



Monthly Department Report

HUMAN RESOURCES



March 2026

Department Stats / Key Performance Indicators

HR Metrics			
Metric	Target	Previous Month Stats	March 2026 Stats
<i>Days to Post a Job</i>	5 Days	3.67	1.67
<i>Days to Provide Job Offer</i>	5 Days	1	1
<i>Time to Hire (City)</i>	30 Days	19.58	21.58
<i>Time to Hire (Police)</i>	70 Days	57.79	57.79

Major Project Updates

The Human Resources Department:

- Processed a total of twenty-three (23) offers for Police Officer Trainees, coordinated pre-employment and commenced background process.

Events

- Attended Job Fair at MDC North Campus on March 4, 2026.
- Attended Job Fair at MDC West Campus on March 11, 2026
- Risk Management completed a 2-day Safe Driving / Defensive Driving Training Course for the Public Works Department on March 25th and March 26th. A total of 34 PWD employees attended the training and received certifications.

Sponsorships/Grants

- No information to report for the month of March 2026.

Administration

- No information to report for the month of March 2026.

Other



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- Created six (6) job advertisements during the month of March 2026.
- The City received a total of 221 applications during the month of March 2026.

Department/Division Position Information		
Department/Division	Approved Positions	Vacant
<i>Mayor & Council</i>	13	0
<i>City Manager's Office</i>	6	1
<i>Capital Improvements Projects Division</i>	4	0
<i>Public Affairs</i>	11	0
<i>City Clerk</i>	3	0
<i>Human Resources</i>	13	2
<i>Finance</i>	10	0
<i>Procurement & Asset Management</i>	5	0
<i>Information Technology</i>	23	2
<i>Planning & Zoning</i>	12	1
<i>Police (Sworn)</i>	191	17
<i>Police (Non-Sworn)</i>	71	11
<i>Building</i>	42	6
<i>Code Compliance</i>	16	1
<i>Public Works</i>	48	9
<i>Transportation</i>	4	0
<i>Stormwater</i>	4	1
<i>Parks & Recreation (Full-Time)</i>	73	3
<i>Parks & Recreation (Part-Time)</i>	238	20