



April 21, 2025

City of Doral

8401 Northwest 53rd Terrace, 2nd Floor

Doral, Florida 33166

Attn: Lazaro Quintero

**Doral City Hall City Manager and Finance Department Offices**

**Professional Services:**

Architectural, Mechanical, Fire Sprinkler, Electrical Engineering, Low Voltage (limited) services for the City of Doral.

**Project Description:**

The project consists of reconditioning existing open and office space areas on the north and south side of the third level of the Doral City Hall Building for the City Manager and Finance Department Offices.

**Scope of Services:**

The areas that will be reconditioned will include:

- All new offices to be enclosed with a storefront system or sheet rock.
- Modifications of ceiling.
- New lighting inside the office and modifications to the existing lighting system for the remaining common area.
- Soundproofing specifications for interior walls.
- Relocation and possible additions of A/C diffusers.
- Relocation of sprinklers.
- Necessary electrical design for the reconditioned Finance Department and City Manager Office Area.
- Develop Electrical Riser Diagram and Load Calculations.
- Develop Electrical Panel Schedules.
- Construction Cost Estimates at 60% and 90% submittal.
- Specific location for low voltage/data ports in each office and conference room.

**Post-Design Services:**

- Address all contractor's Request for Information (RFI).
- Assistance with all comments from the County, State and Federal agencies pertinent to our agreed upon scope of work
- Review shop drawings and submittal architectural components.
- Prepare Plan Revisions and sketches (if required).
- Three site visits to observe the construction.

**Exclusions:**

- Structural Engineering.
- Plumbing Engineering.
- Interior Design.
- Photorealistic Renderings.
- Plan expediting and permit fees.
- Revisions due to "Value Engineering" recommendations by the owner, contractor, or third party.
- Value engineering.
- Surveying.
- Engineering certification of any building system or inspections.
- LEED Certification (or any other certification process)/Design.
- Acoustic engineering analysis to obtain any target acoustic ratings.
- LV and Security System.
- Building automation and controlled lighting.
- Millwork Drawing.
- Update of record drawings (including incorporation of RFI information) into approved permit drawings.
- Permit expeditor.
- Geotechnical, Environmental Reports, X-Ray testing.
- Permit Fees.
- Inspections.

\*Appearances at public hearings for zoning issues, variances or for any other purposed other than for standard required meetings for building permit.

**Schedule:**

- 30% Submittal (For Office Layout Acceptance) (4 weeks after NTP)
- 60% Submittal (4 weeks after 30% acceptance)
- 90% Submittal (3 weeks after 60% submittal)
- 100% Submittal (4 weeks after 90% submittal)



**Service Fee:**

Architectural, Mechanical, Fire Sprinkler and Electrical Service Fee..... \$ 108,250.00

Post Design Services..... \$ 5,500.00

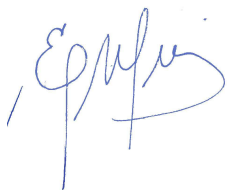
**Total Fee.....\$ 113,750.00**

**Compensation:**

CHA shall perform the Work detailed in this proposal for a Lump Sum, not to exceed One Hundred and Thirteen Thousand Seven Hundred and Fifty Dollars with 0 cents. (\$113,750.00).

If the foregoing is to your understanding and approval, kindly sign and return one copy of proposal for our files.

Regards,



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CHA Solutions

Eithel Sierra, P.E.

Project Team Leader

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Accepted: City of Doral

Lazaro Quintero

Capital Improvements Division Chief

