



CITY OF DORAL COUNCIL MEETING MEMORANDUM

ITEM TITLE:

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING THE FIRST AMENDMENT TO WORK ORDER No. 3 WITH KIMLEY HORN AND ASSOCIATES, INC. TO INCREASE THE AVAILABLE FUNDS FOR PROFESSIONAL ENGINEERING SERVICES TO INCLUDE TWO ADDITIONAL DAYS OF SERVICE TO THE CITY PARKING MASTER PLAN STUDY IN AN AMOUNT NOT TO EXCEED SEVEN THOUSAND THREE HUNDRED DOLLARS AND 00/100 (\$7,300.00); APPROVING A BUDGET TRANSFER IN AN AMOUNT OF SEVEN THOUSAND THREE HUNDRED DOLLARS AND 00/100 (\$7,300.00) FROM ACCOUNT No. 101.80005.500650 TO ACCOUNT No. 101.80005.500310; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY NECESSARY DOCUMENTS AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

DEPARTMENT RECOMMENDATION:

Approval

BRIEF HISTORY:

On January 15, 2026, the Mayor and the City Councilmembers adopted Resolution No. 26-07 (approved 4-0, 1 absent) authorizing the issuance of Work Order No.3 to Kimley-Horn and Associates, Inc. for to perform the City Parking Master Plan Study, in an amount not to exceed \$231,016.75.

The Public Works Department (PWD) initiated the Parking Master Plan Study to evaluate existing on-street parking conditions and assess how current and future parking demand can be effectively managed citywide. The Study will focus on multiple areas of the City, including Downtown Doral, Downtown Doral South, residential neighborhoods, industrial corridors, schools, places of worship, and other activity centers, each presenting unique parking challenges and opportunities. The Study will include a comprehensive inventory of existing on-street parking supply, weekday and weekend parking demand data collection during peak periods, and an analysis comparing parking demand against available supply to identify surplus and deficit conditions. Additional tasks include public involvement, the development of conceptual on-street parking optimization plans for identified deficient areas, a review of parking enforcement best practices from peer municipalities, and an assessment of current parking operations and management strategies.

Growing concerns have been raised regarding traffic and parking activity along NW 25th Street and NW 117th Avenue adjacent to Our Lady of Guadalupe Church during the Church special event days. In order to properly address the concern in this area, an analysis is needed to better understand demand and inform potential operational or policy responses. The PWD requested Kimley-Horn to include the mentioned area in the scope of the City Parking Master Plan Study. As part of the expanded scope, the intent is to add two additional days of service to conduct vehicle counts in the area surrounding Our Lady of Guadalupe during two of its peak annual events. PWD staff and Kimley-Horn, Inc. negotiated the attached supplemental proposal on a time and material basis with a not to exceed amount of \$7,300, for a Total Work Order not to exceed amount of \$238,316.75.

The PWD respectfully requests that the Mayor and the City Councilmembers authorize the City Manager to transfer the additional \$7,300 available in Account No. 101.80005.500650 (Transportation - Construction in Progress) to Account No. 101.80005.500310 (Transportation – Professional Services) to provide sufficient funding for this request.

LEGISLATIVE ACTION: (IF APPLICABLE)

Date:	Resolution/Ordinance No.	Comments
1/15/2026	Res. No. 26-07	Approved

FINANCIAL INFORMATION: (IF APPLICABLE)

No.	Amount	Account No.	Source of Funds
1.	\$238,316.75	101.80005.500310	Transportation Fund
2.	\$0		
Total:	\$238,316.75		

Fiscal Impact Statement: The proposed item has a fiscal impact on expenditures of \$238,316.75.

STRATEGIC PLAN ALIGNMENT:

This item follows the Transportation, Mobility, and Parking strategic initiative to conduct the City’s Parking Master Plan.

ATTACHMENT(S):

- A. Kimley-Horn and Associates, Inc. – Work Order No. 3
- B. Kimley-Horn and Associates, Inc. – Work Order No. 3 Amendment Proposal
- C. Resolution No. 26-07
- D. Scope and Fee
- E. Amendment No. 1 Draft