



Monthly Department Report

HUMAN RESOURCES

November 2025

Department Stats / Key Performance Indicators

HR Metrics		Previous Month Stats	November 2025 Stats
Metric	Target		
Days to Post a Job	5 Days	2.57	4
Days to Provide Job Offer	5 Days	1	1
Time to Hire (City)	30 Days	21.58	15.58
Time to Hire (Police)	70 Days	36.95	36.95

Major Project Updates

The Human Resources Department:

- Coordinated meetings with Holiday Event Committee to finalize specifics of this year's employee holiday event.
 - Coordinated catering and entertainment for this year's employee Holiday Luncheon.
- Working to rebuild job descriptions for existing positions within the Human Resources Department, which will assist in restructuring to meet the needs of the department.

Events

- Doral Wellness Program: Lunch and Learn session held on November 6th, 2025. *Topic: Macrame class on "Destressing."*
- Attended Councilman Pineyro's Job Fair at Miami Dade College, West Campus on November 19th, 2025.

Sponsorships/Grants

- No information to report for the month of November 2025.

Administration

- No information to report for the month of November 2025.

Other



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- Created fifteen (15) job advertisements during the month of November 2025.
- The City received a total of 249 applications during the month of November 2025.

Department/Division Position Information		
Department/Division	Approved Positions	Vacant
Mayor & Council	13	0
City Manager's Office	6	1
Capital Improvements Projects Division	4	1
Public Affairs	11	1
City Clerk	3	0
Human Resources	13	3
Finance	10	0
Procurement & Asset Management	5	0
Information Technology	23	3
Planning & Zoning	12	5
Police (Sworn)	191	28
Police (Non-Sworn)	73	16
Building	42	6
Code Compliance	16	3
Public Works	48	5
Transportation	4	0
Stormwater	4	2
Parks & Recreation (Full-Time)	73	10
Parks & Recreation (Part-Time)	238	36