

**RESOLUTION No. 24-54**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO PROFESSIONAL SERVICES AGREEMENTS WITH ADA ENGINEERING INC., AECOM TECHNICAL SYSTEMS, ARDURRA GROUP, INC., BCC ENGINEERING, CHA CONSULTING, EXP U.S. SERVICES INC., GANNETT FLEMING, KIMLEY-HORN, MARLIN ENGINEERING, INC., STANTEC CONSULTING SERVICES INC., AND THE CORRADINO GROUP, INC.; FOR THE PROVISION OF PROFESSIONAL ENGINEERING AND ARCHITECTURAL SERVICES; FOR A PERIOD OF THREE (3) YEARS AND AN OPTION TO RENEW FOR AN ADDITIONAL ONE (1) YEAR PERIOD; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, in response to RFQ #2023-08 titled “Professional General Engineering and Architectural Services”, the City of Doral received Nineteen (19) submittals by November 6, 2023. 10:00 a.m. deadline; and

**WHEREAS**, seventeen (17) of the nineteen (19) submittals were deemed responsive; and

**WHEREAS**, an Evaluation Committee was established to convene in order to rank the proposals and Evaluation Committee recommended to negotiate and award contracts to the top eleven (11) ranked firms; and

**WHEREAS**, the selected firms will be used to create a “pool” of pre-qualified consultants to provide professional general engineering and architectural services thereby reducing the costly and time-consuming process of individual solicitations; and

**WHEREAS**, this expedited process would follow the City of Doral Procurement Code whereby any work in excess of the stated minimum thresholds will be brought before the City Council for approval; and

**WHEREAS**, funding for the tasks assigned under these contracts will be budgeted each fiscal year; and

**WHEREAS**, the City Manager respectfully recommends that the Mayor and the City Council authorize the City Manager to enter into professional service agreements with the following eleven (11) firms: ADA Engineering Inc., AECOM Technical Systems, Ardurra Group, Inc., BCC Engineering, CHA Consulting, EXP U.S. Services Inc., Gannett Fleming, Kimley-Horn, iuuunjbw Marlin Engineering, Inc., STANTEC Consulting Services Inc., and The Corradino Group for the provision of professional engineering and architectural services, for a period of three (3) year with an option to renew for an additional one (1) year period.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Approval of Rankings.** The City Council hereby approves the award of the RFQ to the eleven (11) top-ranked firms, identified in the attached Exhibit "A".

**Section 3. Authorization.** The City Manager is authorized to enter into Professional Services Agreements with the awarded firms and expend budgeted funds for professional services associated therewith.

**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

**Section 5. Effective Date.** This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Vice Mayor Puig-Corve who moved its adoption. The motion was seconded by Councilmember Porras and upon being put to a vote, the vote was as follows:

|                             |     |
|-----------------------------|-----|
| Mayor Christi Fraga         | Yes |
| Vice Mayor Oscar Puig-Corve | Yes |
| Councilwoman Digna Cabral   | Yes |
| Councilman Rafael Pineyro   | Yes |
| Councilwoman Maureen Porras | Yes |

PASSED AND ADOPTED this 13 day of March, 2024.



CHRISTI FRAGA, MAYOR

ATTEST:



CONNIE DIAZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



GREENSPOON MARDER, LLP  
INTERIM CITY ATTORNEY

# EXHIBIT “A”



# Memorandum

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Date: March 13, 2024

To: Honorable Mayor and Councilmembers

Via: Kathie Brooks  
Interim City Manager

From: Carlos Arroyo  
Public Works Director

Subject: **Recommendation to Award to Top Ranked Firms for RFQ No. 2023-08 for General Engineering and Architectural Services**

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## **Introduction:**

This memorandum serves as a request for authorization for the City Manager to enter into agreements with the eleven (11) top-ranked firms for RFQ 2023-08 to provide engineering and architectural services for various City projects.

## **Background:**

The City has historically established a General Engineering Consultant (GEC) pool for the purpose of assisting the City with a multitude of projects in different disciplines. The consultants are chosen through the Request for Qualifications (RFQ) process in order to select the most qualified teams that are capable of performing the services needed by the City and its different departments (Public Works, Planning & Zoning, Parks & Recreation, Police, and/or the Building Department).

