



Monthly Department Report

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August 2025

Department Stats/ Key Performance Indicators

(If your department utilizes KPIs, this section should list and analyze relevant metrics that demonstrate progress towards departmental goals. Use tables, charts, or graphs to present data visually for easy understanding.)

(NOTE: Total numbers provided for the month of May & June 2025)

- **Plans Reviewed for:**

Building Department:	67	plans submittals reviewed.
Public Works:	105	plans submittals reviewed.
Planning & Zoning:	18	plans submittals reviewed.

- **Public Works Permits Received & Issued:**

Permit Applications Received:	144
Public Works Permits Issued:	51
Maintenance of Traffic (MOT) Permits Issued:	13
Construction Management Plan (CMP) Issued:	0
Traffic Calming Reviews:	0

- **Construction Inspections:**

601 Inspections took place in the month of May & June 2025

- **Platting:**

Plats Submitted: 3 EA

- **Right-of-Way Maintenance:**

Signs Repaired:	22
Potholes Addressed:	9
Branches Removed:	8
Graffiti Removed:	7
Collected Debris (tons):	26.15



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- **Stormwater Maintenance:**

Street Sweeping:	1,021.28	miles of road swept.
Catch Basin Maintenance:	22	City sections completed.
Floating Debris Removal:	0	miles of canal completed.

- **Public Transportation Ridership:**

Trolley Total Ridership:	92,472	
Route 1:	37,875	
Route 2:	15,375	
Route 3:	20,601	
Route 4:	18,621	
Freebee Total Ridership:	5248	
Senior On-Demand Ridership:	1448	*Pilot Program*

- **Department General Services / Finance:**

PWD Phone Calls Received:	767
Doral Queue Sign-Ins:	53
PO Requests Processed:	35
PO Maintenance Processed:	32
Check Requests Processed:	4
Receiving Reports Processed:	194
Private Hauler Applications Processed:	0
Private Hauler Payments Processed:	25

- **In-House Fleet Maintenance:**

Work Orders Issued:	209
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- **Parking Program:**

Pay-By-Phone Revenue:	May - \$97,356.20
	June - \$87,988.00
E-Permits Revenue:	May - \$5,840.00
	June - \$5,600.00



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Major Project Updates

(Describe the major activities and initiatives undertaken during the month. Briefly explain the purpose of each activity, its outcomes, and its alignment with departmental goals. You can use bullet points or numbered lists for improved readability.)

- **Engineering (Studies, Design, Permitting):**

Project Name	Status	Update
NW 66 St. / 102 Ave. / 99 Ave. Widening	Design and permitting phase completed	Roadway widening improvements along NW 66 St. (97-102 Ave.), NW 102 Ave. (64-66 St.), and NW 99 Ave. (64-66 St.). Final approval from DERM and SFWMD received on 7/15/2024. The project has been submitted to procurement for the construction phase. Draft ITB (Invitation to Bid) process ongoing.
NW 117 Ave from NW 25 Street to NW 34 St.	Ongoing	Widening improvements along NW 117 Ave. (25-34 St.). Signal warrant study submitted to MDCTD for review and approval. Approved signal warrant, additional scope of work for new traffic signal at NW 117 Ave. and NW 34 St. submitted for approval at the August 2024 meeting. Additional design will be incorporated at 90% submittals to original design. The 60% plan submitted according to revised schedule. 90% plan submitted in September 2024. COD Comments on 90% plans submitted to consultant. Open permit with Miami Dade county for final approval. Comments have



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		been submitted by MDC, and the consultant is working on them. Tree permit application pending to approve. The DERM permit application is pending approval, as is the MDPCW application
Citywide Sidewalk Improvements Phase III	Design and permitting phase completed	Design of proposed sidewalk improvements along various locations. Design and permitting phase completed on 7/15/2024. Project awarded an FDOT Grant for \$1,000,000 in FY 2029. City submitted request to FDOT to bring funding forward to FY 2027 (closest available FY). Ready for Construction phase, procurement on hold until grant documents are executed and grant funding is available.
NW 33 St. / NW 92 Ave. Traffic Signal Design	Design and permitting phase completed	Design of traffic signal at NW 33 St. & 92 Ave., and left turn lane improvements at NW 97 Ave. / 33 St. Consultant revised proposal approved. NTP submitted on 3/27/2024. Pre-design meeting with MDCTD on 4/25/2024. Various meetings with EOR for utilities issues. Design is ongoing. 90% Plans submitted in August 2024. Plans submitted to MDC by consultant for permitting purposes. Tree permits were obtained. MDC TSS permit obtained. Project ready for construction phase.



