

RESOLUTION No. 24-

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING AN AGREEMENT WITH VRC COMPANIES, LLC FOR THE PROVISION OF RECORDS STORAGE AND RECORDS MANAGEMENT SERVICES, UTILIZING A CITY OF TAMPA CONTRACT IN AN AMOUNT NOT TO EXCEED ANNUAL BUDGETED FUNDS; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Doral (the "City") has been utilizing the records storage and records management services of Certified Records Management, Inc. ("CRM") since 2010 based on the competitively bid agreement with South Florida Waste Management, and subsequently with the City of Tampa since 2015, attached hereto as Exhibit "A"; and

WHEREAS, CRM offers document management services, data protection services, certified destruction services, and digital document solutions and maintains records in a state-of-the-art facility that is situated in a no flood area and designed to withstand a Category 5 hurricane; and

WHEREAS, the City has an on-going need to preserve and protect public records; and

WHEREAS, on September 30, 2022, Certified Records Management submitted an Assignment, Assumption and Consent Agreement for a name change to VRC Companies, LLC ("VRC") to the City of Tampa, who approved their existing agreement through September 30, 2023 via City of Tampa Resolution 2023-145; and

WHEREAS, said agreement as assigned to VRC, provided for a renewal under the same terms and conditions as contained in the original agreement, and the parties agreed to such extension; and

WHEREAS, on September 7, 2023, the City of Tampa approved the renewal of the agreement with VRC through September 30, 2024 via City of Tampa Resolution 2023-857; and

WHEREAS, on June 18, 2024, the City of Tampa issued a renewal solicitation for said services RFP 61072924, set to open on August 27, 2024; and

WHEREAS, on August 26, 2024, the City of Tampa issued an extension letter to VRC Companies, LLC, extending their services through November 30, 2024 while the solicitation becomes awarded; and

WHEREAS, Section 2-322 of the City Code of Ordinances authorizes the City Manager to purchase from (piggyback) a contract entered into by another governmental or public entity, provided that the City Manager has determined that it is practicable and advantageous for the City to employ this method of procurement and that the governmental or public entity has followed a competitive bidding procedure leading to the award of the bid or contract; and

WHEREAS, in an effort to reduce costs related records storage and management and the costs of procuring same, the City Clerk has recommended that the City Council continue to utilize the services of VRC and adopt the competitively bid terms of the agreement between VRC and the City of Tampa for the provision of records storage and records management services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Approval. The agreement between the City of Doral and VRC, utilizing the City of Tampa agreement, for the provision of records storage and management, is hereby approved.

Section 3. Authorization. The City Manager is hereby authorized to enter into an agreement with VRC, and to expend annual budgeted funds on behalf of the City.

Section 4. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Christi Fraga	_____
Vice Mayor Oscar Puig-Corve	_____
Councilwoman Digna Cabral	_____
Councilman Rafael Pineyro	_____
Councilwoman Maureen Porras	_____

PASSED AND ADOPTED this 11 day of September, 2024.

CHRISTI FRAGA, MAYOR

ATTEST:

CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

LORENZO COBIELLA
GASTESI, LOPEZ & MESTRE, PLLC
CITY ATTORNEY