

0011005 - OFFICE OF THE CITY MANAGER

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ADOPTED BUDGET FY 2023-24	AMENDED BUDGET FY 2023-24	YTD* ACTUALS FY 2023-24	YEAR-END ESTIMATE FY 2023-24	PROPOSED FY 2024-25	UPDATED PROPOSED FY 2024-25	PERCENT CHANGE
PERSONNEL									
500111 - ADMINISTRATIVE SALARIES	388,378	487,690	665,672	665,672	560,139	665,672	722,699	695,806	
500120 - FULL TIME SALARIES	101,581	118,062	152,475	152,475	90,617	152,475	167,676	161,436	
500125 - COMPENSATED ABSENCES	29,888	204,990	58,102	58,102	150,094	58,102	60,940	59,565	
500140 - OVERTIME	0	0	250	250	65	250	250	250	
500210 - FICA & MICA TAXES	33,719	54,206	69,576	69,576	59,269	69,576	75,320	72,679	
500220 - RETIREMENT CONTRIBUTION	72,139	143,143	140,466	140,466	103,987	140,466	149,911	145,337	
500230 - LIFE & HEALTH INSURANCE	49,898	74,411	108,708	108,708	110,114	108,708	111,776	111,444	
PERSONNEL Total	675,604	1,082,503	1,195,249	1,195,249	1,074,286	1,195,249	1,288,572	1,246,517	4%
OPERATING									
500400 - TRAVEL & PER DIEM	7,194	24,403	31,600	31,600	32,433	31,600	31,600	31,600	
500410 - COMMUNICATION & FREIGHT	2,625	4,167	5,400	5,400	5,925	5,400	5,400	5,400	
500510 - OFFICE SUPPLIES	3,806	2,028	3,750	3,750	1,439	3,750	3,750	3,750	
500540 - DUES/SUBSCRIPTIONS/MEMBERSHIPS	6,385	7,432	8,000	8,000	9,719	8,000	8,000	8,000	
OPERATING Total	20,009	38,030	48,750	48,750	49,517	48,750	48,750	48,750	0%
Grand Total	695,613	1,120,533	1,243,999	1,243,999	1,123,803	1,243,999	1,337,322	1,295,267	4%

NOTE:
 Percentage Change column compares FY 2024-25 Updated Proposed Budget to FY 2023-24 Adopted Budget
 *YTD = Year To Date

Organization	00111005 - OFFICE OF THE CITY MANAGER
Object	500111 - ADMINISTRATIVE SALARIES
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Assistant City Manager/Chief Financial Officer	206,000.00	218,545.00	228,094.00	219,606.00
City Manager's Annual Salary	254,805.00	255,440.00	267,765.00	257,801.00
Deputy City Manager Annual Salary	204,867.00	217,344.00	226,840.00	218,399.00
Grand Total	665,672.00	691,329.00	722,699.00	695,806.00

NOTE:
Council Approved FY 2025 column reflects a 3.5% COLA and a prorated merit of 3% based on employees date of performance evaluation

Organization	00111005 - OFFICE OF THE CITY MANAGER
Object	500120 - FULL TIME SALARIES
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Clerical Aide II (2)	73,487.00	76,243.00	79,574.00	76,612.00
Executive Administrative Assistant to the City Manager	78,988.00	83,799.00	88,102.00	84,824.00
Grand Total	152,475.00	160,042.00	167,676.00	161,436.00

NOTE:
Council Approved FY 2025 column reflects 3.5% COLA and a prorated merit of 3% based on employees date of performance evaluation

Organization	00111005 - OFFICE OF THE CITY MANAGER
Object	500125 - COMPENSATED ABSENCES
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
City Manager	37,789.00	37,823.00	38,490.00	37,951.00
Other Staff	20,313.00	21,488.00	22,450.00	21,614.00
Grand Total	58,102.00	59,311.00	60,940.00	59,565.00

Organization	00111005 - OFFICE OF THE CITY MANAGER
Object	500140 - OVERTIME
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Overtime	250.00	250.00	250.00	250.00
Grand Total	250.00	250.00	250.00	250.00

Organization	00111005 - OFFICE OF THE CITY MANAGER
Object	500210 - FICA & MICA TAXES
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Salaries and Wages x 7.65%	69,576.00	72,210.00	75,320.00	72,679.00
Grand Total	69,576.00	72,210.00	75,320.00	72,679.00

Organization	00111005 - OFFICE OF THE CITY MANAGER
Object	500220 - RETIREMENT CONTRIBUTION
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
ICMA Contributions @12%	67,601.00	71,511.00	74,713.00	71,933.00
ICMA Contributions for CM 401 @18%/457 @Max	72,865.00	72,979.00	75,198.00	73,404.00
Grand Total	140,466.00	144,490.00	149,911.00	145,337.00

Organization	00111005 - OFFICE OF THE CITY MANAGER
Object	500230 - LIFE & HEALTH INSURANCE
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Life and Health Insurance	108,708.00	116,396.00	111,776.00	111,444.00
Grand Total	108,708.00	116,396.00	111,776.00	111,444.00

NOTE:

In the FY 2025 Dept. Request column, a 5% increase was included due to an anticipated increase in health insurance rates for FY 2025. As of July 2024, the City obtained a rate pass for the health insurance costs resulting in a decrease reflected in the FY 2025 Council Approved column.

Organization	00111005 - OFFICE OF THE CITY MANAGER
Object	500400 - TRAVEL & PER DIEM
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Assistant City Manager Auto Allowance	6,600.00	6,600.00	6,600.00	6,600.00
City Manager Auto Allowance	8,400.00	8,400.00	8,400.00	8,400.00
Conferences & Meetings(Airfare, Hotel, Auto Rental, Per Diem/\$75)	4,000.00	4,000.00	4,000.00	4,000.00
Deputy City Manager Auto Allowance	6,600.00	6,600.00	6,600.00	6,600.00
Manager's Expense Allowance	6,000.00	6,000.00	6,000.00	6,000.00
Grand Total	31,600.00	31,600.00	31,600.00	31,600.00

Organization	00111005 - OFFICE OF THE CITY MANAGER
Object	500410 - COMMUNICATION & FREIGHT
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Cell Phone Allowances	5,400.00	5,400.00	5,400.00	5,400.00
Grand Total	5,400.00	5,400.00	5,400.00	5,400.00

Organization	00111005 - OFFICE OF THE CITY MANAGER
Object	500510 - OFFICE SUPPLIES
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Office Supplies	2,750.00	2,750.00	2,750.00	2,750.00
Staff Uniforms	1,000.00	1,000.00	1,000.00	1,000.00
Grand Total	3,750.00	3,750.00	3,750.00	3,750.00

Organization	00111005 - OFFICE OF THE CITY MANAGER
Object	500540 - DUES/SUBSCRIPTIONS/MEMBERSHIPS
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Conference, Workshop, Board Meeting Registration, Membership, Subscriptions, Books, Training and Edu	8,000.00	8,000.00	8,000.00	8,000.00
Grand Total	8,000.00	8,000.00	8,000.00	8,000.00