deposit refunds may take 3-4 weeks to process.

Amount Paid	
Date Paid	
Check #	

Comments:

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- 1 - Violating the terms below are grounds to forfeit all or a portion of the security deposit. This includes staffing costs, repair and maintenance costs, and other costs incurred by the City.
- 2 - The applicant is responsible for returning the event site to its original condition. Damages from use of event will be the responsibility of the applicant to repair.
- 3 - Vehicles/Trucks cannot be driven into the developed portion of the facility to drop off supplies. Applicant must transport supplies via hand truck or dolly.**
- 4 - Park amenities must remain open to the public, regardless if they are attending the event or not. Access to playground area must be available.
- 5 - Driveways must remain free of obstructions (cars, trucks, supplies, etc.) in order to maintain the flow of traffic.
- 6 - Loading zones cannot be used as parking spots.
- 7 - Structures **may not** be staked down on turf or common areas in the developed portion of the park.
- 8 - The use of outlets or any other source of power inside the park is prohibited. Applicant must provide own power source for their event.
- 9 - Applicant is to provide a certificate of liability insurance which includes coverage for event participants. Applicant must provide the City with a certificate of liability insurance matching the insurance requirements provided.
- 10 - Applicant will be responsible for ensuring that all third party vendors they are using have adequate liability insurance coverage. The applicant will ultimately be responsible for any actions or incidents from any third party vendor.
- 11 - Applicant is responsible for all building permits.
- 12- Applicant must provide restroom facilities. Standalone restroom facilities must include their own plumbing.
- 13- Applicant must provide detailed timeline of events including run of show, breakdown, and setup times.
- 14- Applicant is responsible for properly securing all equipment before, during, and after event. The City will not be responsible for any stolen or damaged equipment.
- 15- Fees are based on available information provided by applicant at time of review. Should any changes in application occur, fees will need to be reevaluated and revised.
- 16-Applicant must provide parking plan and parking agreements that provides sufficient parking for attendees.
- 17-Applicant must provide MOT for road closures
- 18-Applicant is responsible for informing the adjacent HOA's of the impact that their event will have them (i.e. road closures)
- 19- Preliminary site map provided by applicant will need to be discussed before approval.