



Monthly Department Report

HUMAN RESOURCES

April 2025

Department Stats / Key Performance Indicators

HR Metrics			
Metric	Target	Previous Month Stats	April 2025 Stats
Days to Post a Job	5 Days	1.86	1
Days to Provide Job Offer	5 Days	0	0
Time to Hire (City)	30 Days	17.37	18.42
Time to Hire (Police)	70 Days	41.68	41.68

** Note: 1. "Days to Provide Job Offer" indicates zero (0) because offers have been provided same day as approved packets have been received.*

2. "Time to Hire (Police) remains the same as last month since no new hires were brought on board during the month of April.

Major Project Updates

- The Human Resources Department continues to coordinate the 2025 Employee Health Fair.

Events

The Human Resources Department:

- Attended Job Fair at FIU's Biscayne Bay Campus on April 2nd.
- Held a Lunch and Learn session on April 4th, where Gan Eden Holistic Health prepared a presentation for employees regarding back and neck pain.
- Held Lunch and Learn sessions from April 7th – April 10th to facilitate New York Life presentations of benefits for employees.

Sponsorships/Grants

- No information to report for the month of April 2025.

Administration

- No information to report for the month of April 2025.

Other



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- Advertised five (5) job postings during the month of April 2025.
- The City received a total of 801 applications during the month of April 2025.

Department/Division Position Information		
Department/Division	Approved Positions	Vacant
Mayor & Council	13	0
City Manager's Office	6	0
Division of Economic Development	2	0
Office of Inspector General	1	1
Public Affairs	9	1
City Clerk	3	0
Human Resources	10	3
Finance	10	0
Procurement & Asset Management	5	2
Information Technology	22	3
Planning & Zoning	11	4
Police (Sworn)	190	29
Police (Non-Sworn)	68	16
Building	42	3
Code Compliance	15	1
Public Works	47	6
Transportation	4	0
Stormwater	4	1
G.O. Bond	3	0
Parks & Recreation (Full-Time)	65	4
Parks & Recreation (Part-Time)	200	42