



## Memorandum

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Date: April 15, 2026

To: Zeida Sardiñas  
City Manager

From: Christopher Cotton  
Senior Procurement Specialist

Subject: **Evaluation Committee Findings for RFP No. 2026-06 - Disaster Debris Monitoring Services**

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This memorandum serves to provide the findings of the Evaluation Committee and to obtain a recommendation from the City Manager for the award of Request for Proposal (“RFP”) No. 2026-06 - Disaster Debris Monitoring Services.

### **BACKGROUND:**

The City of Doral (“City”) Department of Public Facilities of Procurement and Asset Management prepared RFP No. 2026-06 to identify a qualified and experienced firm to provide disaster debris monitoring services in the event of an emergency. The scope of services generally entails monitoring, technical assistance and field oversight, of emergency disaster debris loads bound for disposal for FEMA reimbursement purposes in the event of a disaster debris causing event such as a storm or hurricane, etc.

On February 27, 2026, the City of Doral issued RFP No. 2026-06 inviting all qualified and experienced firms to submit proposals for Disaster Debris Monitoring Services. Notices were posted on the Open Gov platform, with electronic broadcast to numerous vendors. The Department of Procurement and Asset Management addressed all questions through the written question acceptance date of March 20, 2026 at 5:00pm.

On March 26, 2026, the City received and opened three (3) timely proposals from the following respondents:

- Debris Tech, LLC
- Sunshine Enterprise USA LLC
- Tetra Tech, Inc.

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Based on the thorough evaluation conducted by the Committee, the highest scoring proposal was submitted by Tetra Tech, Inc. The Evaluation Committee decided to award this RFP to the top ranked proposer and did not decide to convene a phase II evaluation meeting.

Section 5.1.4 of RFP No. 2026-06 provides as follows: “The Procurement Department will prepare a memorandum addressed to the City Manager providing the Evaluation Committee’s recommendation. The City Manager will review the Committee’s scores and rankings along with the administrative review by Procurement staff. In the City’s best interest, the City Manager may: make a recommendation to award to Council, may reject the Committee’s scoring in whole or in part, may require the Committee to re-evaluate, or may reject all proposals.”

If the Committee’s scoring is satisfactory and you intend to recommend Tetra Tech, Inc. Please execute below. An item will then be prepared for City Council review and approval of the City Manager’s recommendation to enter into the proposed agreements for a term of three (3) years with two (2) options to renew for (1) year each for a total term of five (5) years.



4/16/2026

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Zeida Sardiñas  
City Manager

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Date

Attachments: Phase I Evaluation Score Sheet  
Pricing Evaluation Score Sheet  
Proposal Submitted by Tetra Tech, Inc., LLC  
RFP No. 2026-06 - Disaster Debris Monitoring Services

c: Francisco Rios, Deputy City Manager  
Fernando Casamayor, Chief Financial Officer / Assistant City Manager  
Carlos Arroyo, Director of Public Facilities