



## **CITY OF DORAL COUNCIL MEETING MEMORANDUM**

### **ITEM TITLE:**

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO A SERVICE AGREEMENT EXTENSION WITH LIMOUSINES OF SOUTH FLORIDA (LSF), FOR THE OPERATION AND MAINTENANCE (O&M) OF THE DORAL TROLLEY SYSTEM FOR A SIX-MONTH PERIOD, WITH AN OPTIONAL ONE-TIME EXTENSION OF SIX-MONTHS WHILE MAINTAINING THE SAME TERMS, CONDITIONS, AND PRICING OF THE CURRENT CONTRACT IN AN AMOUNT NOT TO EXCEED THE DEPARTMENTAL BUDGETED FUNDS; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT AND TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

### **DEPARTMENT RECOMMENDATION:**

Approval

### **BRIEF HISTORY:**

On February 1, 2008, the City of Doral launched a two-year pilot program to provide public transportation via a local circulator, giving way for the Doral Transit System. Since the inception of the Doral Transit System, the City has grown from one (1) route being serviced by one (1) trolley bus Monday through Saturday, to four (4) routes serviced by seventeen (17) trolleys seven (7) days a week. The trolley service continues to surpass the target ridership of 10 riders per hour. During Fiscal Year 2018-19, the total yearly ridership was approximately 780,081, a 10% increase over Fiscal Year 2017-18. In Fiscal Year 2019-20, the total yearly ridership experienced a 45% decrease in ridership due to the COVID-19 Pandemic, which included a reduction in service and no trolley service at the height of the Pandemic for a three-week (3) period to prevent the spread of the virus.

On May 14, 2014, the Mayor and City Councilmembers adopted Resolution No. 14-72 (approved 5-0) approving a two (2) year contract with an option to renew for an additional three (3) year extension exercisable by the City, with Limousines of South Florida (LSF), for the operation and maintenance (O&M) of the Doral Trolley System in a not to exceed amount of \$1,829,907.20. On September 22, 2014, the City issued a Notice to Proceed letter to LSF stating that the terms and conditions of the executed Trolley O&M Contract were effective as of October 1, 2014. On July 22, 2016, the City executed the Contract Extension with LSF for the Trolley O&M for an additional and final three (3) year period. The City's Contract with LSF expired on October 1, 2019.

During that time the PWD was completing the Doral Trolley/SMART Plan Coordination Study which provided recommendations to address operational and maintenance issues, vehicle types, and infrastructure development guidelines. As a result of the timing of LSF's contract expiration date and contingent on the recommendations of the City of Doral/SMART Plan Coordination Study, the Mayor and City Councilmembers adopted Resolution No. 19-186 (approved 5-0) authorizing staff to waive the competitive bidding process and enter into negotiations with LSF for the operation and maintenance of the Doral Trolley System for a one (1) year period with an optional one (1) year renewal and renegotiating the terms and conditions of the existing agreement in an amount not to exceed the departmental budget. City staff negotiated with LSF to maintain the same hourly service rate of \$59.84 as in the 2014 Operation and Maintenance (O&M) Contract of the Doral Trolley System but modified the Liquidated Damages to ensure optimal trolley service to the public. At the September 2019 Council Meeting, the Mayor and City Councilmembers adopted Resolution No. 19-222 (approved 4-0, 1 absent) authorizing the Service Agreement with Limousines of South Florida (LSF) for the operation and maintenance (O&M) of the Doral Trolley System for a (1) year period with an option to renew for one (1) additional year in an amount not to exceed the department budgeted funds. The contract with LSF expired on October 1, 2021.

On August 11, 2021, the Mayor and City Councilmembers adopted Resolution No. 21-186 (approved 5-0) approving to extend the Service Agreement with LSF for the operation and maintenance (O&M) of the Doral Trolley System, due to impacts to the Trolley system from the pandemic, for a one-year period. The contract with LSF expired on October 1, 2022.

On September 14, 2022, the Mayor and City Councilmembers adopted Resolution No. 22-171 (approved 5-0) approving to extend the Service Agreement with LSF for the O&M services to include for a living wage provision for the trolley drivers while maintaining the remainder of the terms and conditions of the current contract, for an additional six (6) months with a one-time option extension of six-months. The contract with LSF was set to expire on October 1, 2023.

The PWD developed the new Doral Trolley System O&M Services Request for Proposals (RFP) document and worked with the Procurement Division to advertise the competitively bid documents. RFP #2022-18 was issued and scheduled to be awarded at the January 2023 Council Meeting. However, City staff determined that it was in the best interest of the City to cancel this solicitation and hold an Industry Day, which took place on May 15, 2023, to encourage competition among the potential proposers. During this Industry Day, City staff presented the specific requirements of a Fixed Route to the competitors present, and, at the same time, the City got input from the competitors to create a strategy for the most innovative and best value solution.

On August 9, 2023, the Mayor and City Councilmembers adopted Resolution No. 23-128 (approved 5-0) approving to extend the Service Agreement with LSF for the operation and maintenance (O&M) of the Doral Trolley System. The contract with LSF was set to expire on October 1, 2024.

On July 19, 2024, the PWD with the assistance of the Procurement Division advertised the RFP No. 2024-12 for Operations and Maintenance Services for the Doral Trolley Circulator

System. On July 29, 2024, the PWD request to the Procurement Division to cancel the RFP advertisement per the City Manager office request while the PWD staff conducts additional research prior to the advertising of the RFP.

On September 11, 2024, the Mayor and City Councilmembers adopted Resolution No. 24-221 (approved 5-0) approving to extend the Service Agreement with LSF for the operation and maintenance (O&M) of the Doral Trolley System. The City's Contract with LSF is set to expire on October 1, 2025.

The PWD is requesting to enter into a Service Agreement extension with LSF for the O&M services while maintaining the terms and conditions of the current contract, for an additional six (6) months with a one-time option extension of six-months, while the procurement competitive process for the new service is completed, and a new Trolley O&M contract is awarded.

#### **LEGISLATIVE ACTION: (IF APPLICABLE)**

<b>Date:</b>	<b>Resolution/Ordinance No.</b>	<b>Comments</b>
5-14-2014	Resolution No. 14-72	Approved
8-13-2019	Resolution No. 19-186	Approved
9-11-2019	Resolution No. 19-222	Approved
8-11-2021	Resolution No. 21-186	Approved
9-14-2022	Resolution No. 22-171	Approved
8-9-2023	Resolution No. 23-128	Approved
9-11-2024	Resolution No. 24-221	Approved

#### **FINANCIAL INFORMATION: (IF APPLICABLE)**

<b>No.</b>	<b>Amount</b>	<b>Account No.</b>	<b>Source of Funds</b>
1.	\$	101.80005.500341	Transportation Fund
2.	\$	106.80005.500341	CITT Fund
Total:	\$489,000.00		
<b>Fiscal Impact Statement:</b> The proposed item has a fiscal impact on expenditures of \$489,000.00			

#### **STRATEGIC PLAN ALIGNMENT:**

This item follows the Transportation strategic initiative of the City's Strategic Plan as it addresses public transportation.

#### **ATTACHMENT(S):**

- A. Previous Approvals
- B. Resolution