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Citywide Pavement Marking Improvements	Completed	Design of pavement improvements along various locations identified as deficient. Proposal submitted by consultant on 4/1/2024. The project was submitted for approval at the August 2024 council meeting. NTP submitted to consultant. The 30% plans have been submitted, and the City has sent comments to the consultant. 60% of the plans have been submitted. The permit process with MDC is ongoing. MDCPW submitted comments; EOR is working on those comments. Project in construction phase
Citywide Milling and Resurfacing and Pavement Markings	Completed	The project was submitted for approval at the August 2024 council meeting. NTP submitted to consultant. City obtained 30% and 60% plans. COD provided some comments. Application for Miami Dade County Permit was submitted by Consultant. MDCPW requested a study of one of the crosswalks. Project in construction phase
Section 8 Traffic Calming Study project.	On hold	The project will be submitted for approval at a later Council Meeting as there are concerns with the recommendations provided. Re-evaluation of original study ongoing. On hold until further notice.



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NW 112 Ave and NW 50 Street Traffic Signal Design	Ongoing	Design work order to be submitted for approval at the September 2024 Council Meeting. 60% plans were submitted by consultant. 90% of the plans have been submitted to COD. The consultant is working on the comments provided by City staff. Pending Approval from MDCPW TSS
Sidewalk Design along NW 104 Ave. from NW 33 St. to NW 41 St.	Ongoing	The work order was submitted for approval at the January 2025 Council Meeting. 30 % design ongoing
All Way Stop Control warranty analysis at NW 104 Ave. between NW 70 Ln. and NW 69 Terr.	Completed	All-Way Stop analysis at NW 104 Ave. (NW 70 Ln – NW 69 Ter). Requested proposal to consultant. Consultant completed the study. The study concluded that the intersection does not Warrant an all-way stop. No further action.
Costa Verde condominium- Do not block intersection	Completed	Requested proposal to consultant. WO done, NTP was submitted on December 2024. Design phase is ongoing. Project in construction phase
Installation of RRFB for pedestrian crosswalk at NW 79 Ave and NW 52 Terrace	Ongoing	NTP submitted on 06/17/2025
New sidewalk along NW 82 Ave from NW 36 Street to NW 41 Street.	Ongoing	NTP submitted on 06/10/2025
Relocation of existing mid-block crosswalk on NW 117 th Ave and NW 50 th Street	Ongoing	NTP submitted on 05/29/2025



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NW 104 th from NW 68 th Street to the entrance of Vintage place condominium, widening, drainage, lighting, sidewalk	Pending	COD requested proposal from EOR
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- Construction:**

Project Name	Status	Update
Trolley Bus Shelter Improvements	On Going	Contractor has executed the acceptance of award on 2/24/2025. Currently in the permitting process
Landmark Traffic Calming project	On Going	Contractor has executed the acceptance of award on 2/25/2025. Currently in the permitting process
Traffic Calming Improvements - Section 7	On Going	Contractor has executed the acceptance of award on 2/21/2025. Currently in the permitting process
Doral Blvd. Entry Features	On Going	Contractor has executed the acceptance of award on 4/4/2025. Currently in the permitting process.
Milling & Resurfacing:		
WO No. 24	Completed	100% NW 21 St. (82 to 79 Ave.)
WO No. 29	Completed	100% NW 78th Street (Phase 1)
WO No. 30	Ongoing	50%; NW 78th Street (Phase 2)
WO No. 33	Ongoing	50%; NW 33rd Street (82nd to 79th Ave)
WO No. 33	Ongoing	"Do Not Block" striping; NW 33 rd Street & 98TH Place
WO No. 38	Ongoing	NTP issued on 4/28/25; NW 13 Terrace (89th to 87th Ave)
WO No. 39	Ongoing	NTP issued on 4/28/25; NW 17th Street Phase 2 (87 to 84 Ave)



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- Stormwater Engineering (Studies, Design, Permitting):**

Project Name	Status	Update
Stormwater Vulnerability Study	Completed	Vulnerability assessment for Citywide critical facilities.
Stormwater Master Plan:		
Year 4 CIP Sub Basins: F-5, NW 114 Ave, and D-1-1	Completed	Design of stormwater improvements along NW 105 Ave. (31-33 St.), NW 105 Ave. (26-28 St.), NW 104 Ave. (26-28 St.), NW 28 St. (105-104 Ave.), NW 26 St. (105-104 Ave.), NW 114 Ave. (58-74 St.), NW 29 St. (79-77 Ct.), NW 77 Ct. (29-32 St.). Design ongoing. The 30%, 60%, & 90% plans have been submitted. 90% plans comments provided to the consultant. Permit process with MDC-DERM ongoing. Design is 100% complete. We are awaiting grant approval to proceed with the construction phase. (Under FEMA technical review to increase budget)
Year 1 CIP Sub Basins D-2-1 and H079 Ave-N	Ongoing	Design of stormwater improvements along NW 37 St. (79-77 Ct.), NW 79 Ave. (41-58 St.). Proposal Provided by BCC Engineering. WO executed. 30% plans have been submitted, COD provided some comments. EOR is working on new submittals
Year 1 CIP Sub Basin D-3-1	Completed design and permitting phase	Design of stormwater improvements along NW 29 St. (82-79 Ave.). Design 100% completed. Engineer completing Final review from Miami Dade County



