



## **CITY OF DORAL COUNCIL MEETING MEMORANDUM**

### **ITEM TITLE:**

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO AMEND THE CURRENT TETRA TECH, INC. DISASTER DEBRIS MONITORING SERVICES CONTRACT HOURLY RATES, WHICH WAS AWARDED AS PART OF REQUEST FOR PROPOSALS #2021-14 FOR SERVICES PERFORMED DURING EMERGENCIES ON AN AS NEEDED BASIS; AND AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS ON BEHALF OF THE CITY IN FURTHERANCE HEREOF; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

### **DEPARTMENT RECOMMENDATION:**

Approval

### **BRIEF HISTORY:**

South Florida has high exposure to hurricanes and tropical storms that can create a large economic impact. The economic impact can result in damage to infrastructure and / or disruptions to private businesses' operations. The best way to mitigate these impacts is to have properly trained City staff and adequate resources that can respond to these emergencies in a timely manner.

One important component of a properly established response plan is the debris monitoring services. Debris monitoring services are provided by professional firms that observe, and document (monitor) all day-to-day operations performed by debris removal vendors under contract with the City, to ensure that workers are performing eligible work in accordance with FEMA and all applicable Federal, State, and local regulations. These firms work with the contracted municipality and its debris hauling contractors to ensure an immediate, rapid and efficient response associated with clearing, removal, processing, hauling and disposal of disaster generated debris. For this service, the City requires the selected firm to implement an electronic documentation system to control, track, and document all work to ensure the City is reimbursed for all eligible disaster recovery costs. The firm is required to use efficient methods and effective cost controls based on a GIS platform. The activities provided by this contract includes but is not limited to debris response planning, pre-hurricane season tabletop exercise, monitoring and documentation of the following: field operations regarding all storm generated debris, debris pickup, debris hauling, debris staging and reduction, temporary debris storage site management, debris management, and final disposal of debris to an approved facility, and technical assistance.

For debris monitoring services the City currently has a contract with Tetra Tech, Inc. which was awarded via Resolution No. 21-142 (approved 4-0, 1 Absent/Excused) as part of RFP 2021-14 “Disaster Debris Monitoring Services”. The contract was awarded for an initial three (3) years term with an option to renew for two (2) additional one (1) year terms. The final one (1) year extension was executed in June of 2025 and is set to expire on June 28, 2026. After the end of the current hurricane season, the City plans to procure a new contract for the next hurricane season which starts on June 1, 2026. During the contract extension process Tetra Tech requested the City to consider a 1.96% hourly rate adjustment to account for changes in the Consumer Price Index (CPI). Please see attached Tetra Tech’s formal request with existing and proposed hourly rates.

It should be noted that Tetra Tech has not requested a CPI adjustment during the whole duration of this contract. It should also be noted that these services are only utilized during emergencies, on an as-needed basis. In addition, it should also be noted that the Mayor and the City Councilmembers adopted Resolution No. 21-124 (approved 5-0) at the May 2021 Council Meeting, authorizing the City Manager to get into an agreement with Codina Partners LLC, to utilize some of the empty lots within Downtown Doral as temporary debris management sites.

#### LEGISLATIVE ACTION: (IF APPLICABLE)

Date:	Resolution/Ordinance No.	Comments
6/9/2021	Resolution No. 21-142	Approved

#### FINANCIAL INFORMATION: (IF APPLICABLE)

No.	Amount	Account No.	Source of Funds
1.	\$0		Emergency Fund
2.	\$0		
Total:	\$0		
<b>Fiscal Impact Statement:</b> The proposed item has a fiscal impact on expenditure based on the level of damage. Funding for all emergency related activities will be allocated in the City’s Emergency Fund			

#### STRATEGIC PLAN ALIGNMENT:

This item follows the Exceptional Service strategic initiative of the City’s Strategic Plan.

#### ATTACHMENT(S):

- A. Tetra Tech, Inc. Rate Adjustment Request
- B. Draft Resolution
- C. Final One-Year Extension