



PLANNING AND ZONING DEPARTMENT MONTHLY REPORT

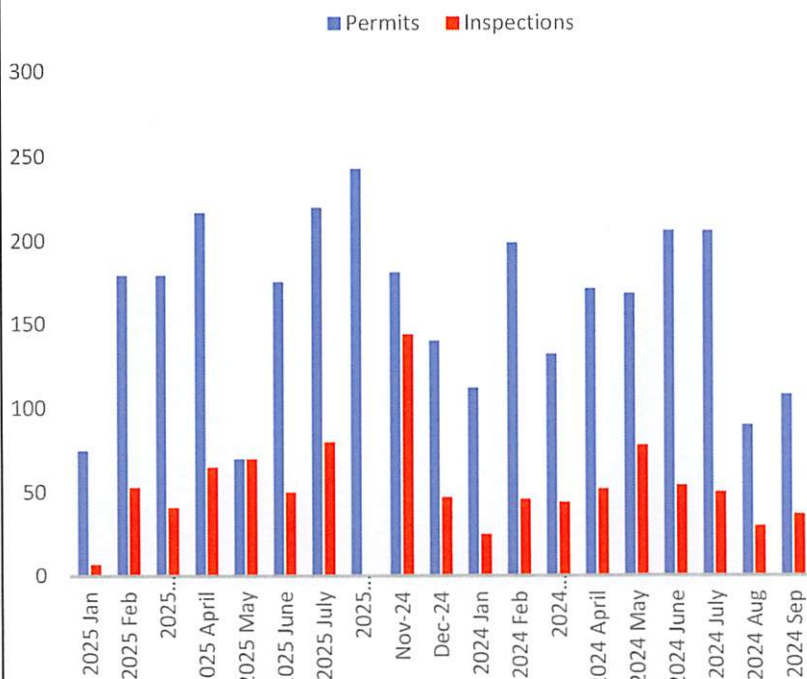
Date: September 10, 2025, Council Meeting
To: Honorable Mayor and Councilmembers
From: Michelle M. Lopez *mm*
 Interim Planning & Zoning Director
Subject: Planning and Zoning Department's Monthly Report for August 2025

STATISTICS

Customers Assisted (In person)	193
Average Lobby Wait Time (Goal 10 Minutes)	11
Pre-application Meetings	10
Permits Reviewed	243
Site Plans Reviewed	7
Inspections Performed	150
Items Presented to City Council	7
Zoning Verifications/Determinations Reviewed	13
Address Creation	11
Open Projects	32

PLANNING AND ZONING STATISTICS

PERMITS REVIEWED AND INSPECTIONS PERFORMED YEAR-TO-DATE



During the August 13, 2025, CC meeting the following items were approved:

- Public Art at Doral Market Place, Res. No.25-182
- Site Plan for Mahudi International Corp-Finger Lakes, Res. 25-216
- Special Event, House of Horror, Res. No. 25-178
- Special Event, Miami Inline Marathon 2025, Res. No. 25-179
- Special Event, 2025 Miami International Taekwondo Camp, Res. No. 25-180
- Special Event, Doral Doggyton, Res. No. 25-181
- Special Event, Tercer Campeonato del Asado Argentino, Res. No. 25-210

Licensing Division

- 51 Business Tax Receipt applications for new licenses
- 42 Business Tax Receipt applications for new business
- 544 Business Tax Renewals for fiscal year 2026
- 4,641 Active Business Tax Receipts for fiscal year 2026
- 62 Certificate of Use issued between during the month of August.
- 5 State alcohol packets were reviewed for compliance with the City Code.

Staff Training:

- On-going professional staff training.
- Candidate selection list for the Planning and Zoning Assistant Director position was submitted to Human Resources to start the interview process.

