



# Memorandum

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Date: February 12, 2025

To: Honorable Mayor and Councilmembers

From: Zeida Sardiñas  
City Manager

Department: Carlos Arroyo  
Public Works Director

Subject: **Construction Engineering and Inspection (CEI) Services - Work Order for Trolley Infrastructure Improvements Project – Gannett Fleming**

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## **Introduction**

This memorandum provides the Public Works Department's (PWD) recommendation for the Mayor and the City Councilmembers to authorize the City Manager to execute Work Order No. 5 to Gannett Fleming, Inc. to provide Construction Engineering and Inspection (CEI) services for the construction of ten (10) new bus stop shelters in an amount not to exceed \$112,935.36.

## **Background**

The City of Doral Public Works Department (PWD) continues to monitor and improve the Doral Trolley System's connectivity and accessibility throughout its facilities. For this reason, and in order to sustain a safe, pleasing, and reliable operation, the PWD periodically recommends the design, construction and installation of additional bus shelters and sidewalk improvements, considering ridership demand and infrastructure needs. During the current Fiscal Year, ten (10) bus shelters have been designed, and construction will occur in Fiscal Year 2024-25. The following ten (10) bus stop locations have been designed based on ridership:

Bus Stop No.	Location
1039	NW 109 <sup>th</sup> Avenue South of NW 90 <sup>th</sup> Street
3042	NW 104 <sup>th</sup> Avenue South of NW 74 <sup>th</sup> Street
1082	NW 41 <sup>st</sup> Street East of NW 114 <sup>th</sup> Avenue
1051	NW 114 <sup>th</sup> Avenue North of NW 60 <sup>th</sup> Terrace
1043	NW 107 <sup>th</sup> Avenue South of NW 83 <sup>rd</sup> Street
3003	NW 74 <sup>th</sup> Street West of 102 <sup>nd</sup> Avenue
1047	NW 114 <sup>th</sup> Avenue South of NW 82 <sup>nd</sup> Street
1016	NW 97 <sup>th</sup> Avenue North of NW 33 <sup>rd</sup> Street
1056	NW 109 <sup>th</sup> Avenue North of NW 50 <sup>th</sup> Street
1074	NW 87 <sup>th</sup> Avenue south of NW 21 <sup>st</sup> Terrace

The PWD has reviewed the qualifications and requested a proposal from Gannett Fleming, Inc. (see attached) to provide Construction Engineering and Inspection (CEI) services for the Project. Gannett Fleming, Inc. will provide Construction Engineering and Inspection (CEI) services required for the installation of bus shelters at said locations within the City of Doral boundaries. As part of the installation, existing swales impacted by the proposed construction will be re-sodded/regraded, and pedestrian facilities (sidewalk, ADA ramps, curb and gutter) will be upgraded or improved if applicable. The scope of services also provides field observation and oversight services to ensure construction of improvements is in reasonably close conformance to the approved contract documents and the City of Doral policies and procedures. This includes but is not limited to any coordination between governing agencies, overseeing safety concerns, and ensuring compliance with MOT plans. The said provision will be on a time and material basis in an amount not to exceed \$112,935.36.

### **Procurement**

The contract between Gannett Fleming, Inc. and the City of Doral was procured through the publicly advertised Request for Qualification (RFQ 2023-08) process to select a pool of pre-qualified Engineering and Architecture firms. This group of eleven (11) firms was approved by the City Council during the March 2024 Council meeting via Resolution No. 24-54 (approved 5-0). The scope of services for this work order includes full-time Construction Engineering and Inspection (CEI) services for the anticipated 120 calendar day duration of the project. Gannett Fleming, Inc prepared the attached proposal on a time and material basis with a not to exceed amount of \$112,935.36.

Please find attached "Exhibit A", which includes the proposal and fee estimate from Gannett Fleming, Inc. for Construction Engineering and Inspection (CEI) services, and a copy of Work Order No. 5.

### **Fiscal Impact**

Work Order No. 5 for the Construction Engineering and Inspection (CEI) services of ten (10) bus shelters involves a fiscal impact of \$112,935.36. Funding for this request is available from the Public Works Transportation Fund, Account Num. 101.80005.500650.

### **Strategic Plan Alignment**

This item follows the Public Safety strategic initiative of the City's Strategic Plan as it addresses infrastructure improvements.

### **Recommendation**

The City Staff respectfully requests that the Mayor and City Councilmembers authorize the City Manager to execute Work Order No. 5 for Gannett Fleming, Inc. to provide professional engineering services for the provision of the development of Construction Engineering and Inspection (CEI) for the construction of ten (10) new bus stop shelters in an amount not to exceed \$112,935.36. The construction of the bus stop shelters is anticipated to take approximately 120 days calendar days.