



CITY OF DORAL COUNCIL MEETING MEMORANDUM

ITEM TITLE:

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXTEND THE AGREEMENT WITH SFM SERVICES, INC. FOR RIGHT-OF-WAY MAINTENANCE SERVICES, AWARDED AS PART OF INVITATION TO BID #2020-14 FOR A SIX-MONTH PERIOD, MAINTAINING THE SAME TERMS, CONDITIONS, AND PRICING OF THE CURRENT CONTRACT IN AN AMOUNT NOT TO EXCEED THE DEPARTMENTAL BUDGET FUNDS, WHILE A NEW CONTRACT IS ADVERTISED AND PROCURED; AUTHORIZING THE CITY MANAGER TO EXTEND THE AGREEMENT AND TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

DEPARTMENT RECOMMENDATION:

Approval

BRIEF HISTORY:

The City of Doral Public Works Department (PWD) provides exceptional services to ensure that the City of Doral continues to follow the “Keep Doral Beautiful” initiative. The City’s Right-of-Way (ROW) Maintenance Program was created in 2007 to provide maintenance services to the City’s public right-of-way and green areas. This maintenance program includes maintenance to swales, medians, and canal right-of-way. Right-of-Way services also include the repairs of City owned irrigation systems throughout the City, purchase of plant material, planting services within this contract, and other services. Through this contract the PWD provides maintenance services throughout the City’s public ROW and allows for the maintenance of the public areas on a bi-weekly and/or monthly basis.

On August 12, 2020, the Mayor and City Councilmembers adopted Resolution No. 20-159 (approved 5-0), awarding ITB 2020-14 “Right-of-Way Maintenance Service” and authorizing the City Manager to negotiate and enter into an agreement with SFM Services, Inc. The final one-year extension is set to expire on August 31, 2025.

The Procurement Department advertised ITB 2025-14 “Right of Way Maintenance Services” on June 9, 2025, inviting qualified firms to submit bids for the provision of Right-of-Way Maintenance Services associated with the landscape maintenance of medians, right-of-way, and canal banks within the City. On July 11, 2025, the City received and publicly opened two (2) timely proposals. Only one proposal was deemed responsive. Due to the magnitude and possible cost of the contract, and acting in the best interest of the City, the City Manager’s

Office decided to cancel ITB 2025-14 and re-advertise the services in order to attract more applicants. As such, a time extension is needed for ITB 2020-14 to provide continuity to the right-of-way maintenance services.

City Staff respectfully request that the Mayor and the City Councilmembers authorize the City Manager to extend the current contract with SFM Services, Inc., awarded as part of ITB 2020-14, for a six (6) month period, under the same terms and conditions, while the services are readvertised and a new contract is awarded.

LEGISLATIVE ACTION: (IF APPLICABLE)

Date:	Resolution/Ordinance No.	Comments
4/13/16	Resolution No. 16-76	Approved
8/12/20	Resolution No. 20-159	Approved

FINANCIAL INFORMATION: (IF APPLICABLE)

No.	Amount	Account No.	Source of Funds
1.	\$600,000.00	001.80005.000340	PW General Fund
2.	\$0		
Total:	\$600,000.00		

Fiscal Impact Statement: The proposed item has a fiscal impact on expenditures of approximately \$600,000.00 per Fiscal Year.

STRATEGIC PLAN ALIGNMENT:

This item follows the Exceptional Service strategic initiative as it provides for a more efficient operation.

ATTACHMENT(S):

- A. Resolution No. 20-159