



## CITY OF DORAL COUNCIL MEETING MEMORANDUM

**ITEM TITLE:**

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING A SPECIAL EVENT PERMIT BY CLAUDIA ROJAS ON BEHALF OF THE DORAL ISLES COMMUNITY ASSOCIATION TO HOST THE “DORAL ISLES COMMUNITY 5K RUN & WALK” SPECIAL EVENT AT 6450 NW 110 AVENUE, DORAL, FL 33178, ON APRIL 26, 2026, FROM 7:00 A.M. TO 11:00 A.M.; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

**DEPARTMENT RECOMMENDATION:**

Approval

**BRIEF HISTORY:**

Claudia Rojas (the “Applicant”) on behalf of Doral Isles Community Association (the “Event Organizer”) is requesting approval of a special event from the Mayor and the City Council to host the “Doral Isles Community 5K Run & Walk”, special event pursuant to Chapter 35 of the City Code of Ordinances (“City Code”). The proposed event will be held at 6450 NW 110 Avenue, exclusively within the private roads of the Doral Isles Community, along NW 60 Street, extending to NW 110 Avenue and NW 72 Street, on Sunday, April 26, 2026, from 7:00 a.m. to 11:00 a.m. Partial private street closures will occur during the same time.

**LEGISLATIVE ACTION: (IF APPLICABLE)**

Date:	Resolution/Ordinance No.	Comments

**FINANCIAL INFORMATION: (IF APPLICABLE)**

No.	Amount	Account No.	Source of Funds
2.	\$1,015.00	001.4000.329400	Applicant

**Fiscal Impact Statement:** The proposed item has a fiscal impact on revenues of \$1,015.00

**STRATEGIC PLAN ALIGNMENT:**

Supports the stated mission of the City of Doral’s Strategic Plan — to serve our city by continuously enhancing quality of life through community engagement, exceptional service, and accountability — by offering inclusive, community-based programming.

**ATTACHMENT(S):**

- A. Application and Exhibits
- B. Planning and Zoning Fees
- C. Resolution



# Memorandum

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Date: April 8, 2026

To: Honorable Mayor and Councilmembers

From: Zeida Sardinas  
City Manager

Department: Alexander J. Magrisso, Esq.  
Planning and Zoning Director

Subject: **Special Event Permit – Doral Isles Community 5K Run & Walk  
(EVNT-2603-0143)**

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## **Introduction**

Claudia Rojas (the “Applicant”) on behalf of Doral Isles Community Association (the “Event Organizer”) is requesting approval of a special event from the Mayor and the City Council to host the “Doral Isles Community 5K Run & Walk”, pursuant to Chapter 35 of the City Code of Ordinances (“City Code”). The proposed event will be held at 6450 NW 110 Avenue, exclusively within the private roads of the Doral Isles Community, along NW 60 Street, extending to NW 110 Avenue and NW 72 Street, on Sunday, April 26, 2026, from 7:00 a.m. to 11:00 a.m. Partial private street closures will occur during the same time.

## **Background**

The event will consist of a recreational run/walk event open to residents only. The event will begin and end within the community and will follow a predetermined route through designated internal streets. The purpose of this event is to promote community engagement, health, and wellness among residents, while providing a family-friendly activity that encourages participation and interaction within the neighborhood.

## Department Estimated Costs

City of Doral - Special Event <b>Doral Isles Community 5K Run &amp; Walk</b> City of Doral Report		
<b>Exhibit B – Planning and Zoning Fees</b>		
Planning and Zoning	Breakdown in Exhibit B	\$ 1,000.00
	Technology fees	\$ 15.00
	<i>PZ Total</i>	\$ 1,015.00
<b>Total Event Fees Due</b>		<b>\$ 1,015.00</b>

\* Upon City Council approval, all fees due must be paid in full within 14 days of event date.

\*\* The due date for payment is April 12, 2026.

## Application – Information

Pursuant to City Code Section 35-48, the application for a permit under this division shall contain the following information:

- Primary Contact Information
  - *Claudia Rojas, General Manager (provided in Exhibit A)*
- Applicant Identification
  - *Doral Isles Community Association*
- Event Schedule
  - *The event is scheduled for Sunday, April 26, 2026, from 7:00 a.m. to 11:00 a.m.*
- Event Location
  - *The proposed event will be hosted at 6450 NW 110 Avenue, Doral, FL 33178 within the Doral Isles community.*
- Attendance Estimate
  - *Attendance is estimated at 100 attendees during the event.*
  - *Events where the application is filed less than 45 days prior to the event must be approved by the City Council, pursuant to City Code Section 35-20(f).*
- Event Site Plan
  - *Provided in Exhibit A*
- Parking Plan
  - *Provided on-site.*

- Private Road Closure Details
  - *The Applicant is requesting partial private road closures as follows:*
    - *Sunday, April 26, 2026, from 7:00 a.m. to 11:00 a.m.*
    - *One lane closure east of NW 114 Avenue along NW 60 Street, extending to NW 110 Avenue and NW 72 Street*
    - *No MOT or police officers are required for road closures taking place entirely within private roads. The applicant is responsible for maintaining traffic-management and security measures to ensure the safety of all individuals throughout the closure period.*
- Noise Waiver
  - *No noise waiver is being requested*
- City Sponsorship or Branding
  - *The Applicant is not requesting the use of the city logo.*
  - *No financial assistance has been requested by the applicant.*

### **Recommendation**

The Planning and Zoning Department, Special Event Section, requests that the Mayor and City Councilmembers approve the “Doral Isles Community 5K Run & Walk” special event permit, subject to the conditions set forth in the corresponding resolution.