



CITY OF DORAL COUNCIL MEETING MEMORANDUM

ITEM TITLE:

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KIDS AT MUSIC FOR THE PROVISION OF A SPECIAL NEEDS SUMMER CAMP IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS AND 00/100 (\$50,000.00); PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

DEPARTMENT RECOMMENDATION:

Approval

BRIEF HISTORY:

The Parks and Recreation Department, respectfully requests approval from the Mayor and City Council to authorize the City Manager to execute an agreement with Kids at Music for a Special Needs Summer Camp in an amount not to exceed \$50,00.00. Pursuant to section 2-323(5) of the City's Code of Ordinances states, "training, academic programs, lectures, education services or seminars, specialized services, and recreational instructors" are exempt from the City's competitive bidding procedure.

The City is working with the new Procurement Director to issue an active bid solicitation for seasonal special needs camps, which will include sessions during the summer, winter and spring breaks, as well as other no-school days throughout the year. In preparation for this summer, in order to ensure a summer camp offering prior to the bid award, staff proactively reached out to five potential camp providers and received two proposals.

Building on past year's success with Kids at Music, this year's summer camp will follow a similar format. The proposed program will again be offered exclusively to Doral residents and limited to 30 participants. Campers will be required to register for the full five-week session to ensure consistency and maximize the program's benefits. While the standard age requirement is 7 and up, *Kids at Music* has agreed to consider younger participants (ages 5–6) on a case-by-case basis, provided they are potty-trained and successfully complete an evaluation.

Programming will include physical activities, games, field trips, and creative development through art, music, and cooking. These activities are designed to enhance fine and gross motor skills, encourage social interaction, and provide a well-rounded camp experience. The camp will run for 5 weeks from July through August, with registration scheduled to open in mid-

June. The City will manage registration and collect payments, with a subsidized fee of \$200 for the five-week session. This was the same as last year.

Kids at Music, the recommended provider, brings over 30 years of experience in early childhood education and has a strong background in working with children with special needs. They also have experience partnering with Miami-Dade County and have our Adult Day Training program at Doral Glades Park. As part of this year's camp, older participants will have the opportunity to interact with adults in the training program, further enhancing socialization and community integration.

LEGISLATIVE ACTION: (IF APPLICABLE)

Date:	Resolution/Ordinance No.	Comments

FINANCIAL INFORMATION: (IF APPLICABLE)

No.	Amount	Account No.	Source of Funds
1.	\$50,000.00	001.90005.500340	Contractual Services
2.	\$0		
Total:	\$0		

Fiscal Impact Statement: The proposed item has a fiscal impact on revenues and/or expenditures of \$50,000.00

This item has a fiscal impact not to exceed \$50,000 (including field trips and any additional activities). Funding is available in the Parks and Recreation Contractual Services account number 001.90005.500340. Camp revenue collected will be deposited into parks revenue account Camps- 001.9000.347402. The expenses have an increase of \$11,200 from last year's camp due to the increase cost in goods and staffing costs.

STRATEGIC PLAN ALIGNMENT:

This item falls under the Parks & Recreation, Special Needs Programming strategic priorities providing high quality recreational & health and wellness programming for the Doral special needs community.

ATTACHMENT(S):

- A. Received Proposals
- B. Draft Resolution.