



March 3, 2025

City of Doral

8401 Northwest 53rd Terrace, 2nd Floor

Doral, Florida 33166

Attn: Igor Ignatenko

### **Doral City Hall Council Members Offices**

#### **Professional Services:**

Architectural, Mechanical, Fire Sprinkler, Electrical Engineering services for the City of Doral.

#### **Project Description:**

The project consists in the reconditioning of an existing office space area in the northeast side of the third level of the Doral City Hall Building for the Council Members Offices. The new Public Council Area will include four (4) new Councils Offices, four (4) new Council Assistants Offices, Interns Working Stations, and a Conference Room.

#### **Scope of Services:**

For northeast portion of the building that is currently an office space we will incorporate the following:

- Provide new G.W.B. Partitions to be extended to the underside of the deck.
- All new councils and assistants offices to be enclosed with a storefront system.
- Modifications of ceiling.
- New lighting inside the office and modifications to the existing lighting system for the remaining common area.
- Soundproofing specifications for interior walls.
- Relocation and possible additions of A/C diffusers.
- Relocation of sprinklers.
- Necessary electrical design for the reconditioned Council Area.
- Develop Electrical Riser Diagram and Load Calculations.
- Develop Electrical Panel Schedules.
- Construction Cost Estimates

**Post-Design Services:**

- Address all contractor’s Request for Information (RFI).
- Assistance with all comments from the County, State and Federal agencies pertinent to our agreed upon scope of work
- Review shop drawings and submittal architectural components.
- Prepare Plan Revisions and sketches (if required).
- Three site visits to observe the construction.

**Exclusions:**

- Structural Engineering.
- Plumbing Engineering.
- Interior Design.
- Photorealistic Renderings.
- Plan expediting and permit fees.
- Revisions due to “Value Engineering” recommendations by the owner, contractor, or third party.
- Value engineering.
- Surveying.
- Engineering certification of any building system or inspections.
- LEED Certification (or any other certification process)/Design.
- Acoustic engineering analysis to obtain any target acoustic ratings.
- LV and Security System.
- Building automation and controlled lighting.
- Millwork Drawing.

\*Appearances at public hearings for zoning issues, variances or for any other purposed other than for standard required meetings for building permit.

**Schedule:**

- 30% Submittal (For Office Layout Acceptance) (3 weeks after NTP)
- 60% Submittal (2 weeks after 30% acceptance)
- 90% Submittal (4 weeks after 60% submittal)
- 100% Submittal (3 weeks after 90% submittal)

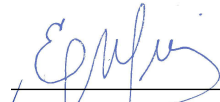
**Service Fee:**

Architectural, Mechanical, Fire Sprinkler and Electrical Service Fee.....	\$ 50,075.86
Post Design Services.....	\$ 5,563.98
<b>Total Fee.....</b>	<b>\$ 55,639.84</b>



If the foregoing is to your understanding and approval, kindly sign and return one copy of proposal for our files.

Regards,



---

CHA Solutions

Eithel Sierra, P.E.

Project Team Leader

---

Accepted: City of Doral

Igor Ignatenko

Facilities Manager

