

RESOLUTION No. 25-

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A WORK ORDER WITH CHA, INC. TO PROVIDE PROFESSIONAL SERVICES FOR THE DESIGN AND DEVELOPMENT OF CONSTRUCTION DOCUMENTS FOR THE RECONDITIONING OF THE EXISTING CITY MANAGER'S OFFICE SPACE AREA IN THE SOUTHWEST SIDE OF THE THIRD LEVEL WITHIN THE DORAL GOVERNMENT CENTER BUILDING, AND FOR THE RECONDITIONING OF THE EXISTING FINANCE DEPARTMENT OFFICE AREA ON THE NORTH SIDE OF THE GOVERNMENT CENTER BUILDING IN AN AMOUNT NOT TO EXCEED ONE HUNDRED THIRTEEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$113,750.00); AUTHORIZING THE CITY MANAGER TO TRANSFER ONE HUNDRED THIRTEEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$113,750.00) FROM ACCOUNT No. 301.80005.500620 TO ACCOUNT No. 301.80005.500310; AND AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY IN FURTHERANCE HEREOF; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, as the City continues to grow, there is a need for the City's Government Center to adapt and transform in order to address the needs of a growing staff and ensure that the best possible service is provided to the community; and

WHEREAS, during Fiscal Year 2024-25, the City Manager's Office provided a directive to the Public Works Department (PWD) to recondition the existing City Manager's Office area in the southwest side of the third level within the Government Center Building and to recondition the existing area of the Finance Department on the north side of the third level within the Government Center Building to address current needs; and

WHEREAS, the proposed concept includes new offices for the Deputy City Manager and Assistant City Manager, a new waiting area for City Manager's Office area, three executive assistants' workstations, an office for the Mayor's Chief of Staff, and two interns' workstations; and

WHEREAS, for the Finance Department, the proposed concept includes two new offices for the Finance Assistant Director, the Budget Manager, and eight workstations for Finance staff; and

WHEREAS, the PWD requested a proposal from CHA Inc. to provide professional services for provision of design, development of construction documents, and permitting of offices of the mentioned areas; and

WHEREAS, CHA, Inc. is a prequalified provider of professional engineer services selected by Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council on March 13, 2024, via Resolution 24-54; and

WHEREAS, the contract between CHA, Inc. and the City of Doral was procured through the publicly advertised Invitation to Bid (ITB) 2023-08 process to select a pool of pre-qualified Engineering and Architecture firms; and

WHEREAS, CHA, Inc. submitted the attached proposal which includes the design, development, and permitting of the construction documents for the City Manager Department and Finance Department areas in an amount not to exceed One Hundred Thirteen Thousand, Seven Hundred Fifty Dollars and 00/100 (\$113,750.00); and

WHEREAS, City staff recommends that the City Council approve and authorize the City Manager to execute Work Order # 4 CHA, Inc. to provide design and permitting services for the City Manager Department and Finance Department new office space at the Government Center in a not to exceed amount of One Hundred Thirteen Thousand, Seven Hundred Fifty Dollars and 00/100 (\$113,750.00); and

WHEREAS, in addition, City Staff respectfully request that the Mayor and the City Councilmembers authorize the transfer of One Hundred Thirteen Thousand, Seven Hundred Fifty Dollars and 00/100 (\$113,750.00) from Account Num. 301.80005.500620 to Account Num. 301.80005.500310 to provide sufficient funding for this request.

NOW, THEREFORE, BE RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

Section 2. Approval. Work Order No. 4 between the City of Doral and CHA Inc. for the provision of design, development of construction documents, and permitting of the City Manager's and the Finance Department area at the Government Center in amount not to exceed One Hundred Thirteen Thousand, Seven Hundred Fifty Dollars and 00/100 (\$113,750.00), a copy of which is attached as Exhibit "A", and the transfer of One Hundred Thirteen Thousand, Seven Hundred Fifty Dollars and 00/100 (\$113,750.00) from Account No. 301.80005.500620 to Account No. 301.80005.500310 to provide sufficient funding, are hereby approved.

Section 3. Authorization. The City Manager is authorized to execute the Work Order #4, transfer the funds, and expend budgeted funds on behalf of the City in furtherance hereof.

Section 4. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Christi Fraga	_____
Vice Mayor Maureen Porras	_____
Councilwoman Digna Cabral	_____
Councilman Rafael Pineyro	_____
Councilwoman Nicole Reinoso	_____

PASSED AND ADOPTED this 14 day of May, 2025.

CHRISTI FRAGA, MAYOR

ATTEST:

CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

LORENZO COBIELLA
GASTESI, LOPEZ, MESTRE & COBIELLA, PLLC
CITY ATTORNEY