



CITY OF DORAL COUNCIL MEETING MEMORANDUM

ITEM TITLE:

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AWARDING INVITATION TO NEGOTIATE ITN #2026-11 "VENDING MACHINES OPERATION & MANAGEMENT" TO FRESH SERVICE & REPAIR CORPORATION; AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH FRESH SERVICE & REPAIR CORPORATION FOR A PERIOD OF THREE (3) YEARS WITH AN OPTION TO RENEW FOR TWO (2) ONE (1) YEAR PERIODS; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

DEPARTMENT RECOMMENDATION:

Approval

BRIEF HISTORY:

The City of Doral, through the Procurement and Asset Management Department, issued Invitation to Negotiate (ITN) No. 2026-11 to solicit proposals from qualified and experienced firms to provide operation and management services for vending machines at various City facilities. The selected provider will be responsible for furnishing, installing, operating, maintaining, and servicing vending machines that dispense prepackaged food and beverages while ensuring reliable service and customer satisfaction.

The ITN was developed to secure a qualified provider capable of expanding services to additional City facilities as needed. The solicitation emphasizes the use of modern vending technology, including cashless payment systems, wireless connectivity, inventory monitoring, and sales reporting, while requiring compliance with all applicable federal, state, and local regulations.

The scope of services includes providing and maintaining vending equipment, restocking products, responding to service requests, generating sales reports, and offering a variety of snack and beverage options, including healthier food and beverage choices in accordance with the City's nutritional guidelines. The agreement also establishes performance standards related to maintenance, customer service, reporting, and operational accountability.

The solicitation requires proposers to demonstrate the experience and capability to provide vending services through a revenue-sharing model that returns 30 percent (30%) of gross vending machine revenue to the City. The resulting agreement will be for an initial three (3)

year term, with the option to renew for two (2) additional one (1) year periods, for a maximum contract term of five (5) years.

Based on the evaluation process and final rankings established under ITN No. 2026-11, City staff recommend awarding the contract to Fresh Service & Repair Corporation, as the top-ranked proposer, for the operation and management of vending machine services at City facilities.

It is important to note that a bid protest was filed on June 12, 2026, with the City Clerk's Office by the second-ranked proposer, Compass Group USA, Inc., through its Canteen Division ("Canteen"), challenging the intended award of ITN No. 2026-11 – Vending Machines Operation & Management.

Following a comprehensive review of the bid protest, the Procurement and Asset Management Director submitted a written recommendation to the City Manager concluding that the procurement process was conducted in accordance with the requirements of ITN No. 2026-11, including the applicable evaluation criteria, scoring methodology, and all other solicitation requirements. The Procurement and Asset Management Director further determined that the Evaluation Committee reviewed, evaluated, and scored all proposals in a fair, impartial, consistent, and competitive manner, and that the final rankings reflected the Committee's independent judgment based solely upon the information submitted by each proposer and the criteria established in the solicitation.

After reviewing the bid protest, the Procurement and Asset Management Director's written recommendation, and the procurement record, the City Manager determined that the protest lacked merit and affirmed the intended award of ITN No. 2026-11 – Vending Machines Operation & Management to Fresh Service & Repair Corp.

Pursuant to the City's procurement requirements, the City Manager has forwarded the recommended award to the City Council for its consideration and final action. At this stage of the procurement process, the City Council's role is to exercise its legislative authority to approve or reject the contract award based upon the record presented.

LEGISLATIVE ACTION: (IF APPLICABLE)

Date:	Resolution/Ordinance No.	Comments

FINANCIAL INFORMATION: (IF APPLICABLE)

No.	Amount	Account No.	Source of Funds
I.	\$72,000.00	001.9000.347201	Recreation - Rentals
Total:	\$72,000.00		

Fiscal Impact Statement: The proposed item has a fiscal impact on revenues of \$72,000 per year.

STRATEGIC PLAN ALIGNMENT:

This item follows the Exceptional Service strategic initiative of the City's Strategic Plan.

ATTACHMENT(S):

- A. Draft Resolution
- B. CM approved recommendation
- C. Draft Resolution.