



Monthly Department Report

BUILDING

June 2025

Department Stats/ Key Performance Indicators

Permit Fee Utilization Report Year FISCAL YEAR REPORT FY25	Week 23	Week 24	Week 25	Week 26
Performance Indicator	6/6/2025	6/13/2025	6/20/2025	6/27/2025
Customer Service Activity				
Customers Assisted (DoralQ)	128	153	134	121
Average Lobby Wait Time (Goal <10m)	6	8	7	7
Average Service Time with Customer	22	15	14	18
Design Professional Meetings (311) Requested	7	7	2	6
Online Chat Portal Visitors (Velaro)	DISCONTINUED			
Online/Chat Engagements	DISCONTINUED			
Phone calls (Received)	495	598	434	493
Phone calls answered	383	442	307	333
Call Success Rate (Goal >50% Average)	77%	74%	71%	68%
2.0 Permitting Performance Activity				
2a. Applications Received	153	161	128	152
Permits & Plans Reviews (all depts)	538	802	588	655
2b. Permits Approved / Issued	119	95	113	122
Construction Value (\$ millions)	17.6	13.95	6.2	23.49
Total Fees Collected	\$162,372	\$374,339	\$139,053	\$704,812
2.0 Inspection Performance				
2c. Inspections Requested (all depts)	398	466	319	448
2d. Inspections Completed (Requested - Cancelled)	373	448	306	420
Inspections Completed Rate (%)	94%	96%	96%	94%
2.0 Private Provider Activity				
2e. Inspections by a Private Provider	5	1	1	10
% of Total Inspections Completed	1%	0%	0%	2%
Plans Reviews by a Private Provider	3	2	1	1
% of Total Plans Reviews Completed	1%	0%	0%	0%
2f. Audits Performed on Inspections by a Private Provider				
2h. Other Permissible Activities not contemplated above	0	0	0	0
2g. Building Department Positions	43	43	43	43
Vacancies	3	5	5	5
Percentage Fully Staffed	93%	88%	88%	88%
Permit Completion / Occupancy Data				
TCO/TCC's Issued	3	4	2	6
CO/CC's Issued	2	6	0	3



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Major Project Updates

- Permitting System Suite
 - Intermittent Bluebeam outages from vendor
 - 2025.1 Upgrade of EPL required before transition to DigEPlan; confirmation from Tyler that integration with Bluebeam will continue beyond 12/31/25 therefore implementation of DigEplan is not urgent and will be pursued following confirmation of test cities on functionality
- CRS Program Update
 - PPI committee met June 18th. Recap of prior meeting. No other program updates.
 - Staff attended Florida Floodplain Manager's Association State Conference at end of June to learn more about CRS Class 4 Requirements.
- Building Milestone Program
 - Ongoing outreach to overdue properties
- Doral Central Park
 - Work with staff for permitting special events at Cultural Arts Center and Doral Central Independence Day Celebration

Administration

- Personnel updates (e.g., new hires, training, staff achievements).
 - New Hires: None for this period.
 - Vacancies Closed: Plumbing Inspector, Building Inspector
 - Terminations: One termination for period.