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		for final approval. Design and permitting phase completed. Draft ITB submitted to procurement. Construction phase in progress
Drainage improvements- Vanderbuilt area	Ongoing	Proposal negotiation. EOR is working on submittals according to schedule
<u>Miscellaneous Designs:</u>		
NW 114 Ave and 57 Ave. Green Infrastructure Projects	Completed	Design of pervious technologies to mitigate water ponding. Design completed. Consultant coordinating FPL light pole relocation. Completed coordination. Ready for construction phase. Construction phase in progress

- Construction Stormwater:**

Project Name	Status	Update
Miscellaneous Storm Drain Repairs:		
WO No. 4	Ongoing	50% NW 35 Ln between 87 Ave. & 89 Ct.

- Transportation:**

Project Name	Status	Update
Transportation Master Plan Update	Completed	Updating the City's Transportation Masterplan for future projects. Master Plan adopted at October 2024 Council Meeting. Coordination for future projects will follow. No further action.
Congestion Management Plan	Ongoing	Signal Retiming of all traffic signals within the City to improve congestion. Met with MDC TSS to provide deficiencies found and assist MDC with



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		<p>dispatching issues in order to provide signal timing improvements. Meeting with CHA held on 4/26/25 to discuss the corridors that CHA will be providing signal retiming under Phase 1. Signal timing for NW 36 St / NW 41 St Submitted to MDC for Review. Pending submittal retiming recommendations to MDC for NW 87 Ave., NW 107 Ave. and NW 25 St. corridors. Comments from MDC were provided and revised report submitted. Meeting on 9/30/24 for coordination to implement signal timing for NW 36 St. / NW 41 St. Signal timing recommendations were implemented in January 2025. Data collection ongoing to analyze timing improvements. Coordination with MDC for the implementation at other corridors ongoing.</p>
Senior On Demand Transit Pilot	Ongoing	<p>Transit on demand for seniors (65+). Program launched on 4/15/24. 7-month extension approved at September 2024 Council Meeting. Hours of operations extended for Monday-Thursday and for Sunday. September 2024 Council approved 7-month extension. April 2025 council contract was extended until June 30, 2026, to coincide with FDOT Grant period. Program ongoing.</p>
School Traffic Operation Plan – Phase 2	Ongoing	<p>Updating school TOP of five schools within the City. Conditional approval from MDC granted. New Work Order</p>



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		required to address additional comments/request from MDC.
NW 109 Ave. Speed Count	Ongoing	Speed Data collection completed. City review completed. Recommendation to be provided.
Transit Plan – Update	Ongoing	Requested Scope and Fee from Gannett Flemming. Held Kick off meeting. Analysis commenced on July 2024, process ongoing. Coordination between CITT and City of Sweetwater was conducted for trolley stop locations. Public Work Shop was held on March 5, 2025.
NW 82 Ave and NW 43 St / NW 52 St and Paseo Blvd	Ongoing	NTP issue and data collection has been conducted. Analysis on-going
NW 112 Ave and NW 82 St	Ongoing	NTP issue and data collection has been conducted. Analysis on-going
Safe Streets for All Comprehensive Action Plan Grant Application	Ongoing	Branding Package submitted to Public Affairs for review. Application is currently being worked on. Pending letter of support template to submit to CM office.

- Facility Maintenance:**

Project Name	Status	Update
Training Center Stucco repair	Complete	Whole building stucco repair; windows, doors caulking, three colors painting.
Training Center Fire panel	Complete	Motherboard and annunciator replaced
PD painting	Ongoing	Sergeants' open area and offices
PD chiller repair	Complete	Water pump assembly replacement
Fire systems annual test	Complete	All facilities, including PD suppression.



