



## CITY OF DORAL COUNCIL MEETING MEMORANDUM

### ITEM TITLE:

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT WITH MIAMI-DADE COUNTY FOR THE PROVISION OF A DEDICATED FIRE RESCUE PROCESSING SPECIALIST; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY WITH RESPECT TO THE AGREEMENT APPROVED HEREIN; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

### DEPARTMENT RECOMMENDATION:

Approval

### BRIEF HISTORY:

The City of Doral continues to experience sustained development activity and a corresponding increase in the volume and complexity of fire plans reviews required as part of the building permit process. Fire plans review is conducted by Miami-Dade Fire Rescue (MDFR) pursuant to state and county authority and is a critical path item for permit issuance.

To enhance customer service, reduce review delays, and provide on-site technical guidance to applicants and design professionals, the City has explored an interlocal partnership with Miami-Dade County that would allow a dedicated MDFR Fire Plans Processing Specialist to be physically located within the City's Solution Center.

This position would remain a County employee, operating under MDFR supervision, while providing direct, in-person assistance to customers navigating the fire plans review and inspection process.

This approach mirrors prior successful interlocal service models and allows the City to expand service capacity without creating a new City position or duplicating regulatory authority.

### LEGISLATIVE ACTION: (IF APPLICABLE)

Date:	Resolution/Ordinance No.	Comments

**FINANCIAL INFORMATION: (IF APPLICABLE)**

No.	Amount	Account No.	Source of Funds
I.	Estimated \$2,008.61 per bi-weekly payroll (inclusive of administrative fees)	To be assigned	Building Department Operating Budget / Professional Services
Total:	\$0.00		

**Fiscal Impact Statement:** The City will reimburse Miami-Dade County for the actual salary, fringe benefits, and applicable administrative costs associated with the assigned Fire Plans Processing Specialist, billed on a bi-weekly basis. Costs are variable and dependent on hours worked but are anticipated to remain within the Building Department's adopted operating budget. No long-term pension or employment liability is created for the City, as the individual remains a County employee.

**STRATEGIC PLAN ALIGNMENT:**

This item supports the City's Strategic Plan goals related to operational excellence, efficient service delivery, and enhanced customer experience by streamlining the fire plans review process and providing direct, on-site assistance to residents, contractors, and design professionals.

**ATTACHMENT(S):**

- A. Interlocal Agreement
- B. Estimate