

00121005 - FINANCE

	ACTUAL FY 2021-22	ACTUAL FY 2022-23	ADOPTED BUDGET FY 2023-24	AMENDED BUDGET FY 2023-24	YTD* ACTUALS FY 2023-24	YEAR-END ESTIMATE FY 2023-24	PROPOSED FY 2024-25	UPDATED PROPOSED FY 2024-25	PERCENT CHANGE
PERSONNEL									
500111 - ADMINISTRATIVE SALARIES	59,505	94,842	199,681	199,681	134,169	199,681	171,624	170,746	
500120 - FULL TIME SALARIES	505,542	552,435	635,218	635,218	449,451	635,218	683,584	652,641	
500125 - COMPENSATED ABSENCES	38,597	3,673	29,880	29,880	0	29,880	30,495	29,362	
500140 - OVERTIME	334	214	1,986	1,986	170	1,986	1,986	1,986	
500210 - FICA & MICA TAXES	43,007	47,721	66,570	66,570	42,241	66,570	68,493	65,971	
500220 - RETIREMENT CONTRIBUTION	66,401	76,644	99,446	99,446	96,600	99,446	101,491	97,715	
500230 - LIFE & HEALTH INSURANCE	142,225	164,397	181,823	181,823	160,228	181,823	205,911	205,617	
PERSONNEL Total	855,612	939,925	1,214,604	1,214,604	882,858	1,214,604	1,263,584	1,224,038	1%
OPERATING									
500321 - ACCTG & AUDITING-AUDIT SVCS	49,000	45,300	61,650	61,650	56,200	61,650	61,650	61,650	
500340 - CONTRACTUAL SERVICES - OTHER	1,662	0	2,000	2,000	0	2,000	2,000	2,000	
500400 - TRAVEL & PER DIEM	2,219	2,610	8,970	8,970	4,850	8,970	8,970	8,970	
500410 - COMMUNICATION & FREIGHT	1,877	1,800	2,450	2,450	2,200	2,450	2,450	2,450	
500460 - REPAIR & MAINT - OFFICE EQUIP	0	520	1,350	1,350	0	1,350	1,350	1,350	
500470 - PRINTING & BINDING	3,114	935	3,650	3,650	1,222	3,650	3,650	3,650	
500510 - OFFICE SUPPLIES	3,550	2,842	5,950	5,950	4,317	5,950	6,300	6,300	
500540 - DUES/SUBSCRIPTIONS/MEMBERSHIPS	2,138	2,765	7,160	7,160	2,615	7,160	7,160	7,160	
OPERATING Total	63,559	56,772	93,180	93,180	71,404	93,180	93,530	93,530	0%
Grand Total	919,171	996,696	1,307,784	1,307,784	954,262	1,307,784	1,357,114	1,317,568	1%

NOTE:
 Percentage Change column compares FY 2024-25 Updated Proposed Budget to FY 2023-24 Adopted Budget
 *YTD = Year To Date

Organization	00121005 - FINANCE
Object	500111 - ADMINISTRATIVE SALARIES
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
10 YEAR SERVICE AWARD		0.00	0.00	5,508.00
FINANCE DIRECTOR	199,681.00	164,440.00	171,624.00	165,238.00
Grand Total	199,681.00	164,440.00	171,624.00	170,746.00

NOTE:

Council Approved FY 2025 column reflects a 3.5% COLA and a prorated merit of 3% based on employees date of performance evaluation.

Organization	00121005 - FINANCE
Object	500120 - FULL TIME SALARIES
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
10 YEAR SERVICE AWARD	2,232.00	8,045.00	8,396.00	2,576.00
ACCOUNTANT/BUDGET ANALYST	66,950.00	69,673.00	72,718.00	70,012.00
Accounting Clerk	44,929.00	49,496.00	51,658.00	49,736.00
Assistant Finance Director	127,659.00	122,004.00	127,334.00	122,596.00
Finance Clerk	43,571.00	46,244.00	48,264.00	46,469.00
FINANCE COORDINATOR	57,470.00	60,378.00	63,016.00	60,671.00
Payroll Specialist II	63,521.00	67,391.00	70,335.00	67,717.00
SENIOR ACCOUNTANT	139,427.00			
SENIOR ACCOUNTANT (2)		147,919.00	154,380.00	148,636.00
Senior Budget Manager	102,423.00	82,805.00	86,422.00	83,206.00
SERVICE AWARD - 5 YEAR		1,017.00	1,061.00	1,022.00
Vacancy Trend Adjustment Savings	-12,964.00	0.00	0.00	0.00
Grand Total	635,218.00	654,972.00	683,584.00	652,641.00

NOTE:
Council Approved FY 2025 column reflects a 3.5% COLA and a prorated merit of 3% based on employees date of performance evaluation.

