



Memorandum

Date: October 31, 2025

To: Zeida C. Sardiñas
City Manager

From: Roman Martinez, MPA, CPPO, CPPB
Procurement and Asset Management Director *Roman Martinez* 10/31/2025

Subject: **Recommendation – Approval of the Purchase of Various Utility Services, Other Municipal Services and Professional Memberships for Citywide Use for Fiscal Year 2025-26**

Introduction

This memorandum is to request that the Mayor and City Council members approve the authorization for the City Manager to successfully execute purchases for the need of various utilities, municipal services, and professional membership for Citywide use from the providers listed below as well as any other local, state, or federal agencies for the City of Doral Departments, as needed to expend budgeted funds.

Background

The City currently utilizes utility and other services from the agencies/ firms listed below due to them being either a monopoly, sole source, or single source provider. Services being obtained range from electrical, water and sewer, emergency management services (EMS), permitting, and gas. To be consistent with the annual request to approve these support services, the Procurement and Asset Management Department respectfully requests approval from the Mayor and City Council to authorize the City Manager to successfully execute purchases on behalf of various utilities, other municipal services and professional memberships for Citywide use.

The list below outlines some of the agencies / services, however this list is not exclusive to those listed.

- Department of Environmental Regulations
- Department of Environmental Protection
- Florida City Gas
- Florida Department of Revenue
- Florida Power and Light (FPL)
- Miami-Dade College
- Miami-Dade County Department of Environmental Resources Management, Fire Rescue Department, Solid Waste Department, Water and Sewer Department, Regulatory and Economic Resources Department, etc.
- Florida Department of Transportation
- United States Postal Services
- National League of Cities
- America Public Works Association
- National Institute of Government Purchasing
- Building Officials Association of FL
- Any other utility service or membership, as required

Procurement

In accordance with the City of Doral Code of Ordinance Section 2-321 – Waiver of Competitive Bidding Procedures, the City Council may, by majority vote, waive the competitive bidding procedures upon recommendation of the City Manager that it is in the best interest to do so, to obtain goods and services which cannot be acquired through the normal purchasing process due to insufficient time, the nature of the goods or services or other factors.

Fiscal Impact

The fiscal impact varies as these are utility services with approval being sought on behalf of all City departments, in amounts not to exceed budgeted funds within each respective department's approved budget for FY 25-26. No further information or analysis shall be required.

Recommendation

The City Manager has reviewed the Procurement and Asset Management Department's recommendations and concurs with requesting authorization from the Mayor and City Council to execute purchases for various utilities, other municipal services, and professional memberships in an amount not to exceed budgeted funds.

APPROVAL:



Zeida C. Sardiñas
City Manager

10/31/2025

Date