



Memorandum

Date: August 14, 2024

To: Honorable Mayor and Councilmembers

From: Rey Valdes
City Manager

Department: Carlos Arroyo
Public Works Director

Subject: **Public Works Department Vehicle Purchase – Ford F-550 Dump Truck**

Introduction

The Public Works Department (PWD) respectfully requests authorization from the Mayor and City Councilmembers to utilize Florida Sheriffs Association Contract No. FSA23-VEH21.0 for the purchase of a Ford F-550 Dump Truck. In addition, the PWD respectfully request approval from the Mayor and the City Councilmembers to authorize the City Manager to transfer \$18,000.00 from Account No. 001.80005.500633 to Account No. 001.80005.500641 to provide sufficient funding for the purchase of the previously mentioned vehicle.

Background

On October 26, 2022, the Mayor and the City Councilmembers approved the purchase of a Ford F-550 Dump Truck for the Public Works Department via Resolution No. 22-222 (approved 5-0) at a cost of \$75,047.00, based on a quote provided by the vendor on October 6, 2022. The new vehicle will replace a 2006 Ford F-650 vehicle.

The Purchase Order (PO) request process commenced on the same date as the Council approval. The vendor provided all the required documentation by December 2022. The PO request process was completed on December 16, 2022. When staff provided the PO to the vendor, the vendor informed that the price had increased and that the previously provided quote was for the previous fiscal year that expired in September of that same year. When a new quote was

requested, the vendor informed that there was a shortage on vehicle chassis and that the price of the vehicle had increased. In October of 2023 a new quote was requested and was provided on May 16, 2024. The quote provided did not include an aluminum dump bed as previously requested. On May 20, 2024, the updated proposal was provided for a total cost of \$93,917.00 based on the Florida Sheriffs Association Contract No. FSA23-VEH21.0. Attached please find the quote from Palmetto Ford of Miami, as well as a copy of Florida Sheriffs Association Contract No. FSA23-VEH21.0.

The PWD further requests approval to transfer \$18,000.00 from Account No. 001.80005.500633 to Account No. 001.80005.500641 to provide sufficient funding for the purchase of the Ford F-550 Dump Truck.

Procurement

Section 2-322 of the City Code of Ordinances provides that the Council may enter into contracts procured by other public entities and cooperative purchasing ventures. Accordingly, the City may solicit the goods and services provided by vendors participating in Florida Sheriffs Association Contract No. FSA23-VEH21.0, which was competitively procured via The Florida Sheriff's Cooperative Purchasing Program.

Fiscal Impact:

The purchase of the Ford F-550 Dump Truck will have a fiscal impact not to exceed \$93,917.00. Funding for this purchase is partially available from the Public Works Fund "Capital Outlay – Vehicles" Account, Account No. 001.80005.500641. An additional \$18,000.00 is required to provide sufficient funding for the purchase, which staff proposes to transfer from Account No. 001.80005.500633.

Strategic Plan Alignment

The purchase of the Ford F-550 Dump Truck aligns with the City's Exceptional Service Strategic Goal as the vehicle will be key in maintaining a clean right-of-way.

Recommendation

The City Staff respectfully requests authorization from the Mayor and the City Councilmembers to proceed with the purchase of the Ford F-550 Dump Truck from Palmetto Ford of Miami based on the Florida Sheriffs Florida Sheriff Association Contract No. FSA23-VEH21.0, in an amount not to exceed \$93,917.00. In addition, Staff respectfully request authorization from the Mayor and the City Councilmembers to transfer \$18,000.00 from Account No. 001.80005.500633 to Account No. 001.80005.500641 to provide sufficient funding for the purchase of the vehicle.