Organization	00121005 - FINANCE
Object	500125 - COMPENSATED ABSENCES
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Compensated Absences	30,490.00	29,219.00	30,495.00	29,362.00
Vacancy Trend Adjustment Savings	-610.00	0.00	0.00	0.00
Grand Total	29,880.00	29,219.00	30,495.00	29,362.00

Organization	00121005 - FINANCE
Object	500140 - OVERTIME
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Overtime	1,986.00	1,986.00	1,986.00	1,986.00
Grand Total	1,986.00	1,986.00	1,986.00	1,986.00

Organization	00121005 - FINANCE
Object	500210 - FICA & MICA TAXES
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Salaries and Wages x 7.65%	67,929.00	65,654.00	68,493.00	65,971.00
Vacancy Trend Adjustment Savings	-1,359.00	0.00	0.00	0.00
Grand Total	66,570.00	65,654.00	68,493.00	65,971.00

Organization	00121005 - FINANCE
Object	500220 - RETIREMENT CONTRIBUTION
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Administrative and General Salaries at 12%	101,476.00	97,242.00	101,491.00	97,715.00
Vacancy Trend Adjustment Savings	-2,030.00	0.00	0.00	0.00
Grand Total	99,446.00	97,242.00	101,491.00	97,715.00

Organization	00121005 - FINANCE
Object	500230 - LIFE & HEALTH INSURANCE
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Life and Health Insurance	185,534.00	215,155.00	205,911.00	205,617.00
Vacancy Trend Adjustment Savings	-3,711.00	0.00	0.00	0.00
Grand Total	181,823.00	215,155.00	205,911.00	205,617.00

NOTE:

In the FY 2025 Dept. Request column, a 5% increase was included due to an anticipated increase in health insurance rates for FY 2025. As of July 2024, the City obtained a rate pass for the health insurance costs resulting in a decrease reflected in the FY 2025 Council Approved column.

Organization	00121005 - FINANCE
Object	500321 - ACCTG & AUDITING-AUDIT SVCS
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Federal Single Audit	6,700.00	6,700.00	6,700.00	6,700.00
Independent Auditors	48,250.00	48,250.00	48,250.00	48,250.00
State Single Audit	6,700.00	6,700.00	6,700.00	6,700.00
Grand Total	61,650.00	61,650.00	61,650.00	61,650.00

Organization	00121005 - FINANCE
Object	500340 - CONTRACTUAL SERVICES - OTHER
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Tyler-Munis Financial Software: Onsite Training	2,000.00	2,000.00	2,000.00	2,000.00
Grand Total	2,000.00	2,000.00	2,000.00	2,000.00

Organization	00121005 - FINANCE
Object	500400 - TRAVEL & PER DIEM
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Auto Allowance	5,220.00	5,220.00	5,220.00	5,220.00
State and National Conferences and Training	3,750.00	3,750.00	3,750.00	3,750.00
Grand Total	8,970.00	8,970.00	8,970.00	8,970.00

Organization	00121005 - FINANCE
Object	500410 - COMMUNICATION & FREIGHT
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Cell Phone Allowance	2,400.00	2,400.00	2,400.00	2,400.00
Courier	50.00	50.00	50.00	50.00
Grand Total	2,450.00	2,450.00	2,450.00	2,450.00

Organization	00121005 - FINANCE
Object	500460 - REPAIR & MAINT - OFFICE EQUIP
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	2024 - FY 2024 OPERATING BUDGET	2025 - FY 2025 OPERATING BUDGET	2025 - FY 2025 OPERATING BUDGET	2025 - FY 2025 OPERATING BUDGET
Repair of Office Equipment	1,200.00	1,200.00	1,200.00	1,200.00
Replacement of Office Equipment	150.00	150.00	150.00	150.00
Grand Total	1,350.00	1,350.00	1,350.00	1,350.00

Organization	00121005 - FINANCE
Object	500470 - PRINTING & BINDING
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	2024 - FY 2024 OPERATING BUDGET	2025 - FY 2025 OPERATING BUDGET	2025 - FY 2025 OPERATING BUDGET	2025 - FY 2025 OPERATING BUDGET
Accounts Payable Checks	900.00	900.00	900.00	900.00
Toner and Ink	2,750.00	2,750.00	2,750.00	2,750.00
Grand Total	3,650.00	3,650.00	3,650.00	3,650.00

Organization	00121005 - FINANCE
Object	500510 - OFFICE SUPPLIES
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED		DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Office Supplies	3,800.00	3,800.00	3,800.00	3,800.00	3,800.00
Uniforms	2,150.00	2,500.00	2,500.00	2,500.00	2,500.00
Grand Total	5,950.00	6,300.00	6,300.00	6,300.00	6,300.00

Organization	00121005 - FINANCE
Object	500540 - DUES/SUBSCRIPTIONS/MEMBERSHIPS
Account Type	Expense

LINE ITEMS	COUNCIL APPROVED	DEPT. REQ.	CM APPROVED	COUNCIL APPROVED
	20241 - FY 2024 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET	20251 - FY 2025 OPERATING BUDGET
Certifications/Licenses	1,330.00	1,330.00	1,330.00	1,330.00
Memberships	1,705.00	1,705.00	1,705.00	1,705.00
Registrations	2,375.00	2,375.00	2,375.00	2,375.00
Trainings	1,750.00	1,750.00	1,750.00	1,750.00
Grand Total	7,160.00	7,160.00	7,160.00	7,160.00