These professional services range from planning and design of new roadway connections, traffic congestion analysis, citywide master plans, land use planning, economic studies, parking studies, zoning analysis, stormwater system design, construction management, inspections, plans review, and building/architecture services to name a few. The City is able to save time by having these types of contracts in place without having to go through a traditional procurement process each time professional services are required.

The existing GEC pool of consultants was advertised through the Request for Qualifications process RFQ 2020-22 and was awarded to the top ten (10) ranked firms via Resolution No. 20-243 (approved 5-0). The current contracts were set to expire on January 4, 2024, and were extended at the December 2023 Council Meeting for an additional three (3) month period while the new procurement process was completed. The three (3) month extension was approved via Resolution No. 23-224 (approved 5-0).

It should be noted that the pool of consultants is managed through Work Orders using equitable distribution. Efforts are made to ensure all firms receive an equal amount of work based on their expertise and performance. By distributing work using equitable distribution, the City maintains the proper response time and interest from the consultants.

**Procurement:**

On October 5, 2023, the City of Doral issued “Request for Qualifications No. 2023-08 General Engineering and Architectural Services” (the “RFQ”) inviting all qualified and experienced firms to submit proposals for engineering and architectural services. Notices were posted on the City’s website, VendorRegistry.com, and Demandstar.com, with electronic broadcast to over 1700 vendors, including the incumbent firms. The Department of Procurement and Asset Management (“Procurement”) addressed all questions of a material nature via addenda. Three addenda were posted on October 11, 2023, October 23, 2023, and October 30, 2023, respectively.

On November 6, 2023, the City received and opened timely proposals from nineteen (19) respondents. Procurement conducted an administrative review of the submissions and determined that 17 of the 19 proposals were responsive.

An Evaluation Committee was established and comprised of five (5) individuals, including Mrs. Rita Carbonell, Assistant Director of Public Works, Mr. Julian Perez, Community Development & Planning and Zoning Director, Mr. Lazaro Quintero, Capital Improvements Division Chief, Mrs. Darlin Perez, Public Works Chief of Engineering, and Mr. Julio Amoedo, Public Works Chief of Construction. Prior to the publicly held evaluation meeting, each evaluation committee member was provided with a copy of the RFQ along with electronic copies of the proposals received so that they may conduct independent review of the responses and assign points based on the evaluation criteria set forth in the RFQ.

On December 18, 2023, at a publicly advertised meeting, the Evaluation Committee provided their input and submitted their scoring of the proposals. After ranking the proposals, the Evaluation Committee recommended to the City Manager that a Negotiations Committee be convened to negotiate with, and award to, the eleven (11) top-ranked firms. Attached are the results from the evaluation committee’s review of proposals ranked in accordance with the RFQ requirements.

| Rank | Firm                        | Score |
|------|-----------------------------|-------|
| 1    | Gannett Fleming             | 489   |
| 2    | BCC Engineering, LLC        | 487   |
| 3    | Stantec Consulting Services | 480   |
| 4    | CHA Consulting              | 477   |
| 5    | ADA Engineering Inc.        | 477   |
| 6    | Kimley-Horn                 | 475   |
| 7    | Marlin Engineering          | 474   |
| 8    | The Corradino Group, Inc.   | 467   |
| 9    | AECOM Technical Services    | 464   |
| 10   | EXP US Services Inc.        | 463   |
| 11   | Ardurra Group Inc.          | 462   |

The negotiations committee, which was comprised of the three (3) Public Works Department staff within the Evaluation Committee, publicly negotiated the respective contracts in accordance with the Consultants' Competitive Negotiation Act, Section 287.055, Florida Statutes.

**Fiscal Impact:**

The fiscal impact associated with this request is currently unknown and will vary based on the amount of work provided to the consultants. The current pool of consultants' total expenses throughout the duration of the three (3) year contract was approximately \$3,567,000.

**Recommendation**

The City's Staff respectfully requests that the Mayor and City Councilmembers award RFQ 2023-08 to the eleven (11) top-ranked firms and authorize the City Manager to enter into professional services agreements with each of them in substantially the attached form, for a period of three (3) years, with provisions to renew for one (1) additional year. The execution of professional services agreements does not commit the City to any amount of fees nor guarantees any work. Any work orders in excess of the City's allowable minimum funding amount during the term of the contract will be brought before the City Council for approval.