BUSINESS LICENSING DIVISION
FY 2024-2025

***This report includes Chief Licensing Officer and Licensing Clerk activity.

****Cumulative Amounts as from October 1, 2024 to September 30, 2025

Category: Taxes (A, H & B)(9/30/2025)

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25
Amount Collected by Business Tax Receipts:											
- RTA Revenue Received Only	\$ 26,729.46	\$ 29,226.45	\$ 26,112.35	\$ 49,882.00	\$ 39,612.00	\$ 46,227.06	\$ 31,891.15	\$ 25,110.00	\$ 160,235.00	\$ 275,829.30	\$ 79,242.00
- RTA Revenue New Business Only	\$ 48,978.00	\$ 21,609.45	\$ 35,953.35	\$ 32,384.00	\$ 49,826.45	\$ 52,395.99	\$ 11,853.10	\$ 18,100.00	\$ 146,521.00	\$ 354,966.55	\$ 68,828.00
- RTA Revenue New Business Only	\$ 14,787.00	\$ 8,189.00	\$ 9,189.00	\$ 9,816.00	\$ 9,787.00	\$ 12,845.00	\$ 16,828.00	\$ 12,760.00	\$ 14,479.00	\$ 19,362.30	\$ 13,222.00
- Total Business Licenses	\$ 85	\$ 85	\$ 85	\$ 85	\$ 85	\$ 85	\$ 85	\$ 85	\$ 85	\$ 85	\$ 85
Amount Collected by Certificate of Sale	\$ 19,338.70	\$ 14,434.46	\$ 11,209.54	\$ 13,015.71	\$ 11,170.51	\$ 28,324.91	\$ 17,824.17	\$ 23,180.94	\$ 24,824.12	\$ 19,951.89	\$ 22,128.14
- Certificate of Sale Issued	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33	\$ 33
Amount Collected for Franchised Property/Outdoor Pavement/Alcohol	\$ 75.00	\$ 100.00	\$ 1,670.00	\$ 75.00	\$ 850.00	\$ 850.00	\$ 700.00	\$ 220.00	\$ 100.00	\$ 100.00	\$ 100.00
Monthly Total	\$ 76,141.26	\$ 54,169.91	\$ 42,488.29	\$ 53,472.91	\$ 62,524.20	\$ 95,742.83	\$ 40,515.29	\$ 48,580.89	\$ 184,434.12	\$ 294,934.30	\$ 181,827.14
Cumulative Year-to-Date FY 2024-2025 Totals											
- Total Adjusted Amount Collected for Business Tax (Oct-24 - Sept-25)	\$ 52,729.46	\$ 94,978.00	\$ 128,086.40	\$ 168,476.40	\$ 226,296.00	\$ 291,621.56	\$ 313,512.65	\$ 226,236.10	\$ 491,859.10	\$ 749,686.60	\$ 949,628.60
- Total Adjusted Amount Collected for Cert. of Sale (Oct-24 - Sept-25)	\$ 19,338.70	\$ 33,767.22	\$ 45,966.10	\$ 58,977.27	\$ 69,147.22	\$ 108,922.55	\$ 126,824.74	\$ 149,780.70	\$ 171,940.50	\$ 192,876.70	\$ 215,116.88
- Total Adjusted Amount Collected for Franchised Property, Alcohol & Franchised CO (Oct-24 - Sept-25)	\$ 75.00	\$ 100.00	\$ 1,670.00	\$ 1,715.00	\$ 2,070.00	\$ 2,220.00	\$ 2,050.00	\$ 4,100.00	\$ 4,200.00	\$ 4,400.00	\$ 4,400.00
CUMULATIVE TOTAL FY 2024-2025	\$ 75,141.26	\$ 129,311.27	\$ 171,799.56	\$ 226,472.47	\$ 300,066.67	\$ 402,349.36	\$ 446,264.79	\$ 489,766.89	\$ 671,419.00	\$ 947,153.30	\$ 1,068,975.64

Projected Revenues 2024-2025 Business Licensing Division	\$ 1,200,000.00
Collected Percentage up to September 30, 2025	89%

