



## **CITY OF DORAL COUNCIL MEETING MEMORANDUM**

### **ITEM TITLE:**

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING AN AGREEMENT ISSUED TO JRD & ASSOCIATES TO PROVIDE A STUDY REASSESSING THE CITY'S FEES AND PROVIDE FINAL RESULTS, FINDINGS AND RECOMMENDATIONS FOR A TOTAL NOT TO EXCEED AMOUNT OF TWO HUNDRED FIFTY FIVE THOUSAND, TWO HUNDRED NINETY ONE DOLLARS, AND 00/100 (\$255,291.00); AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT AND TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION, INCLUDING EXPEND BUDGETED FUNDS WITH THE FIRM; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING AN EFFECTIVE DATE

### **DEPARTMENT RECOMMENDATION:**

Approval

### **BRIEF HISTORY:**

The City of Doral is authorized by State of Florida Statute 163.31280 to assess fees related to impact fees, parks and recreation fees, alarm permit fees, planning fees, zoning fees, public works fees and code enforcement fees.

The city is securing the Services JRD and Associates ("JRD") to examine and reassess current city cost allocations and to capture support cost from city departments to properly and accurately access the actual cost of city fees.

In addition, JRD services will also include the identification and recommendation of changes, additions, and deletions to the existing fee schedules to accurately reflect the actual cost associated with the city's fee-related services.

It is important to note, that City Manager is authorized by city code 2-322(b) to purchase supplies, materials, equipment and contractual services which are the subject of contracts through cooperative purchasing ventures, and in this case, the city will utilize the General Services Administration (GSA) Contract No. GS10F0265Y awarded to JRD for Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services, and utilize the approved federal GSA schedule rates.

Authorizing the City Manager to enter into an agreement with JRD and Associates to provide a study reassessing the city's fees and provide final results, findings and recommendations.

**LEGISLATIVE ACTION: (IF APPLICABLE)**

Date:	Resolution/Ordinance No.	Comments

**FINANCIAL INFORMATION: (IF APPLICABLE)**

No.	Amount	Account No.	Source of Funds
1.	\$255,291.00	001.50005.500310	Professional Services
2.	\$0		
Total:	\$0		

**Fiscal Impact Statement:** Authorization to transfer Two Hundred Fifty Five Thousand Dollars and 00/100 (\$255,291.00) from Account Num. 001.50005.500492 Contingent Reserve to Account Number: 001.50005.500310 Professional Services to provide sufficient funding for this request.

**STRATEGIC PLAN ALIGNMENT:**

This item falls under the city's strategic goals ensuring long-term financial stability and sustainability by raising sufficient funds to support the delivery of essential services and programs to residents, including identifying and securing all taxes and fees the city is entitled to receive.

**ATTACHMENT(S):**

- A. Proposal of Services
- B. Agreement
- C. Draft Resolution