



Memorandum

Date: September 8, 2025

To: Zeida Sardiñas
City Manager

From: Roman Martinez, MPA, CPPO, CPPB
Procurement and Asset Management Director *Roman Martinez* 9/8/2025

Subject: **Recommendation to Award ITB No. 2025-11 for Purchase and Delivery of Liquid Sodium Hypochlorite Solution**

This memorandum provides an overview of the City of Doral Procurement Department's Invitation to Bid (ITB) bid process and recommendation of award pursuant to ITB-2025-11 – Purchase and Delivery of Liquid Sodium Hypochlorite Solution. It also seeks the City Manager's approval for the recommended award.

BACKGROUND:

The City of Doral ("City"), through its Parks and Recreation and Procurement and Asset Management Departments, prepared ITB No. 2025-11 to engage a certified chemical distribution company for the delivery of bulk Liquid Sodium Hypochlorite to the Doral Central Park Aquatic Center.

The supplier shall provide all labor, materials, equipment, transportation, and services required to deliver Sodium Hypochlorite in accordance with applicable industry standards and regulatory requirements and as outlined in the Invitation to Bid.

The Invitation to Bid 2025-11 was issued on July 9, 2025, inviting prospective bidders to submit bids to the City of Doral pursuant to the purchase and delivery of bulk Sodium Hypochlorite. The bid notice was posted on the City's website, and DemandStar.com, and was distributed electronically to a wide network of vendors. Eighteen prospective proposers downloaded the ITN document through Demandstar.

On August 12, 2025, the City received and publicly opened four (4) bids via Demandstar from the following bidders:

- Florida Pool Fills, Inc.
- Allied Universal
- Hawkins, Inc.
- Univar Solutions

Two of the bids received were submitted as "No Bids" from the following bidders, Allied Universal and Univar Solutions.

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The other two bids were determined to be responsive and responsible by the Procurement and Asset Management Department.

Below is the ITB tabulation including price bid amount.

| COMPANY | RESPONDED | ADDRESS | BID AMOUNT | DOCUMENT SUBMITTED |
|---------------------------|--|---|----------------------------|--------------------------------|
| Florida Pool Fills, Inc. | 08/10/2025 13:38:34 Eastern | 6586 Hypoluxo Road, Suite 204, Lake Worth, FL 33467 | \$3.03 / Per Gallon | Supplier's Bid Document |
| Allied Universal | 08/06/2025 11:52:38 Eastern | 3901 NW 115 Avenue, Miami, FL, 33178 | NO BID | Supplier's Bid Document |
| Hawkins, Inc. | 08/12/2025 12:43:00 Eastern | 2381 Rosegate, Roseville, MN, 55113 | \$2.65 / Per Gallon | Supplier's Bid Document |
| Univar Solutions USA LLC. | 08/05/2025 17:21:55 Eastern | 8201 S. 212th St., Kent, WA, 98032 | NO BID | Supplier's Bid Document |

As a result of the bid tabulation for the two bids, which are determined to be responsive and responsible, the Procurement and Asset Management Department recommends the award of ITB-2025-II to Hawkins, Inc. with the lowest price of \$2.65 per gallon of Liquid Sodium Hypochlorite.

The terms of this ITB include three (3) initial years with two (2) one-year extension renewal options at the City's discretion.

The City Manager has reviewed the Procurement and Asset Management Department's recommendation and concurs with awarding the contract to Hawkins, Inc. the lowest, responsive and responsible bidder pursuant ITB No. 2025-II. The City Manager supports moving forward with the submission of this approval to the City Council for ratification and the subsequent execution of an agreement with Hawkins, Inc. for the purchase and delivery of the bulk Liquid Sodium Hypochlorite for the Doral Central Park Aquatic Center.



Zeida Sardiñas
City Manager

9/9/2025

Date

Attachments: - ITB No. 2025-II – Purchase & Delivery of Liquid Sodium Hypochlorite Solution
- ITB Bid Submitted by Hawkins, Inc.

c: Francisco Rios, Deputy City Manager
Fernando Casamayor, Chief Financial Officer / Assistant City Manager
Michael A. Festa, Parks & Recreation Director
Roman Martinez, Director of Procurement and Asset Management