



Council Meeting Monthly Report

To: Honorable Mayor and Councilmembers
From: Connie Diaz, City Clerk
Subject: City Clerk's Office Monthly Report | March 2026

Dear Mayor and Councilmembers:

Below please find the department report summary for the tasks and activities carried out by the Office of the City Clerk for the month of March 2026:

City Clerk's Office Report Summary

- **1** Meeting was held during the month of March 2026:
 - March 11th, 2026 | Council Meeting
- **12** Resolutions were adopted during the month of March 2026.
 - March 11th, 2026 | Council Meeting
- **3** Ordinances were adopted during the month of March 2026.
 - March 11th, 2026 | Council Meeting
- **1** Minutes were approved during the month of March 2026.
- **19** Public notices were published by the City Clerk's Office during the month of March 2026.
- **595** Public records requests and inquiries were received during the month of March 2026.
- **61** Contracts/Agreements were received and processed by the City Clerk's Office during the month of March 2026.
- **29** Financials were processed by the City Clerk's Office (On behalf of the Clerk's Office & Mayor/Councilmember expenses) during the month of March 2026: **25** Check Requests, **4** Receiving Reports
- **6** of 13 Advisory Board meetings were held during the month of March 2026.



Public Records Requests March 2026

From: March 1, 2026

To: March 31, 2026

Status: All



PRRs Received March 2026 Per Dept.:	
Police: 437	Police BWC: 90
Public Works: 4	Human Resources: 3
City Clerk's Office: 19	Planning & Zoning: 12
Code Compliance: 8	Finance: 5 / Procurement: 17
Information Technology: 4	Parks & Recreation: 1