



Memorandum

Date: July 21, 2025

To: Zeida Sardiñas
City Manager

From: Roman Martinez, MPA, CPPO, CPPB *Roman Martinez*
Procurement and Asset Management Director 7/21/2025

Subject: **Recommendation to Award ITB No. 2025-15 for Emergency Sandbag, Sand and Support Services**

This memorandum provides an overview of the City of Doral Procurement Department's evaluation process and recommendation of awardee for Invitation to Bid (ITB) No. 2025-15 - Emergency Sandbag, Sand and Support Services. It also seeks the City Manager's approval for the recommended award.

BACKGROUND:

The City of Doral ("City"), through its Department of Public Works and Procurement and Asset Management Department, prepared ITB No. 2025-15 to solicit contractors to provide Emergency Sandbag, Sand and Support Services.

The scope of work includes the purchase of sandbags and delivery to the city's dedicated location(s) as necessary. The City's Public Works Department will coordinate with the contractor as to the selected locations for the delivery of the sandbags. It is anticipated that the agreement as a result will commence during Hurricane Season or Flood Season, upon an "Emergency Declaration" by the Office of the State of Florida Governor.

All sandbags will be ordered by the City on an as-needed basis and should be readily available to the city within 12 hours.

The initial term of this ITB and subsequent contract is expected to be a three (3) year initial term with one (1) two (2) year renewal period for a total of five (5) years.

The City issued ITB No. 2025-15 on June 11, 2025 inviting qualified firms to submit bids. The notice was published on the City's website and DemandStar.com, and was distributed electronically to a wide network of vendors. Eight (8) plan holders downloaded the ITB solicitation document A publicly noticed, non-mandatory pre-bid conference was held on June 27, 2025.

Recommendation to Award ITB No. 2025-15– Emergency Sandbag, Sand and Support Services

Page 2 of 2

On July 11, 2025, the City received and publicly opened one (1) timely bid response from the following respondent:

- ESR LLC.

As a result of the Procurement Department's due diligence regarding the responsiveness of the sole bidder, the bidder provided all the required documentation including Certificate of Insurance to provide the emergency sandbag services for the City of Doral.

Below is the information related to the cost associated with the filled sandbags and the delivery to the City of Doral.

Item Description	Unit	Quantity Estimate	Unit Cost	Total Cost	Notes (e.g., Bag Type, Fill Weight, Delivery Lead Time)
Filled Sandbags (Standard) 30 pounds	Per Bag \$18.30	1,500	\$ 18.30	\$ 27,450	
Filled Sandbags (Standard) 40 pounds	Per Bag \$19.30	1,500	\$19.30	28,950	
Filled Sandbags (Standard) 50 pounds	Per Bag \$20.30	1,500	\$20.30	30,450	
** Delivery to Designated City Location(s) Incl	Per Trip/Load Truckload	1,500	\$ **	\$	Include # of bags per load 1,500 per truckload
*** Emergency Order Surcharge (if any) No Surcharge	Flat Fee or % \$0	1,500	\$/% 0 Included in sandbag price.	-	For expedited deliveries during emergencies 12 hours

** Delivery to Designated City Location(s) is included in the price per sandbag.

*** ESR's patented system, which fills sandbags in 5 seconds or less is mobile and self-contained, requiring no additional equipment or storage. We can quickly deploy multiple trucks to different locations, providing flexible and comprehensive coverage during emergencies.

The City Manager has reviewed the Procurement Department's recommendation and concurs with awarding the contract to ESR LLC. as the recommended bidder and awardee for ITB No. 2025-15. The City Manager supports moving forward with the submission of this approval to the City Council for ratification and the subsequent execution of an agreement with ESR LLC.



Zeida Sardiñas
City Manager

7/22/2025

Date

Attachments: ITB No. 2025-15 - Emergency Sandbag, Sand and Support Services and Addendums
ITB No. 2025 - Bid Response from ESR LLC.

Cc: Francisco Rios, Deputy City Manager
Fernando Casamayor, Chief Financial Officer / Assistant City Manager
Carlos Arroyo, Director of Public Works
Roman Martinez, Director of Procurement and Asset Management