



Memorandum

Date: September 26, 2025

To: Zeida Sardiñas
City Manager

From: Christopher Cotton
Senior Procurement Specialist

Subject: **Recommendation to Award ITB No. 2025-19 for Right of Way Maintenance Services**

This memorandum provides an overview of the City of Doral Procurement Department's evaluation process and recommendation for the lowest responsive and responsible bidder for Invitation to Bid (ITB) No. 2025-19: Right-of-Way Maintenance Services. It also seeks the City Manager's approval for the recommended award.

BACKGROUND:

The City of Doral ("City"), through its Department of Public Works and Procurement and Asset Management Department, prepared ITB No. 2025-19 to solicit qualified and experienced contractors to provide right-of-way maintenance services on public rights-of-way (R.O.W.) and City facilities.

The scope of work includes furnishing all labor, materials, equipment, and supervision required to install plant material throughout the city. The work also includes debris pick-up and disposal, mowing and edging of specified right-of-way areas such as medians, swales, canal banks, and slopes, as well as mulching, fertilizing, weed control, tree stump removal, and trimming of shrubs, palms, and plants within designated medians and right-of-way.

The City issued ITB No. 2025-19 on August 14, 2025, inviting qualified firms to submit bids. The notice was published on the City's website, VendorRegistry.com, DemandStar.com, and was distributed electronically to a wide network of vendors. A publicly noticed, non-mandatory pre-bid conference was held on August 19, 2025.

On September 15, 2025, the City received and publicly opened four (4) timely proposals from the following respondents:

- Rock & Rose Lawn Care LLC
- SFM Landscape Services, LLC.

Recommendation to Award ITB No. 2025-19 – Right of Way Maintenance Services

Page 2 of 2

- Superior Landscaping & Lawn Service, Inc.
- VisualScape Inc.

Following a comprehensive evaluation of the responsive bids, the Procurement Department, with support from the Public Works Department, determined that SFM Landscape Services, LLC submitted the lowest responsive and responsible bid. Accordingly, the Procurement Department recommends awarding ITB No. 2025-19 – Right-of-Way Maintenance Services to SFM Landscape Services, LLC for a total cost of \$486,523.00.

It is important to note that Section 2.2 of ITB No. 2025-19 states:

“Award of this Contract will be made to the lowest responsive and responsible bidder who bids on all items and whose bid offers the lowest total project cost when all items are added in the aggregate as indicated in the Bid Price Sheet.”

The City Manager has reviewed the Procurement Department’s recommendation and concurs with awarding the contract to SFM Landscape Services, LLC as the lowest responsive and responsible bidder for ITB No. 2025-19. The City Manager supports moving forward with the submission of this approval to the City Council for ratification and the subsequent execution of an agreement with SFM Landscape Services, LLC.



10/6/2025

Zeida Sardiñas
City Manager

Date

Attachments: ITB No. 2025-19- Right of Way Maintenance Services
ITB No. 2025-19- Bid Tally
Bid Submitted by SFM Landscape Services LLC
Solicitation Approval Form

c: Francisco Rios, Deputy City Manager
Fernando Casamayor, Chief Financial Officer / Assistant City Manager
Carlos Arroyo, Director of Public Works
Roman Martinez, Director of Procurement and Asset Management