



Memorandum

Date: September 11, 2024

To: Honorable Mayor and Councilmembers

Via: Rey Valdes
City Manager

From: Michelle M. Lopez
The Corradino Group
Interim Planning and Zoning Director

Subject: **2025 Update to the Capital Improvements Element (CIE) of the City's Comprehensive Plan and the Five-Year Schedule of Capital Improvements for Fiscal Years 2024/2025– 2028/2029 (Second Reading)**

Introduction

The Planning and Zoning Department is requesting the Mayor and the City Council approval of the annual update to the Capital Improvements Element (CIE) of the City's Comprehensive Plan for 2024 and the Five-Year Schedule of Capital Improvements (SCI) for Fiscal Years 2024/2025 – 2028/2029.

Background

Section 163.3177(3)(b), Florida Statutes, requires local governments to update their Five-Year Schedule of Capital Improvements of the Comprehensive Plan yearly. The primary purpose of the CSI update is to stay abreast of the facility needs of the community and to ensure that the deficiencies as well as the improvements identified in the other elements of the City's Comprehensive Plan are programmed and adjusted accordingly.

With the 2011 legislative changes, Florida's local governments are no longer required to submit the annual update of the Five-Year Schedule of Capital Improvements (SCI) to the Florida Department of Economic Opportunity. However, the Capital Improvements Element remains a

required critical component of the local government's comprehensive plan. The schedule must be reviewed annually by the local government to reflect the timing, location and funding of capital projects to achieve and maintain adopted level of service standards for public facilities that are necessary to implement the comprehensive plan. Furthermore, local governments may adopt annual updates of the Five-Year Schedule of Capital Improvements (SCI) by ordinance and are not considered an amendment to the Comprehensive Plan.

The update provides a Level of Service (LOS) analysis for all public facilities in the City based on population projections and related data. Projects included in the updated Five-Year Schedule of Capital Improvements are necessary to address projected public facility needs to meet future LOS demand. A copy of the annual update to the Capital Improvements Element (CIE) of the City's Comprehensive Plan for 2024 and the Five-Year Schedule of Capital Improvements (SCI) is provided in "Exhibit A."

Fiscal Impact

The ordinance has no fiscal impact on city revenues or expenditures.

Strategic Plan Alignment

Generating revenue from various sources is essential for the city to provide exceptional services to its residents. By funding infrastructure projects, public safety, economic development and quality of life initiatives, the city can create vibrant and prosperous communities that support the health, safety and well-being of all residents.

Recommendation

Staff recommends that the Mayor and City Councilmembers authorize approval of the annual update to the Capital Improvements Element (CIE) of the City's Comprehensive Plan for 2024 and the Five-Year Schedule of Capital Improvements for Fiscal Years 2024/2025 – 2028/2029.