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Generators	Complete	All facilities annual test
Carwash replacement	Ongoing	Pump replacement
GC garage elevator	Complete	Motherboard replacement

- Sustainability / General Services:**

Project Name	Status	Update
Citywide Sustainability Implementation Plan (CISP) Dashboard	Ongoing	Adopted by Res. No-24-222. Working with Cloudsyte to develop a customize platform to document the different initiatives and their progress.
APWA Accreditation Process	Ongoing	Accreditation will allow the Department to document and improve its policies, procedures, and practices. On-going recurrent meetings with all Divisions.
2025 Events	May/Jun	5/19/25 Held the first Community Garden Club meeting. 05/22/2025 held the National Public Works Week Appreciation Luncheon. 05/27/2025 hosted the Citizens Academy. 05/31/2025 attended the Hurricane Safety Fair. 06/16/2025 held a Community Garden meeting.

Events

(Detail any events hosted by the department or events the department participated in during the month. Briefly describe the event's purpose, target audience, and key outcomes (e.g., attendance, community engagement, fundraising). List upcoming events for the next month.)

- Public Works Signature Events:**

Event	Scheduled / Held	Notes
National Public Works Week (NPWW)	May 18-24	Awareness campaign and hosted a luncheon.



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Hurricane Safety Fair	May 31, 2025	Earth Day events are being schedule.
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- Other Events Held:**

Event	Scheduled / Held	Notes
Adopt-a-Street Events	0	No events were held in May/Jun.

Sponsorships/Grants

(Names of sponsors and value received providing cash, goods or services to the City and value received from each sponsor. Names of grants applied for and/or awarded with amount and benefit to the City.)

- General Grants:**

Grant Name / Number	Amount	Description
TPO Municipal Grant	Awarded: \$40,000	Grant awarded for the development of the City's Transportation Master Plan.
FDOT TAP Grant	Requested: \$1,002,719	Grant requested for the construction phase of the Citywide Sidewalk Improvements Phase III.
2024 Florida Department of transportation County incentive Grant Program (CIGP)	Requested: \$1,825,793	Construction phase of widening improvements along NW 117 Ave (25-34 St.)
Energy Efficiency Block Grant Program (EECBG)	Awarded \$140,955.00	Grant awarded for the increase electrical infrastructure to increase electrical vehicle charging stations in the garage. Undated quote received 08/01/2025.



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- Stormwater Grants:**

Grant Name / Number	Amount	Description
Huracane Nicole (FEMA 4680-DR-FL)	Requested: \$386,386.22	Stormwater Improvement Project Sub Basin E7 (NW 34 St. / 97 Ave.). Applied. Completed sub application. RFI Session in progress.
City of Doral-Green Infrastructure Project-Phase 1	Requested: \$125,000.00	Several Locations within the City limits. Applied 23 State Appropriation Grant
DR-4673 Hurricane Ian HMGP 2023	Requested: \$703,495.75	Stormwater Improvements Year 2 Sub Basin NW 33 ST (NW 33 St., 104-97 Ave.). Applied. Completed sub application. RFI Session in progress.
LP-A0511	Awarded: \$500,000.00	Stormwater Improvements (Sub Basins: H-79AVE-N, D-1-1) Awarded.
22PLN48	Awarded: \$165,000.00	Stormwater Vulnerability Study Update- Resilient Florida
22FRP54	Awarded: \$150,822.00	Stormwater Improvements at Sub Basin NW 33 ST W- Resilient Florida (NW 33 St., 87-82 Ave.)



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MT043	Awarded: \$1,000,000.00	NW 58 Street Outfall Project. Grant fully reimbursed.
LPA0280	Awarded: \$250,000.00	Stormwater Improvements- State Grant 2021 App. SW Improvements D-3-1 (NW 29 St., 82-79 Ave.).
4486-087-R (140) Phase 1	Awarded: \$27,495.90	Design Stormwater Improvement Year 4
4486-087-R (140) Phase 2	Requested: \$1,666,798.20	Construction Phase Stormwater Improvements Year 4. Application submitted. Pending completion of Phase I Design to notice if awarded.
State-DEO Stormwater Improvement F-1-CDMG Tier II	Requested: \$2,005,582.00	Stormwater Improvement F-1-CDMG Tier II. (Vanderbilt Park)

Administration

(Describe key administrative activities undertaken during the month. This could include: Personnel updates (e.g., new hires, training, staff achievements). Process improvements or streamlining initiatives.)

- Personnel:**

Interviews Held:

5	Parking Operations Manager
5	Laborer I



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New Hires:

1

Facility Maintenance Technician

Training:

Staff Achievements:

- **Process Improvements / Initiatives:**

Process	Notes
Adopt-a-Street EnerGov Automation Process	Adopt-a-Street Program application and guidelines have been revised, and program will re-start in January 2025.

Other

(Outline any other significant activities undertaken by the department during the month that don't fall under previous categories.)

- N/A