



Memorandum

Date: August 14, 2024

To: Honorable Mayor and Councilmembers

From: Rey Valdes
City Manager

Department: Carlos Arroyo
Public Works Director

Subject: **SFM Services Right-of-Way Maintenance Contract Amendment**

Introduction

This memorandum provides the Public Works Department's (PWD) recommendation for the Mayor and the City Councilmembers to authorize the City Manager to amend SFM Services Right-of-Way Maintenance Contract to add the landscape maintenance of the recently completed Doral Blvd Phase II Median Landscape Improvement Project.

Background

On March 14, 2007, the Mayor and the City Councilmembers approved Resolution 07-13 (approved 4-0, 1 absent) adopting the Doral Boulevard Street Beautification Master Plan, which serves as a vision and guidance on how the physical environment along Doral Boulevard should be built. As part of this Master Plan, recommendations were made for improvements within the medians of Doral Boulevard to include landscaping, irrigation, and lighting.

The Doral Boulevard corridor is under the jurisdiction of Miami-Dade County (MDC). The Mayor and the City Councilmembers approved a maintenance agreement with MDC via Resolution No. 17-67 (approved 4-0, 1 absent) for the perpetual maintenance of the improvements performed by the City along the corridor. Phase I of the Doral Boulevard Street Beautification Master Plan was completed on May 2019 under ITB 2017-34 "Doral Boulevard Median Landscape Improvements".

Phase II of the Doral Boulevard Street Beautification Master Plan was advertised as ITB 2022-05 “Doral Boulevard Median Landscaping Improvements” and was awarded to Superior Landscaping & Lawn Service, Inc. via Resolution No. 22-72 (approved 4-0, 1 absent). ITB 2022-05 included the portion of Doral Boulevard between NW 97th Avenue and the Palmetto Expressway.

The Project scope of work included a line item for “Establishment Period – Maintenance” for a period of one (1) year after the completion and acceptance of the Project. The establishment period ended on May 31, 2024. It should be noted that since the establishment period ended the PWD has been servicing the mentioned area with inhouse staff.

The PWD conducted research to determine the best market cost for the services required. In particular, the PWD gathered estimates from four (4) different landscape companies to perform landscape maintenance services on a monthly basis along the mentioned area (Phase II). SFM Services, Inc. provided an estimate of \$4,580.00 per month. Superior Landscape provided an estimate of \$4,690.58 per month. VisualScape provided an estimate of \$5,986.00 per month. Arazoza Brothers Corp provided an estimate of \$15,080.00 per month. The best price for monthly landscape maintenance was provided by SFM Services, Inc. in the amount of \$4,580.00 per month. The total cost for one (1) year of services, which includes twenty-six (26) cuts, was quoted at \$54,960.00.

SFM Services, Inc. currently has a contract with the City to provide right-of-way maintenance services as part of ITB 2020-14 “Right-of-Way Maintenance Services”, approved via Resolution No. 20-159 (approved 5-0). To include the newly landscaped area within the mentioned contract, with the additional cost based on the estimate provided, a contract amendment is required.

Based on the foregoing research and existing ongoing contractual relationship with SFM Services, Inc. to provide right of way maintenance services, the PWD determined that it is in the best interest of the City to amend the existing contract to include this additional area.

Procurement

SFM Services, Inc. was previously awarded ITB 2020-14 for Right-of-Way Maintenance Services, pursuant to Resolution No. 20-159. The resultant Right-of-Way Landscape Maintenance Contract is currently in effect and set to expire on August 31, 2025. Section 2.18 of the ITB, which is attached and incorporated in the contract, provides that additional services may be added at the City’s option. Accordingly, the City Manager seeks to obtain Council approval to include the maintenance of the Doral Boulevard Phase II Median within the scope of the contract for the remainder of the term.

Fiscal Impact

The Doral Boulevard Phase II Median Landscape Improvement maintenance service involves a fiscal impact of \$4,580.00 monthly. Funding for this request is available in the Public Works Fund, “Contractual Services – Other” Account, Account No. 001.80005.500340.

Strategic Plan Alignment

This item follows the Exceptional Service Strategic initiative of the City's Strategic Plans as it provides for the beautification of the City and aesthetic improvements to the medians of a major City corridor.

Recommendation

The City's Staff respectfully requests that the Mayor and City Councilmembers approve the Resolution authorizing the City Manager to add the landscape maintenance of the recently completed Doral Blvd Phase II Median Landscape Improvement Project from NW 97th Avenue to the Palmetto Expressway to the existing right-of-way contract with SFM Services at an additional cost of \$4,580.00 per month.